

ORDINANCE NO. 08-881

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY WASHINGTON ADDING NEW CHAPTER 2.10 TO THE BLACK DIAMOND MUNICIPAL CODE, ESTABLISHING THE DUTIES AND POWERS OF THE POSITION OF CITY ADMINISTRATOR, AND INCLUDING NEW SECTIONS 2.10.010; 2.10.020; 2.10.030; AND 2.10.040.

WHEREAS, the continued growth of the City of Black Diamond has increased the complexity of the day-to-day operations of the city government; and

WHEREAS, maximizing the efficient use of the city's resources is an important goal of the elected officials of the City; and

WHEREAS, the City has found that utilizing a professional City Administrator has significantly enhanced the efficient use of city resources by having a person in City government who is a specialist in keeping daily track of the financial and operational needs of the government; and

WHEREAS, the Mayor and City Council have found that having a professional City Administrator has also enhanced the ability of the City to smoothly implement the policies and strategic goals enunciated by the Mayor and the City Council;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ORDAINS AS FOLLOWS:

SECTION 1 New Chapter. A new chapter 2.10 is hereby added to the Black Diamond Municipal Code and it shall read as follows:

Chapter 2.10 City Administrator

Sections:

- 2.10.010 Office created**
- 2.10.020 Duties**
- 2.10.030 Appointment—Removal**
- 2.10.040 Salary**

SECTION 2. A new section 2.10.010 is hereby added to the Black Diamond Municipal Code and it shall read as follows:

2.10.010 Office created.

The city hereby creates the office of city administrator of the City of Black Diamond.

SECTION 3 (“Duties”). A new section 2.10.020 is hereby added to the Black Diamond Municipal Code and it shall read as follows:

2.10.020 Duties.

The city administrator, under the direction and control of the mayor, shall be the individual responsible for administration of city personnel, and for the implementation, administration and enforcement of city ordinances and resolutions, and the policies and directives of the city council, which shall remain the legislative and policy-making body of the city. The city administrator, under the direction of the mayor, shall have the authority to draft, revise and enforce by whatever actions are necessary and lawful a set of administrative rules and procedures that will ensure the efficient and proper operation of city government and will carry out the ordinances and policies established by the city council. The city administrator shall also perform all duties and obligations of a city administrator as required by law, and such other duties as are set forth in city code, or as assigned from time to time by the mayor. The city administrator shall attend all special and regular meetings of the city council, unless excused, and such other meetings as requested by the mayor.

SECTION 4. A new section 2.10.030 is hereby added to the Black Diamond Municipal Code to read as follows:

2.10.030 Appointment--Removal

The city administrator shall be an at-will employee appointed by the mayor, subject to council confirmation, and terminable at will, subject to the provisions of any employment agreement regarding severance compensation. The position of city administrator shall not be required to be filled and may remain vacant at the discretion of the mayor. During periods of vacancy all duties generally performed by the city administrator shall be performed by the mayor.

SECTION 5. A new section 2.10.040 is hereby added to the Black Diamond Municipal Code to read as follows:

2.10.040 Salary


The salary for the position of city administrator shall be set at the rate provided for in the annual budget of the city adopted by the city council. The city council may approve an employment agreement with the city administrator.

SECTION 5. This Ordinance shall be in full force and effect five days after its passage, approval, posting and publication as provided by law. A summary of this Ordinance may be published in lieu of publishing the Ordinance in its entirety.

SECTION 6. If any provision of this Ordinance is determined to be invalid or unenforceable for any reason, the remaining provisions of this Ordinance shall remain in force and effect.


Introduced the 4th day of December, 2008.

Passed by a majority of the City Council at a meeting held on the 4th day of December, 2008.



Mayor Howard Botts

Attest:



Brenda L. Streepy, City Clerk

APPROVED AS TO FORM:

Loren D. Combs, City Attorney

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