



CITY OF BLACK DIAMOND
January 6, 2020 Special Meeting Agenda
25510 Lawson St., Black Diamond, Washington

7:00 P.M. – CALL TO ORDER, FLAG SALUTE, ROLL CALL

OATH OF OFFICES

AGENDA REVIEW AND APPROVAL:

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:

1) AB20-001– Council Selection of Mayor Pro-Tempore

2) AB20-002 – Confirming the Mayor’s Appointments to the Council Standing Committees

Mayor Benson

CONSENT AGENDA:

3) Claim Checks –January 6, 2020 Check No. 48328 through 48362 (48327 void) in the amount of \$84,256.62

4) Minutes – Council Work Session of December 12, 2019 and Council Meeting of December 19, 2019

PUBLIC COMMENTS: Persons wishing to address the City Council regarding items of new business are encouraged to do so at this time. When recognized by the Mayor, please come to the podium and clearly state your name. Please limit your comments to 3 minutes. If you desire a formal agenda placement, please contact the City Clerk at 360-851-4564. Thank you for attending.

PUBLIC HEARINGS: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

DEPARTMENT REPORTS:

MAYOR’S REPORT:

COUNCIL REPORTS:

- Councilmember Oglesbee
- Councilmember Stout
- Councilmember de Leon
- Councilmember Nelson
- Councilmember Paige
- Councilmember Deady

**ATTORNEY REPORT:
PUBLIC COMMENTS:
EXECUTIVE SESSION:
ADJOURNMENT:**

FOLLOWING ADJOURNMENT OF THE MEETING WILL BE A CLOSED SESSION TO DISCUSS WITH THE CITY'S LABOR ATTORNEY COLLECTIVE BARGAINING PURSUANT TO RCW 42.30.140(4)

CITY COUNCIL AGENDA BILL

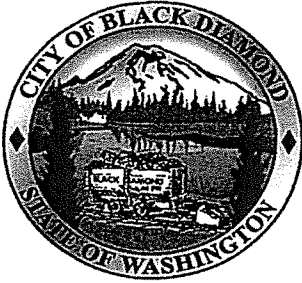
City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT:	Agenda Date: January 6, 2020 AB20-001	
Appointment of Mayor Pro Tempore	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev/Nat Res – Barb Kincaid	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
Cost Impact (see also Fiscal Note): \$	Public Works – Seth Boettcher	
Fund Source: --	Court – Stephanie Metcalf	
Timeline:		
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator		
Attachments:		
<p>SUMMARY STATEMENT:</p> <p>Annually at the first meeting of a new year, the members thereof, by majority vote, shall designate one of their members as Mayor Pro Tempore for such period as the Council may specify. The Mayor Pro Tempore shall serve in the absence or temporary disability of the Mayor.</p> <p>FISCAL NOTE (Finance Department): N/A</p>		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:		
RECOMMENDED ACTION: MOTION to appoint Councilmember ? as Mayor Pro-Tempore.		
RECORD OF COUNCIL ACTION		
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
January 6, 2020		

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION						
SUBJECT:	Agenda Date: January 6, 2020	AB20-002				
Confirmation of Council Standing Committee Appointments	Mayor Carol Benson	X				
	City Administrator					
	City Attorney David Linehan					
	City Clerk – Brenda L. Martinez					
	Com Dev/Nat Res – Barb Kincaid					
	Finance – May Miller					
	MDRT/Ec Dev – Andy Williamson					
	Police – Chief Kiblinger					
Cost Impact (see also Fiscal Note): \$	Public Works – Seth Boettcher					
Fund Source: --	Court – Stephanie Metcalf					
Timeline: January 2019						
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator						
Attachments:						
<p>SUMMARY STATEMENT: Annually at the first meeting in January or soon thereafter, the City Council shall vote on whether to confirm the Mayor’s appointments to the Council Standing Committees. The purpose of the committees is to provide recommendations on major policy items to the City Council. Issues are forwarded by the Mayor to the appropriate committee for discussion. Membership of any given committee may include no more than three (3) Councilmembers. Committee appointments are for one-year terms.</p> <p>Below is a list of the Mayor’s recommended committee members:</p> <table border="0"> <tr> <td>Budget/Finance/Administration Committee Councilmembers: Stout; Paige</td> <td>Public Safety Committee Councilmembers: Nelson; Oglesbee</td> </tr> <tr> <td>Planning/Community Services Committee Councilmembers: Deady, Oglesbee; de Leon</td> <td>Public Works Committee Councilmembers: Deady, de Leon, Stout</td> </tr> </table>			Budget/Finance/Administration Committee Councilmembers: Stout; Paige	Public Safety Committee Councilmembers: Nelson; Oglesbee	Planning/Community Services Committee Councilmembers: Deady, Oglesbee; de Leon	Public Works Committee Councilmembers: Deady, de Leon, Stout
Budget/Finance/Administration Committee Councilmembers: Stout; Paige	Public Safety Committee Councilmembers: Nelson; Oglesbee					
Planning/Community Services Committee Councilmembers: Deady, Oglesbee; de Leon	Public Works Committee Councilmembers: Deady, de Leon, Stout					
FISCAL NOTE (Finance Department): N/A						
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:						
RECOMMENDED ACTION: MOTION to confirm the Mayor’s appointments to the 2020 Council Standing Committees.						
RECORD OF COUNCIL ACTION						
<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>				
January 6, 2020						



CERTIFICATION

Date: January 06, 2020 Council Meeting

Check No.'s / EFT	Batch Name	Check / EFT Date	Amount
48327	VOID		0.00
48328 - 48331	Dec - Early 3rd December Batch	12/20/19	15,261.63
48332 - 48362	Dec - 3rd December Batch for 01/06/20 Council	01/06/19	\$ 68,994.99
		TOTAL	\$ 84,256.62

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER THE PENALTY OF PERJURY, THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED AND OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF BLACK DIAMOND, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.

May Miller

 MAY MILLER, FINANCE DIRECTOR

 CAROL BENSON, MAYOR

12-23-2019

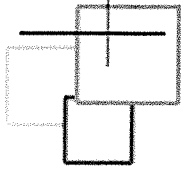
 DATE

 DATE

COUNCILMEMBERS:

DATE

Register



Fiscal: 2019
 Deposit Period: 2019 - December
 Check Period: 2019 - December - 3rd December Batch for 1/06/20 Council, 2019 - December - Early 3rd December Batch

Number	Name	Print Date	Clearing Date	Amount
48327	Columbia Bank			
48328	Check			
48329	King Co Dept of Local Services - Permitting	12/31/2019		Void
48330	King Co Dept of Local Services - Permitting	12/16/2019		\$3,247.00
48331	King County Prosecuting Attorney	12/20/2019		\$141.73
48332	Trademarc Associates	12/20/2019		\$1,000.00
48333	Washington State Treasurer	12/20/2019		\$10,872.90
48334	911 Supply	1/7/2020		\$22.00
48335	Amazon Capital Services, Inc.	1/7/2020		\$65.66
48336	Beatriz Jordan	1/7/2020		\$200.00
48337	Bill's Locksmith Service Inc.	1/7/2020		\$24.33
48338	Cadman, Inc.	1/7/2020		\$520.93
48339	CenturyLink (WA)	1/7/2020		\$537.84
48340	CHS/Cenex	1/7/2020		\$3,995.82
48341	Comcast	1/7/2020		\$3.21
48342	Galls, LLC	1/7/2020		\$556.49
48343	Good To Go!	1/7/2020		\$3.25
48344	HWA GeoSciences Inc.	1/7/2020		\$3,570.00
48345	Joann Sloss	1/7/2020		\$80.85
48346	King County Finance	1/7/2020		\$1,633.01
48347	King County Finance - I-Net	1/7/2020		\$750.00
48348	King County Prosecuting Attorney	1/7/2020		\$133.35
48349	Law Office of Krista White Swain	1/7/2020		\$3,600.00
48350	McCarthy & Causseaux, P. S.	1/7/2020		\$8,303.00
48351	Office Products Nationwide	1/7/2020		\$425.82
48352	Perfeet Inc.	1/7/2020		\$1,995.00
48353	Puget Sound Energy	1/7/2020		\$8,591.28
48354	Q&A Polygraph Services	1/7/2020		\$300.00
48355	Regional Animal Services of King County	1/7/2020		\$105.00
48356	Scott Hanis	1/7/2020		\$82.56
48357	Seattle Daily Journal of Commerce	1/7/2020		\$289.80
48358	State Auditor's Office	1/7/2020		\$3,083.08
48359	Summit Law Group, PLLC	1/7/2020		\$7,424.21
48360	Valley Communications Center	1/7/2020		\$10,294.13
48361	Vision Forms, LLC.	1/7/2020		\$558.67
	Washington State Treasurer	1/7/2020		\$9,904.04
	Water Management Laboratories, Inc.	1/7/2020		\$21.00

Number
48362

Name
Yakima County Department of Corrections

Print Date
1/7/2020

Clearing Date

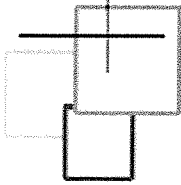
Amount

\$1,920.66
\$84,256.62
\$84,256.62
\$84,256.62

Total
Total
Grand Total

Check
390562401

Voucher Directory with Transaction Date



Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description Name	Title	Void Amount
911 Supply	48332	83318	12/16/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
				PD - Uniforms	PD-Uniforms	\$22.00
				001-000-210-521-10-31-04		\$22.00
				Total 83318		\$22.00
	Total 48332					\$22.00
Amazon Capital Services, Inc.	48333	144V-XJ7V-JPYW	12/18/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
				IT - Supplies		\$17.37
				001-000-210-521-10-31-00	PD-Operating Supplies	\$22.78
				310-000-011-594-18-64-00	General Government Technology	\$40.15
	Total 144V-XJ7V-JPYW					
Total Amazon Capital Services, Inc.	48333	16YV-YKVL-QJVR	12/12/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
				CT - Office Supplies	Operating Supplies	\$25.51
				001-000-120-512-50-31-00		\$25.51
				Total 16YV-YKVL-QJVR		\$65.66
	Total 48333					\$65.66
Beatriz Jordan	48334	1314	11/25/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
				Service for Nov 2019	Traffic School- Interpreter/Misc.	\$200.00
				001-000-210-521-12-41-00		\$200.00
				Total 1314		\$200.00
	Total 48334					\$200.00

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
		Account Number		Name Title	Amount

CHS/Cenex

48338	124244	113019	12/18/2019	2019 - December - 3rd December Batch for 1/06/20 Council	
			Nov 2019 City Fuel		
			001-000-180-518-50-32-01	Fuel-Central Services	\$37.96
			001-000-181-518-30-32-00	Fuel	\$286.52
			001-000-246-558-70-32-00	Fuel	\$107.99
			001-000-270-576-80-32-00	Fuel	\$22.18
			001-000-280-536-20-32-00	Fuel	\$11.09
			101-000-000-543-50-32-00	Fuel	\$122.03
			401-000-000-534-80-32-00	Fuel	\$133.12
			407-000-000-535-80-32-00	Fuel	\$133.12
			410-000-000-531-10-32-00	Fuel	\$133.12
	Total	124244	113019		\$987.13

48338	128275	113019	12/17/2019	2019 - December - 3rd December Batch for 1/06/20 Council	
			Nov 2019 PD Fuel		
			001-000-210-521-10-32-00	PD-Fuel	\$3,008.69
	Total	128275	113019		\$3,008.69
Total CHS/Cenex					\$3,995.82
Comcast					\$3,995.82

48339	12102019	0106172	12/10/2019	2019 - December - 3rd December Batch for 1/06/20 Council	
			Service from 12/17/2019 - 01/16/2020		
			001-000-214-521-20-42-00	Police Tele/web/DSL/Air Cards	\$3.21
			Police Cable TV Act 8498 34 014 0106172		\$3.21
	Total	12102019	0106172		\$3.21
Total Comcast					\$3.21
Galls, LLC					\$3.21

48340	014240058		11/13/2019	2019 - December - 3rd December Batch for 1/06/20 Council	
			PD - Uniforms		
			001-000-210-521-10-31-04	PD-Uniforms	\$343.78
	Total	014240058			\$343.78

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description Name	Title	Void Amount
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48340	014263514		11/15/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		PD - Uniforms			PD-Uniforms	
		001-000-210-521-10-31-04				\$113.86
		Total 014263514				\$113.86
48340	014304703		11/20/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		PD - Uniforms			PD-Uniforms	
		001-000-210-521-10-31-04				\$33.64
		Total 014304703				\$33.64
48340	014368574		11/27/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		PD - Uniforms			PD-Uniforms	
		001-000-210-521-10-31-04				\$65.21
		Total 014368574				\$65.21
		Total 48340				\$556.49
Total Galls, LLC						
Good To Go!						
48341	12092019 GTG		12/9/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		PD - Bridge Toll			PD-Vehicle/Eq. Mtc. & Repair	
		001-000-210-521-10-48-01				\$3.25
		Total 12092019 GTG				\$3.25
Total 48341						\$3.25
Total Good To Go!						\$3.25
HWA GeoSciences Inc.						
48342	29865		11/30/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		November 2019 Service			MDRT Geotech	
		001-000-257-558-70-41-05				\$200.00
		Total 29865				\$200.00
48342	29866		11/30/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		November 2019 Service			MDRT Geotech	
		001-000-257-558-70-41-05				\$660.00
		Total 29866				\$660.00

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	

48342	29883	11/30/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		November 2019 Service			
	Total 29883	001-000-257-558-70-41-05	MDRT Geotech		\$400.00
48342	29895	12/5/2019	2019 - December - 3rd December Batch for 1/06/20 Council		\$400.00
		Service through 12/05/2019			
	Total 29895	001-000-257-558-70-41-05	MDRT Geotech		\$2,310.00
Total 48342					\$2,310.00
Total HWA GeoSciences Inc.					\$3,570.00
Joann Sloss					\$3,570.00
48343	12132019 JS	12/13/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		Milage Reimbursement Records Training - Everett			
	Total 12132019 JS	001-000-210-521-10-43-00	PD-Lodging, Meals & Mileage		\$80.85
Total 48343					\$80.85
Total Joann Sloss					\$80.85
King County Finance					\$80.85
48344	102406-102407	11/30/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		Traffic Signal Maintenance Nov 2019			
	Total 102406-102407	101-000-000-542-64-48-01	Traffic Signal Maintenance		\$834.66
48344	3002659	12/12/2019	2019 - December - 3rd December Batch for 1/06/20 Council		\$834.66
		Nov 2019 Service			
	Total 3002659	001-000-211-523-60-49-00	Jail Costs		\$798.35
Total 48344					\$798.35
Total King County Finance					\$1,633.01

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	

King County Finance - I-Net					
48345	11008598	11/30/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		November 2019 Service			
		001-000-214-521-20-42-01	Police Comm KC I-Net		\$375.00
		001-000-248-518-20-42-00	MDRT Telephone, Fax, Internet costs		\$150.00
		001-000-254-518-20-42-00	Facilities-Telephones		\$225.00
		CH/CD INet			\$750.00
		Total 11008598			\$750.00
		Total 48345			\$750.00
		Total King County Finance - I-Net			\$750.00
King County Prosecuting Attorney					
48346	11/30/2019	12/18/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		Nov 2019 Court Remittance			
		633-000-000-589-90-00-05	Due to Agency-Treasurers Trust Court		\$133.35
		Crime Victims			\$133.35
		Total 11/30/2019			\$133.35
		Total 48346			\$133.35
		Total King County Prosecuting Attorney			\$133.35
Law Office of Krista White Swain					
48347	122019 KWS	12/20/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		December 2019 Service			
		001-000-120-512-50-41-00	Court Judge		\$3,600.00
		Total 122019 KWS			\$3,600.00
		Total 48347			\$3,600.00
		Total Law Office of Krista White Swain			\$3,600.00

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	

McCarthy & Causseaux, P.S.

48348	113019 MCC	12/20/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		November 2019 Service			
		001-000-257-558-70-49-02	TV at TT LLC- Multi Family(Eagle Creek Dev)- Expenses Consultant and Legal		\$8,303.00
	Total 113019 MCC				\$8,303.00
	Total 48348				\$8,303.00

Total McCarthy & Causseaux, P.S.

Office Products Nationwide

48349	1074313-0	12/19/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		PD - Supplies			
		001-000-210-521-10-31-00	PD-Operating Supplies		\$28.87
	Total 1074313-0				\$28.87

48349

48349	1076318-0	12/16/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		CH - Supplies			
		001-000-180-518-50-31-00	Office Supplies City Hall		\$308.35
	Total 1076318-0				\$308.35

48349

48349	1076319-0	12/16/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		Bldg Mnt - Supplies			
		001-000-254-518-20-31-00	Facilities Operating Supplies		\$88.60
	Total 1076319-0				\$88.60

Total Office Products Nationwide

	Total 48349				\$425.82
	Total Office Products Nationwide				\$425.82

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description Name	Title	Void Amount
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Perteeet Inc.

48350 20170202.006-6 12/10/2019 2019 - December - 3rd December Batch for 1/06/20 Council

Service through Nov 2019

001-000-257-558-70-41-04 MDRT Environmental Consultant-Perteeet

Total 20170202.006-6

Total 48350

Total Perteeet Inc. \$1,995.00

Puget Sound Energy \$1,995.00

48351 120919 PSE 12/19/2019 2019 - December - 3rd December Batch for 1/06/20 Council

Transaction Reference	Invoice Date	Fiscal Description Name	Title	Void Amount
001-000-212-521-50-47-00	12/19/2019	Electric/gas		\$126.37
220013379882: Police Storage		Electric/gas		\$704.18
001-000-212-521-50-47-00		MDRT Electricity		\$446.78
200009377470: PD/CT Elec		Facilities-Utilities		\$120.08
001-000-248-518-20-47-00		Facilities-Utilities		\$168.68
220013379841: MDRT Mod Bldgs Elec		Facilities-Utilities		\$670.16
001-000-254-518-20-47-00		Museum Electric/Gas		\$439.54
200008061844: City Hall Elec		Gym- Electricity and Gas		\$423.58
001-000-254-518-20-47-00		Electric/Gas		\$5.52
200008061844: City Hall Elec		Electric/Gas		\$10.45
001-000-254-518-20-47-00		Electric/Gas		\$2.76
220013379841: CD/PW Mod Bldgs Elec		Street Lighting		\$233.41
001-000-270-575-30-47-00		Street Lighting		\$1,842.98
220013378793: Museum		Streetlights		\$11.13
001-000-270-575-51-47-00		Intersection Light 24430 Morgan St		
220013379652: Gym				
001-000-270-576-80-47-00				
220013379635: PW Shop-Parks 4%				
001-000-270-576-80-47-00				
220013379221: Lake Sawyer Boat Launch				
001-000-280-536-20-47-00				
220013379635: PW Shop-Cemetery 2%				
101-000-000-542-63-47-01				
220014704229: Intersection Light 219th & SE 296th St				
101-000-000-542-63-47-01				
220013397355: PSE Streetlights				
101-000-000-542-63-47-01				
220019188881: Intersection Light 24430 Morgan St				

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
	Account Number	Name	Title		
	101-000-000-542-63-47-01	220013379247: 216th Signal & Street Lights	Street Lighting	\$10.45	
	101-000-000-542-63-47-01	220013379817: Ped Lighting Roberts	Street Lighting	\$99.23	
	101-000-000-542-63-47-01	220013379601: Baker St Crosswalk	Street Lighting	\$14.18	
	101-000-000-542-63-47-01	220013379197: Cov Sawyer & 216th	Street Lighting	\$51.90	
	101-000-000-543-50-47-00	220013379635: PW Shop-Street 22%	Electric/Gas	\$30.36	
	401-000-000-534-80-47-00	220013378850: .5 Mil Gal Resv	Electric/Gas	\$21.59	
	401-000-000-534-80-47-00	220013378868: 4.3 Mil Gal Resv	Electric/Gas	\$440.52	
	401-000-000-534-80-47-00	220013378835: Booster Station	Electric/Gas	\$2,489.25	
	401-000-000-534-80-47-00	220013379635: PW Shop-Water 24%	Electric/Gas	\$33.12	
	407-000-000-535-80-47-00	220013379619: Sewer Pump	Electric/Gas	\$12.20	
	407-000-000-535-80-47-00	220013379635: PW Shop-Sewer 24%	Electric/Gas	\$33.12	
	407-000-000-535-80-47-00	220013378819: Morganville Lift Station	Electric/Gas	\$83.85	
	407-000-000-535-80-47-00	220013379643: Diamond Glen Sewer	Electric/Gas	\$32.75	
	410-000-000-531-10-47-00	220013379635: PW Shop-Drainage 24%	Electric/Gas	\$33.14	
		Total 120919 PSE		\$8,591.28	
		Total 48351		\$8,591.28	
		Total Puget Sound Energy		\$8,591.28	
		Q&A Polygraph Services			
	48352	12/11/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
	19-06	December 2019 Service		\$300.00	
		001-000-213-521-10-41-00	Civil Service Testing	\$300.00	
		Total 19-06		\$300.00	
		Total 48352		\$300.00	
		Total Q&A Polygraph Services		\$300.00	

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	

Regional Animal Services of King County

48353	11202019 RAS	Pet Lic #43248 633-000-000-589-90-00-01	11/20/2019	2019 - December - 3rd December Batch for 1/06/20 Council	\$15.00
	Total 11202019 RAS			King County Animal License	\$15.00
48353	12172019 RAS	Pet Lic Renewal 633-000-000-589-90-00-01	12/17/2019	2019 - December - 3rd December Batch for 1/06/20 Council	\$90.00
	Total 12172019 RAS			King County Animal License	\$90.00
	Total 48353				\$105.00

Total Regional Animal Services of King County

48354	12202019 SH	Due for Flex 125 Med. Plan Reimb 633-000-000-589-90-00-04	12/20/2019	2019 - December - 3rd December Batch for 1/06/20 Council	\$82.56
	Total 12202019 SH			Due for Flex 125 Med. Plan Reimb.	\$82.56
	Total 48354				\$82.56

Total Scott Hanis

48355	3354188	Advertising - Public Defense 001-000-120-512-50-41-75	12/17/2019	2019 - December - 3rd December Batch for 1/06/20 Council	\$142.80
	Total 3354188			Advertising	\$142.80

Seattle Daily Journal of Commerce

48355	3354189	Advertising - Hearing Examiner 001-000-240-558-60-41-75	12/17/2019	2019 - December - 3rd December Batch for 1/06/20 Council	\$147.00
	Total 3354189			Advertising-Long range planning	\$147.00
	Total 48355				\$289.80

Total Seattle Daily Journal of Commerce

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	

State Auditor's Office

48356	L133927		12/11/2019	2019 - December - 3rd December Batch for 1/06/20 Council	
		Accountability Audit			
		001-000-140-514-23-41-01		State Auditor Services	\$770.77
		101-000-000-543-30-41-02		State Auditor Services	\$184.98
		401-000-000-534-80-41-03		State Auditor Services	\$709.11
		407-000-000-535-80-41-07		State Auditor Services	\$709.11
		410-000-000-531-10-41-02		State Auditor Services	\$709.11
		Total L133927			\$3,083.08
		Total 48356			\$3,083.08

Summit Law Group, PLLC

48357	109618		12/18/2019	2019 - December - 3rd December Batch for 1/06/20 Council	
		Service through 12/18/19			
		001-000-150-515-41-41-08		Legal Svcs-Union Contracts	\$7,121.71
				Police	
		Total 109618			\$7,121.71

Valley Communications Center

48357	109619		12/18/2019	2019 - December - 3rd December Batch for 1/06/20 Council	
		November 2019 Service			
		001-000-150-515-41-41-08		Legal Svcs-Union Contracts	\$302.50
				Teamsters	
		Total 109619			\$302.50
		Total 48357			\$7,424.21
		Total Summit Law Group, PLLC			\$7,424.21
		Valley Communications Center			
48358	0024233		12/10/2019	2019 - December - 3rd December Batch for 1/06/20 Council	
		911 Calls Nov 2019			
		001-000-214-521-20-41-00		Valley Comm - Dispatch Service	\$10,294.13
				242.5 calls	
		Total 0024233			\$10,294.13
		Total 48358			\$10,294.13
		Total Valley Communications Center			\$10,294.13

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	

Vision Forms, LLC.

48359	5734	12/15/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		AP Check Printing	Printing Vouchers/Receipts		\$558.67
	Total 5734	001-000-180-518-50-49-02			\$558.67
Total 48359					\$558.67

Total Vision Forms, LLC.

Washington State Treasurer

48360	113019 WST	11/30/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		Nov 2019 Court Remittance	Due to Agency-Treasurers Trust Court		\$9,904.04
	Total 113019 WST	633-000-000-589-90-00-05			\$9,904.04
Total 48360					\$9,904.04

Total Washington State Treasurer

Water Management Laboratories, Inc.

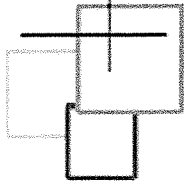
48361	181477	12/11/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		Dec 2019 Service	Water Testing and Sampling		\$21.00
	Total 181477	401-000-000-534-80-41-02			\$21.00
Total 48361					\$21.00

Total Water Management Laboratories, Inc.

Yakima County Department of Corrections

48362	121019 YAK	12/10/2019	2019 - December - 3rd December Batch for 1/06/20 Council		
		November 2019 Jail Service	Jail Costs		\$1,920.66
	Total 121019 YAK	001-000-211-523-60-49-00			\$1,920.66
Total 48362		30 days			\$1,920.66
Total Yakima County Department of Corrections	Vendor Count	31	Grand Total		\$68,994.99

Voucher Directory with Transaction Date



Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description Name	Title	Void Amount
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King Co Dept of Local Services - Permitting

48328	COMM19-0025	Permit App- Pump Station 402-000-003-594-34-63-06	12/16/2019	2019 - December - Early 3rd December Batch	Springs Water Project	\$977.00
		Total COMM19-0025				\$977.00
48328	SDIN19-0006	Clear & Grade App - Pump Station 402-000-003-594-34-63-06	12/16/2019	2019 - December - Early 3rd December Batch	Springs Water Project	\$2,270.00
		Total SDIN19-0006				\$2,270.00
		Total 48328				\$3,247.00
		Total King Co Dept of Local Services - Permitting				
		King County Prosecuting Attorney				
48329	103119 KCP	October 2019 Court Remittance 633-000-000-589-90-00-05	10/31/2019	2019 - December - Early 3rd December Batch	Due to Agency-Treasurers Trust Court	\$141.73
		Total 103119 KCP				\$141.73
		Total 48329				\$141.73
		Total King County Prosecuting Attorney				\$141.73

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	

Trademarc Associates					
48330	121919 TA		12/19/2019	2019 - December - Early 3rd December Batch	
		Security Deposit Refund #4473.2			
		401-000-000-369-91-03-00		Water Hydrant Meter Deposits	\$1,000.00
		Total 121919 TA			\$1,000.00
Total Trademarc Associates					\$1,000.00
Washington State Treasurer					\$1,000.00
48331	10312019		10/31/2019	2019 - December - Early 3rd December Batch	
		October 2019 Court Remittance			
		633-000-000-589-90-00-05		Due to Agency-Treasurers Trust Court	\$10,872.90
		Total 10312019			\$10,872.90
Total Washington State Treasurer					\$10,872.90
Vendor Count	4			Grand Total	\$15,261.63

**BLACK DIAMOND CITY COUNCIL
WORK SESSION MINUTES**

December 12, 2019

Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the regular work session meeting to order at 6:01 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers, Deady, Edelman, Stout, de Leon, and Paige. (Councilmember Nelson was not present during roll call and entered the meeting at 6:44 p.m.)

ABSENT: Councilmembers Oglesbee(excused)

Staff present: Seth Boettcher, Public Works Director; Scott Hanis, Capital Projects/Programs Manager; and Brenda L. Martinez, City Clerk/HR.

Mayor Benson welcomed everyone and introduced Scott Hanis who would be leading the discussion and review.

WORK SESSION:

1) Discussion and Review of Stormwater Management Program Update

Capital Projects/Program Manager Hanis walked Council through each section of the document and highlighted the significant changes to the Stormwater Program Update.

During the review it was suggested to put an article in the newsletter for volunteers to help use the “no dumping” stencils around town and to call 911 when a hazardous spill occurs.

Councilmember Nelson entered the meeting at 6:44 p.m.

Mr. Hanis explained the washing facility the city has and described how it works. He noted that Section 10 – Source Control for Existing Development is a new section. He also explained that ecology has been pushing for this section for a while and it will require the City to look at all businesses, schools, industrial areas that may have pollutant generating sources such as parking lots. This section transfers the inspection and enforcement responsibility from Ecology to the City.

There was discussion on the next steps and Mr. Hanis explained once this document is adopted by Council it will need to be attached to the annual report and posted on the website by May 31, 2020.

Rescheduling of January 2nd Council Meeting - Mayor Benson discussed with Council the email she sent out regarding rescheduling the January 2nd meeting to January 6th. Following discussion there was Council consensus to reschedule the meeting to January 6th.

ADJOURNMENT:

Councilmember Edelman **moved** to adjourn the meeting; **second** by Councilmember Nelson. Motion **passed** with all voting in favor (6-0).

The meeting ended at 7:01 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

BLACK DIAMOND CITY COUNCIL MINUTES
Council Meeting of December 19, 2019
Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the regular meeting to order at 7:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Oglesbee, Edelman, Stout, de Leon, Nelson, and Paige.

ABSENT: None

Staff present: Chief Smith; Seth Boettcher, Public Works Director; Barbara Kincaid, Community Development Director; May Miller, Finance Director; Kim Pratt, City Attorney, and Brenda L. Martinez, City Clerk/HR.

Mayor Benson introduced Kim Pratt of Madrona Law who filled in for David Linehan at the meeting.

AGENDA REVIEW AND APPROVAL:

Mayor Benson announced an addition of two presentations and moving items 7-11 first under new business.

Councilmember Oglesbee **moved** to reorder items 7-11 to the top under new business and to add two presentations; **second** Councilmember Paige. Motion **passed** with all voting in favor (7-0).

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:

Presentation – Mayor Benson presented Councilmember Edelman with a service plaque for her service to the City and the Council.

Presentation – Keith Watson representing the Historical Society discussed with Council designating the Museum building and parcel as a landmark designation through King County.

Attorney Pratt spoke on the process Council would follow to make this designation.

CONSENT AGENDA:

Councilmember Oglesbee **moved** to adopt the Consent Agenda; **second** Councilmember Stout. Motion **passed** with all voting in favor (7-0). The Consent Agenda was approved as follows:

- 1) **Claim Checks** –December 19, 2019 Check No. 48260 through 48326 and EFTs in the amount of \$357,4798.16
- 2) **Minutes** – Special Meeting of December 2, 2019 and Council Meeting of December 5, 2019
- 3) **Payroll** – November 30, 2019 Check No. 19891 through 19901 and ACHs in the amount of \$354,544.22

PUBLIC COMMENTS:

Kristen Bryant, Bellevue spoke to Council.

Keith Watson, Black Diamond spoke to Council.

Gary Davis, Black Diamond spoke to Council.

PUBLIC HEARINGS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- 7) **AB19-077** – Resolution No. 19-1330 Declaring Certain City Property Surplus

Public Works Director Boettcher spoke on this item.

Councilmember Oglesbee **moved** to adopt Resolution No. 19-1330, declaring certain City property surplus to the needs of the City; **second** Councilmember Deady. Motion **passed** with all voting in favor (7-0).

- 8) **AB19-078** – Resolution No. 19-1331 Accepting the Public Works Shop Fence Project

Public Works Director Boettcher briefed Council on this agenda item.

Councilmember Deady **moved** to adopt Resolution No. 19-1331 accepting the completion of the Public Works Shop Fence Project; **second** Councilmember Nelson. Motion **passed** with all voting in favor (7-0).

- 9) **AB19-079** – Resolution No. 19-1332 Adopting the Stormwater Management Program Update

Public Works Director Boettcher discussed the process on this item and noted it is about water quality not conveyance. He also spoke on the comments received.

Councilmember Deady **moved** to adopt Resolution No. 19-1332 approving the 2020 Stormwater Management Program Plan; **second** Councilmember Stout. Motion **passed** with all voting in favor (7-0).

10) AB19-080 – Resolution No. 19-1333 Authorizing Grant Agreement with TIB for 232nd Avenue and 312th Street Asphalt Patch Project

Public Works Director Boettcher reported on this item.

Councilmember Oglesbee **moved** to adopt Resolution No. 19-1333 authorizing the Mayor to execute an agreement for the 2" asphalt overlay on 232nd Avenue and 2" asphalt overlay on 312th Street; **second** Councilmember de Leon. Motion **passed** with all voting in favor (7-0).

11) AB19-081 – Resolution No. 19-1334 Authorizing Grant Agreement with TIB for Lawson Street Chip Seal Project

Public Works Director Boettcher reviewed this item with Council and asked for their support to accept the grant.

Councilmember Deady **moved** to adopt Resolution No. 19-1334, authorizing the Mayor to execute an agreement with Lawson Street Grant Chip Seal Project; **second** Councilmember Oglesbee. Motion **passed** with all voting in favor (7-0).

4) AB19-074 – Ordinance No. 19-1135 Adopting the 2019 Budget Amendment

Finance Director Miller reviewed with Council the changes and noted it being a housekeeping item.

Councilmember Deady **moved** to approve Ordinance No. 19-1135 adopting the 2019 Budget amendment; **second** Councilmember Oglesbee. Motion **passed** with all voting in favor (7-0).

5) AB19-075 – Resolution No. 19-1328 Increasing City Sewer Service Rates

Finance Director Miller reported on this item.

Councilmember Deady **moved** to adopt Resolution No. 19-1328 regarding the City Sewer rate increase of \$3.22 per month from \$21.78 to \$25.00 per month per Equivalent Residential Unit effective January 1, 2020 and an increase of \$2.50 effective January 1, 2021, a 5% increase in 2022 and an annual CIP-U inflationary rate increase of 3% each year effective January 2023 and beyond; **second** Councilmember Oglesbee. Motion **passed** with all voting in favor (7-0).

6) AB19-076 – Resolution No. 19-1329 Amending the City's Fee Schedule

Finance Director Miller discussed this item with Council.

Councilmember Oglesbee **moved** to adopt Resolution No. 19-1329 amending the City's Fee Schedule to include the new 2020 Utility Rate Schedule; **second** Councilmember Deady. Motion **passed** with all voting in favor (7-0).

DEPARTMENT REPORTS:

FIRE – Commissioner Ferrell shared with Council the stats from the Holiday Engine event. He noted they were able to collect 900 lbs. of food for Black Diamond and the same amount for Auburn and were able to bring a number of toys. He thanked Councilmember Nelson for directing traffic.

Chief Smith recapped the incidents that happened between December 5 and December 18. There were a total of 28 incidents for an average of 2 incidents per day. He noted that next month he will recap all responses for 2019. He distributed the specs for the new fire engine and explained some of the new features. The volunteer recruit academy graduates on January 9th.

Community Development - Director Kincaid distributed to Council the Planning Commission's transmittal and shared not being able to complete to 2019 Docket. She noted in the documents she distributed is a summary of the comments and responses from her (Community Development Director). She noted the Commission wanting to roll the 2019 Preliminary Docket items into their recommendation for the Preliminary 2020 Comprehensive Plan Amendment Docket for Council consideration. She reviewed the docketing process with Council and commented on the importance of the annual amendments. She also shared getting wonderful input and ideas for a work plan.

MAYOR'S REPORT:

Mayor Benson spoke on an article in the Courier Herald regarding the Police Department helping out a citizen and noted it being a nice story. She reported attending Shop with a Cop, Hometown Christmas where she made the opening remarks, Christmas on the Lake, SCATBd, Mayor's luncheon in Renton for the Eastside Mayors, and announced that at the work session last week Council agreed to reschedule the January 2nd meeting to January 6th.

COUNCIL REPORTS:

Councilmember Oglesbee reported attending Hometown Christmas and noted it being nice to see families having a good time - it reminded her of how amazing this community is. She wished everyone a Merry Christmas and a Happy New Year.

Councilmember Edelman reported attending the PIC meeting, Hometown Christmas and shared it being a unique hometown event and thanked the volunteers. She thanked the Council, Mayor and staff of this great city and noted she will be available to help. She stated it has been a really neat experience and hopes that whoever fills the seat enjoys it as much as she has.

Councilmember Stout noted it being recital season and not being able to attend the events around town. She reported attending the Public Works Committee and Finance Committee meetings where items on tonight's agenda were discussed. Pre-PIC and PIC meeting where the discussion was on the Homelessness ILA. She thanked Councilmember

Edelman for stepping forward and doing a lot of good things and for being a wonderful mentor to her and shared appreciating all the support Councilmember Edelman gave her.

Councilmember de Leon commented on it being a momentous first month. She reported attending the work session, meeting with City staff, meeting neighbors, going door to door and continuing to talk about what the city is doing. She announced creating her own media presence on both Facebook and Twitter. She mentioned not being able to attend activities around town and is happy the city has a presence. She is looking forward to 2020 and grateful for the opportunity.

Councilmember Nelson reported attending an event in Seattle, Hometown Christmas, Ten Trails event, Christmas Tree Lighting, and traffic directing for the Holiday Engine. He noted helping out at the Community Center. He stated it has been an honor to meet and work with Councilmember Edelman and appreciates all the hard work she has done.

Councilmember Paige reported attending the Finance Committee meeting and the work session.

Councilmember Deady reported attending the Planning Committee meeting, Public Works Committee meeting and announced a new police officer is coming on board in January. She reminded Councilmembers that if they can't make it to their committee meeting to use the phone tree and call another Councilmember to attend in their absence. She discussed Council Stout being the PIC representative and another Councilmember being the alternate. She reminded Councilmembers of the opportunities to serve on regionals seats if they are interested. She mentioned working behind the scenes at some community events and helping distribute toys at the Community Center. She discussed the appointment process for the vacant Council seat and shared the City has received one application from Chris Wisnoski. She touched on the upcoming appointment of Mayor Pro-Tempore and shared the rumor of having Councilmember Stout fill this appointment. She commented on being on the Council for 8 years and serving with Councilmember Edelman and noted it being an emotional rollercoaster and is sorry to see her leave as it was a true pleasure working with her and looks forward to hearing her free speech on the other side.

ATTORNEY REPORT: None

PUBLIC COMMENTS:

Chris Wisnoski, Black Diamond spoke to Council.

Brock Deady, Black Diamond spoke to Council.

Gary Davis, Black Diamond spoke to Council.

Councilmember Deady shared permit statistics from the Community Development Department through December 17th.

EXECUTIVE SESSION: None

ADJOURNMENT:

Councilmember Oglesbee **moved** to adjourn the meeting; **second** Councilmember Nelson. Motion **passed** with all voting in favor (7-0).

The meeting ended at 8:20 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

DRAFT