

ORDINANCE NO. 08-860

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY WASHINGTON, CREATING A NEW CHAPTER 3.24 OF THE BLACK DIAMOND MUNICIPAL CODE REGARDING A PETTY CASH AND CHANGE ACCOUNT.

WHEREAS, the City currently has two outdated Resolutions for Petty Cash; and

WHEREAS, the Finance Director has advised the Council that effective and efficient financial management practices would be furthered by the separation and clarification of Petty Cash and Change Accounts originally created by Resolutions 231 and 268; and

WHEREAS, RCW 35A.40.020 authorizes the City to use these accounts for making change and minor disbursements; now therefore

THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ORDAINS AS FOLLOWS:

SECTION 1. There is hereby created a new Chapter 3.24 to the Black Diamond Municipal Code which shall be entitled: PETTY CASH AND CHANGE ACCOUNT.

SECTION 2. There shall be added a new Section 3.24.010 which shall read as follows:

3.24.010 A. The Finance Director or designees is hereby authorized to establish a General Fund Petty Cash and Change Account as follows:

Change Accounts		Petty Cash	
(1) Finance/Utilities	\$300	(4) Finance Department	\$200
(2) Municipal Court	\$100		
(3) Police Department	\$100		

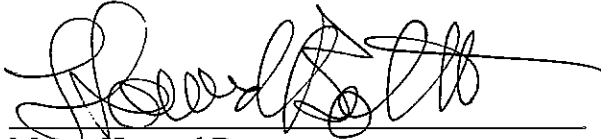
B. The Petty Cash and Change Account total of \$700 shall be administered and allocated by the Finance Director, or designees, in accordance with rules or policies providing for such lawful administration.

SECTION 3. This Ordinance shall be in full force and effect five days after its passage, approval, posting and publication as provided by law. A summary of this Ordinance may be published in lieu of publishing the Ordinance in its entirety.

SECTION 4. If any provision of this Ordinance is determined to be invalid or unenforceable for any reason, the remaining provisions of this Ordinance shall remain in force and effect.

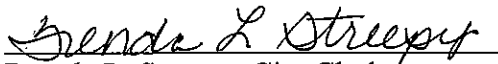
Introduced the 1st day of May, 2008.

Passed by a majority of the City Council at a meeting held on the 1st day of May, 2008.



Mayor Howard Botts

Attest:



Brenda L. Streepy, City Clerk

APPROVED AS TO FORM:

Loren D. Combs, City Attorney

Published: 5/6/08
Posted: 5/2/08
Effective Date: 5/11/08