



CITY OF BLACK DIAMOND
February 21, 2019 Regular Business Meeting Agenda
25510 Lawson St., Black Diamond, Washington

7:00 P.M. – CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA REVIEW AND APPROVAL:

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:

CONSENT AGENDA:

- 1) Claim Checks** – February 21, 2019 – Check No. 47195 through 47232 in the amount of \$530,834.09
- 2) Payroll** – January 31, 2019 – Check No. 19722 through 19738 (void 19724) in the amount of \$342,308.57
- 3) Minutes** – Council Meeting of February 7, 2019

PUBLIC COMMENTS: Persons wishing to address the City Council regarding items of new business are encouraged to do so at this time. When recognized by the Mayor, please come to the podium and clearly state your name. Please limit your comments to 3 minutes. If you desire a formal agenda placement, please contact the City Clerk at 360-886-5700. Thank you for attending.

PUBLIC HEARINGS: None

UNFINISHED BUSINESS:

NEW BUSINESS:

- 4) AB19-014** – Ordinance No. 19-1117 Amending the 2019 Salary Schedule Ms. Martinez

DEPARTMENT REPORTS:

MAYOR'S REPORT:

COUNCIL REPORTS:

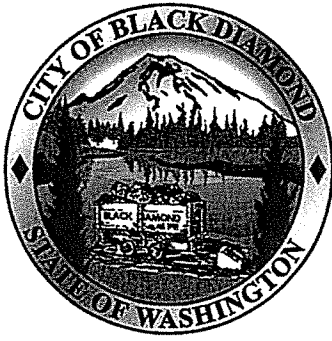
- Councilmember Deady
- Councilmember Oglesbee
- Councilmember Edelman
- Councilmember Stout
- Councilmember Wisnoski

ATTORNEY REPORT:

PUBLIC COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:




CERTIFICATION

Date: February 21st, 2019 Council Meeting

Check No.'s/EFT Batch Name Check/EFT Date Amount

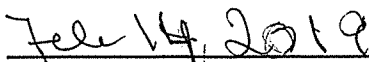
EFT	January – January EFT Batch for 02/21 Council	01/01/2019 – 01/31/2019	\$ 15,374.09
47195	February – Early 2nd February Batch	02/15/2019	\$ 357,799.80
47196 – 47232	February – 2nd February Batch for 02/21 Council	02/22/2019	\$ 157,660.20
		TOTAL	\$ 530,834.09

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER THE PENALTY OF PERJURY, THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED AND OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF BLACK DIAMOND, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.



MAY MILLER, FINANCE DIRECTOR

CAROL BENSON, MAYOR



DATE

DATE

COUNCILMEMBERS

DATE

Register

Fiscal: 2019

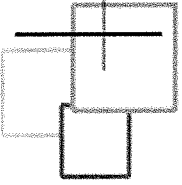
Deposit Period: 2019 - February, 2019 - January

Check Period: 2019 - February - Early 2nd February Batch, 2019 - February - 2nd Feb Batch for 02/21 Council, 2019 - January - January EFT Batch for 02/21 Council

Number	Name	Print Date	Amount
Check			
47195	Chicago Title Company of Washington	2/12/2019	\$357,799.80
47196	ADT Security Services (PA)	2/22/2019	\$51.64
47197	Amazon Capital Services, Inc.	2/22/2019	\$15.19
47198	BIAW	2/22/2019	\$40.00
47199	CHS/Cenex	2/22/2019	\$1,650.00
47200	City of Black Diamond	2/22/2019	\$1,452.09
47201	Comcast (PA)	2/22/2019	\$399.09
47202	Dicks Heating & A/C Inc	2/22/2019	\$1,181.45
47203	Doolittle Construction LLC	2/22/2019	\$14,825.07
47204	Enumclaw School District	2/22/2019	\$7,783.00
47205	Financial Consultants International Inc	2/22/2019	\$185.13
47206	Granite Telecommunications	2/22/2019	\$49.77
47207	Gunderson Law Firm	2/22/2019	\$3,400.00
47208	HiTek Telecom	2/22/2019	\$2,497.80
47209	Home Depot Credit Service	2/22/2019	\$97.69
47210	Johnsons Home & Garden	2/22/2019	\$12.47
47211	Kenyon Disend, PLLC	2/22/2019	\$10,182.67
47212	King County Finance	2/22/2019	\$11,813.23
47213	King County Finance - Wastewater Treat Div.	2/22/2019	\$52,356.15
47214	King County Municipal Clerk's Association	2/22/2019	\$10.00
47215	King County Prosecuting Attorney	2/22/2019	\$156.56
47216	Kyocera	2/22/2019	\$134.46
47217	Maple Valley Royal Towing	2/22/2019	\$135.75
47218	O'Brien, Barton, & Hopkins, PLLP	2/22/2019	\$2,750.00
47219	Office Products Nationwide	2/22/2019	\$347.27
47220	Orkin Commercial Services	2/22/2019	\$120.50
47221	Puget Sound Energy	2/22/2019	\$7,879.44
47222	Regional Animal Services of King County	2/22/2019	\$90.00
47223	Republic Services #176	2/22/2019	\$816.00
47224	RH2 Engineering Inc.	2/22/2019	\$5,610.19
47225	Seattle Daily Journal of Commerce	2/22/2019	\$2,268.00
47226	Severson's Building Maintenance	2/22/2019	\$2,150.00
47227	SHI International Corp.	2/22/2019	\$77.56
47228	VenTek International	2/22/2019	\$9,605.32
47229	Voice of The Valley	2/22/2019	\$2,390.00
47230	Washington State Patrol	2/22/2019	\$12.00
47231	Washington State Treasurer	2/22/2019	\$9,702.11
47232	Williams Scotsman, Inc.	2/22/2019	\$5,412.60
EFT Payment 01/08/2019 1:07:04 PM - 1	Invoice Cloud	1/8/2019	\$153.50

EFT Payment 01/10/2019 1:07:32 PM - 1	Merchant Card Services / Vantive Holding, LLC	1/10/2019	\$31.40
EFT Payment 01/10/2019 1:07:50 PM - 1	Dept of Licensing-Firearms Online	1/10/2019	\$36.00
EFT Payment 01/15/2019 1:08:34 PM - 1	Columbia Bank	1/15/2019	\$816.40
EFT Payment 01/18/2019 1:08:03 PM - 1	First Bankcard	1/18/2019	\$8,183.13
EFT Payment 01/20/2019 1:09:03 PM - 1	US Bank Equipment Finance	1/20/2019	\$1,471.37
EFT Payment 01/22/2019 1:08:17 PM - 1	U.S. Postal Service (CMRS-FP)	1/22/2019	\$600.00
EFT Payment 01/23/2019 1:09:20 PM - 1	Washington State Department of Revenue	1/23/2019	\$4,082.29
		Total	\$530,834.09

Voucher Directory with Transaction Date



Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	
Columbia Bank	EFT Payment 01/15/2019 1:08:34			2019 - January - January EFT Batch for 02/21 Council	
	PM - 1				
	011519 CB City Checking	1/15/2019			
	Oct-Dec 2018 Analysis Fees				
	001-000-180-518-50-49-05			City- Bank Analysis Fees	\$294.27
	101-000-000-542-90-49-50			Credit Card/Bank Charges	\$73.57
	401-000-000-534-80-49-50			Bank Analysis Fees/Merch CC/ Lien Fees	\$147.13
	407-000-000-535-80-49-50			Bank Analysis Fees/Merch CC/ Lien Fees	\$147.13
	410-000-000-531-10-49-50			Bank Analysis Fees/Merch CC/ Lien Fees	\$73.57
	Total 011519 CB City Checking				\$735.67
Columbia Bank	EFT Payment 01/15/2019 1:08:34			2019 - January - January EFT Batch for 02/21 Council	
	PM - 1				
	011519 CB Court Checking	1/15/2019			
	Oct-Dec 2018 Analysis Fees				
Columbia Bank	001-000-120-512-50-49-11			Court- Bank Analysis Fees	\$80.73
	Total 011519 CB Court Checking				\$80.73
	EFT Payment 01/15/2019 1:08:34 PM - 1				\$816.40
	Total EFT Payment 01/15/2019 1:08:34 PM - 1				\$816.40
Dept of Licensing-Firearms Online	EFT Payment 01/10/2019 1:07:50			2019 - January - January EFT Batch for 02/21 Council	
	PM - 1				
	011019 DLFO	1/10/2019			
	Jan 7th Charges				
Dept of Licensing-Firearms Online	633-000-000-589-90-00-11			DOL- Firearms EFT Payments	\$36.00
	Concealed Pistol License				
	Total 011019 DLFO				\$36.00
	Total EFT Payment 01/10/2019 1:07:50 PM - 1				\$36.00
Total Dept of Licensing-Firearms Online	EFT Payment 01/10/2019 1:07:50 PM - 1				
	PM - 1				
	011019 DLFO				
	Jan 7th Charges				
Total Dept of Licensing-Firearms Online	633-000-000-589-90-00-11			DOL- Firearms EFT Payments	\$36.00
	Concealed Pistol License				
	Total 011019 DLFO				\$36.00
	Total EFT Payment 01/10/2019 1:07:50 PM - 1				\$36.00

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	

First Bankcard

EFT Payment 01/18/2019 1:08:03
PM - 1

2019 - January - January EFT Batch for 02/21 Council

Bain 7703 011819

MDRT

001-000-246-558-70-35-00	Tools & Equipment	Small Tools and Safety Equipment	\$321.51
001-000-246-558-70-35-00	Tools & Equipment	Small Tools and Safety Equipment	\$314.58
			\$636.09

Total Bain 7703 011819

EFT Payment 01/18/2019 1:08:03
PM - 1

2019 - January - January EFT Batch for 02/21 Council

Colagiovanni 8699 011819

PD

001-000-210-521-10-31-00	Supplies(to be reimbursed by MCTF)	PD-Operating Supplies	\$163.95
001-000-210-521-10-49-01	Training Class	PD-Training	\$349.00
001-000-214-521-20-48-04	Monthly 2 Factor Authentication	NetMotion Maintenance Mobile Units	\$60.00
			\$572.95

Total Colagiovanni 8699 011819

EFT Payment 01/18/2019 1:08:03
PM - 1

2019 - January - January EFT Batch for 02/21 Council

Dal Santo 9871 011819

PW

101-000-000-542-90-49-00	CDL Physical	Miscellaneous	\$125.00
401-000-000-534-80-49-02	Water Certification Renewal	Memberships	\$42.00
			\$167.00

Total Dal Santo 9871 011819

EFT Payment 01/18/2019 1:08:03
PM - 1

2019 - January - January EFT Batch for 02/21 Council

Esping 9037 011819

PW

001-000-191-525-60-31-00	EOC TV	Emergency Management Supplies	\$195.47
001-000-191-525-60-31-00	EOC Radio Charger(Returned)	Emergency Management Supplies	(\$44.00)
001-000-210-521-10-32-00	PD Evidence Disposal	PD-Fuel	\$51.00
001-000-210-521-10-32-00	PD Evidence Disposal	PD-Fuel	\$46.01

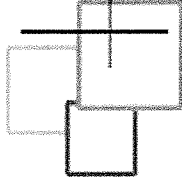
Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
	Account Number	Title		
	001-000-212-521-50-47-04	Waste Disposal		\$93.92
	101-000-000-544-90-31-00	PD Evidence Disposal		
	101-000-000-544-90-31-00	PW Clearing Acct-Supplies		\$87.93
	101-000-000-544-90-31-00	PW Office Supplies		
	101-000-000-544-90-31-00	PW Clearing Acct-Supplies		\$11.84
	310-000-002-594-18-62-03	Postage		
	310-000-002-594-18-62-03	Gen Govt Campus Improvements		\$32.52
	310-000-002-594-18-62-03	Council/Court Remodel		
	310-000-002-594-18-62-03	Gen Govt Campus Improvements		\$2,225.21
	310-000-011-594-18-64-00	Filing Cabinet-Court Remodel		
	310-000-011-594-18-64-00	General Government Technology		\$96.39
	310-000-011-594-18-64-00	IT Parts		
	Total Esping 9037 011819			\$2,796.29
	EFT Payment 01/18/2019 1:08:03			
	PM - 1			
	Higgins 9186 011819	1/18/2019	2019 - January - January EFT Batch for 02/21 Council	
	CD			
	001-000-240-558-51-31-03	Books, Maps & Periodicals		\$209.00
	001-000-240-558-51-31-03	Books for Testing-Building Official		\$0.01
	001-000-240-558-51-31-03	Books, Maps & Periodicals		\$209.01
	Total Higgins 9186 011819			
	EFT Payment 01/18/2019 1:08:03			
	PM - 1			
	Hopkins 4215 011819	1/18/2019	2019 - January - January EFT Batch for 02/21 Council	
	CH			
	001-000-137-514-21-49-01	Workshops and Training		\$65.00
	001-000-137-514-21-49-01	De-Escalation Training		
	Total Hopkins 4215 011819			\$65.00
	EFT Payment 01/18/2019 1:08:03			
	PM - 1			
	Humpheys 8183 011819	1/18/2019	2019 - January - January EFT Batch for 02/21 Council	
	PD			
	001-000-214-521-20-42-03	Police Postage		\$6.70
	001-000-214-521-20-42-03			\$6.70
	Total Humpheys 8183 011819			
	EFT Payment 01/18/2019 1:08:03			
	PM - 1			
	Kiblinger 7383 011819	1/18/2019	2019 - January - January EFT Batch for 02/21 Council	
	PD			
	001-000-210-521-10-49-01	PD-Training		\$65.00
	001-000-210-521-10-49-01	De-Escalation Training		
	Total Kiblinger 7383 011819			\$65.00

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Account Number	Title	Void Amount
	EFT Payment 01/18/2019 1:08:03 PM - 1	1/18/2019	2019 - January - January EFT Batch for 02/21 Council			
	Lynch 4138 011819 PD	001-000-210-521-10-49-01	Training (to be reimbursed by MCTF)		PD-Training	\$350.00
	Total Lynch 4138 011819					\$350.00
	EFT Payment 01/18/2019 1:08:03 PM - 1	1/18/2019	2019 - January - January EFT Batch for 02/21 Council			
	Martinez 4360 011819 Clrk	001-000-110-511-60-49-00	Training and Workshops			\$45.00
		SCA Dinner: J. Edelman				
		001-000-130-513-10-49-01	Training & Workshop & Dues			\$45.00
		SCA Dinner: C. Benson				\$90.00
	Total Martinez 4360 011819					
	EFT Payment 01/18/2019 1:08:03 PM - 1	1/18/2019	2019 - January - January EFT Batch for 02/21 Council			
	McGraw 9074 011819 PD	001-000-214-521-20-42-03	Police Postage			\$9.95
		Certified Mail				
		001-000-214-521-20-42-03	Police Postage			\$9.95
		Certified Mail				\$19.90
	Total McGraw 9074 011819					
	EFT Payment 01/18/2019 1:08:03 PM - 1	1/18/2019	2019 - January - January EFT Batch for 02/21 Council			
	Metcalf 4013 011819 Crt	310-000-002-594-18-62-03	Gen Govt Campus Improvements			\$1,406.35
		Desks				\$1,406.35
	Total Metcalf 4013 011819					
	EFT Payment 01/18/2019 1:08:03 PM - 1	1/18/2019	2019 - January - January EFT Batch for 02/21 Council			
	Redd 5176 011819 MDRT	001-000-246-558-70-35-00	Small Tools and Safety Equipment			\$48.88
		For Uniforms-Hats				
		001-000-246-558-70-42-00	Postage			\$200.00
		Postage: Preliminary Plat Mailings				
		001-000-246-558-70-49-00	Miscellaneous			(\$34.99)
		Misc/Uniform				

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount	
	Account Number	Name	Title			
	001-000-246-558-70-49-00	Misc/Uniform	Miscellaneous		\$47.59	
	001-000-246-558-70-49-00	Applied Patches to Jackets	Miscellaneous		\$32.58	
	001-000-246-558-70-49-01	LID Training	Training & Workshops		\$20.00	
	001-000-246-558-70-49-01	LID Training	Training & Workshops		\$20.00	
	001-000-246-558-70-49-01	LID Training	Training & Workshops		\$20.00	
	001-000-246-558-70-49-01	LID Training	Training & Workshops		\$20.00	
	001-000-246-558-70-49-01	LID Training(to be refunded)	Training & Workshops		\$20.00	
	Total Redd 5176 011819				\$394.06	
	EFT Payment 01/18/2019 1:08:03					
	PM - 1	1/18/2019	2019 - January - January EFT Batch for 02/21 Council			
	Reed 3197 011819	IT				
	310-000-011-594-18-64-00	General Government Technology			\$373.47	
	310-000-011-594-18-64-00	General Government Technology			\$81.50	
	310-000-011-594-18-64-00	General Government Technology			(\$0.28)	
	310-000-011-594-18-64-00	General Government Technology			\$37.35	
	310-000-011-594-18-64-00	General Government Technology			\$815.00	
	Total Reed 3197 011819				\$1,307.04	
	EFT Payment 01/18/2019 1:08:03					
	PM - 1	1/18/2019	2019 - January - January EFT Batch for 02/21 Council			
	Williamson 7508 011819	MDRT				
	001-000-246-558-70-49-00	Applied Patches to Jackets	Miscellaneous		\$97.74	
	Total Williamson 7508 011819				\$97.74	
	Total EFT Payment 01/18/2019 1:08:03 PM - 1				\$8,183.13	
	Total First Bankcard				\$8,183.13	
	Invoice Cloud					
	EFT Payment 01/08/2019 1:07:04					
	PM - 1	1/8/2019	2019 - January - January EFT Batch for 02/21 Council			
	774-2018_12					
	Dec 2018 Charges					
	401-000-000-534-80-49-50	Bank Analysis Fees/Merch CC/ Lien Fees			\$70.61	
	Water					

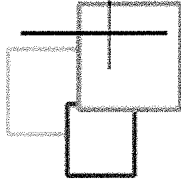
Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
		Account Number		Title	
		407-000-000-535-80-49-50		Bank Analysis Fees/Merch CC/ Lien Fees	\$70.61
			Sewer		
		410-000-000-531-10-49-50		Bank Analysis Fees/Merch CC/ Lien Fees	\$12.28
			Storm		
		Total 774-2018_12			\$153.50
		Total EFT Payment 01/08/2019 1:07:04 PM - 1			\$153.50
		Total Invoice Cloud			\$153.50
		Merchant Card Services / Vantive Holding, LLC			
		EFT Payment 01/10/2019 1:07:32	1/10/2019	2019 - January - January EFT Batch for 02/21 Council	
		PM - 1			
		011018 MCS			
		Dec 2018 Services			
		001-000-270-576-80-49-01		Bank Analysis Fees/Merch CC Fees	\$31.40
			Lake Sawyer Pay Station		
		Total 011018 MCS			\$31.40
		Total EFT Payment 01/10/2019 1:07:32 PM - 1			\$31.40
		Total Merchant Card Services / Vantive Holding, LLC			\$31.40
		U.S. Postal Service (CMRS-FP)			
		EFT Payment 01/22/2019 1:08:17	1/22/2019	2019 - January - January EFT Batch for 02/21 Council	
		PM - 1			
		500015117-231			
		Postage Machine Refill			
		001-000-180-518-50-42-00		Postage	\$600.00
		Total 500015117-231			\$600.00
		Total EFT Payment 01/22/2019 1:08:17 PM - 1			\$600.00
		Total U.S. Postal Service (CMRS-FP)			\$600.00
		US Bank Equipment Finance			
		EFT Payment 01/20/2019 1:09:03	1/20/2019	2019 - January - January EFT Batch for 02/21 Council	
		PM - 1			
		372659334			
		12/20-01/20 Copier Rental			
		001-000-210-521-10-45-00		PD-Lease Payments - US Bank/Copier	\$193.03
			Pool 2 - PD		
		001-000-248-518-20-45-03		MDRT-Copier Costs	\$193.03
			Pool 2 - MDRT		
		001-000-254-518-20-45-04		Facilities Copier Maint Lease	\$115.80
			Sales & Use Tax		
		001-000-254-518-20-45-04		Facilities Copier Maint Lease	\$960.82
			Pool 1 - CH		

Voucher Directory with Transaction Date



Vendor	Transaction Number Transaction Reference	Invoice Date Account Number	Fiscal Description Name Title	Void Amount
Chicago Title Company of Washington				
47195	0138303-TC	2/15/2019	2019 - February - Early 2nd February Batch	
	32900 MV-BD Rd SE			
	410-000-009-595-40-61-00		N. Comm Storm Land Purchase	\$352,799.80
	Land from Palmer Coking Coal			
	410-000-009-595-40-61-00		N. Comm Storm Land Purchase	\$5,000.00
	Contingency for Land Purchase			
	Total 0138303-TC			\$357,799.80
	Total 47195			\$357,799.80
Total Chicago Title Company of Washington				\$357,799.80
Vendor Count 1				Grand Total \$357,799.80

Voucher Directory with Transaction Date



Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description Name	Title	Void Amount
ADT Security Services (PA)						
47196	687829061	02/12 - 03/11 Security Services	1/25/2019	2019 - February - 2nd Feb Batch for 02/21 Council		
		001-000-270-576-80-49-02		Security		\$2.07
		001-000-280-536-20-49-02		Security		\$1.03
		101-000-000-542-90-49-03		Security		\$11.36
		401-000-000-534-80-49-07		Security		\$12.39
		407-000-000-535-80-49-05		Security		\$12.39
		410-000-000-531-10-49-04		Security		\$12.40
		Total 687829061				\$51.64
		Total 47196				\$51.64
Total ADT Security Services (PA)						
Amazon Capital Services, Inc.						
47197	16FG-H3JF-3QDF	Facilities Safety	1/29/2019	2019 - February - 2nd Feb Batch for 02/21 Council		
		001-000-181-518-30-31-04		Uniforms		\$15.19
		Reflective Gear				
		Total 16FG-H3JF-3QDF				\$15.19
		Total 47197				\$15.19
Total Amazon Capital Services, Inc.						
BIAW						
47198	51586		1/16/2019	2019 - February - 2nd Feb Batch for 02/21 Council		
		410-000-000-531-10-49-02		Training		\$20.00
		S. Boettcher				
		Total 51586				\$20.00

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
		Account Number	Name	Title	Amount

47198	51587	1/16/2019	2019 - February - 2nd Feb Batch for 02/21 Council		
		410-000-000-531-10-49-02	J. Ross	Training	\$20.00
Total 47198	Total 51587				\$20.00
Total BIAW					\$40.00
CHS/Cenex					\$40.00

47199	124244 013119	1/31/2019	2019 - February - 2nd Feb Batch for 02/21 Council		
		Jan 2019 City Fuel			
		001-000-181-518-30-32-00	Fuel		\$359.41
		001-000-240-558-51-32-00	Fuel		\$67.38
		001-000-246-558-70-32-00	Fuel		\$364.36
		001-000-270-576-80-32-00	Fuel		\$34.35
		001-000-280-536-20-32-00	Fuel		\$17.18
		101-000-000-543-50-32-00	Fuel		\$188.96
		401-000-000-534-80-32-00	Fuel		\$206.12
		407-000-000-535-80-32-00	Fuel		\$206.12
		410-000-000-531-10-32-00	Fuel		\$206.12
Total 47199	Total 124244 013119				\$1,650.00
Total CHS/Cenex					\$1,650.00
City of Black Diamond					\$1,650.00

47200	013119 COBD	1/31/2019	2019 - February - 2nd Feb Batch for 02/21 Council		
		Jan 2019 Utility Bills			
		001-000-212-521-50-47-01	Water		\$49.19
		2470.0 Police Water			
		001-000-212-521-50-47-02	Sewer		\$67.11
		2470.0 Police Sewer			
		001-000-212-521-50-47-03	Stormwater		\$95.00
		2470.0 Police Storm			
		001-000-248-518-20-47-01	MDRT BD Wtr, Swr, Storm		\$51.57
		2498.0 City Hall-MDRT (40%)			
		001-000-254-518-20-47-00	Facilities-Utilities		\$77.35
		2498.0 City Hall (60%)			

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Void Amount
	Account Number	Title		
	001-000-270-575-30-47-01	Museum Water/Sewer/Storm	\$103.62	
	2070.0 Museum-Water/Sewer			
	001-000-270-575-30-47-01	Museum Water/Sewer/Storm	\$38.00	
	1399.5 Museum-Storm			
	001-000-270-575-51-47-01	Gym-Stormwater	\$38.00	
	1399.1 Gym-Stormwater			
	001-000-270-575-51-47-02	Gym-Sewer	\$67.11	
	1399.0 Gym-Sewer			
	001-000-270-575-51-47-03	Gym-Water	\$67.71	
	1399.0 Gym-Water			
	001-000-270-576-80-47-01	Water	\$35.63	
	2306.0 Coal Car-Water			
	001-000-270-576-80-47-01	Water	\$3.07	
	1045.0 PW Shops-Water			
	001-000-270-576-80-47-01	Water	\$35.63	
	1582.0 Eagle Creek-Water			
	001-000-270-576-80-47-02	Sewer	\$5.36	
	1045.0 PW Shops-Sewer			
	001-000-270-576-80-47-03	Stormwater	\$13.68	
	1045.0 PW Shops-Storm			
	001-000-270-576-80-47-03	Stormwater	\$114.00	
	1399.2 Boat Launch-Storm			
	001-000-280-536-20-47-01	Water	\$35.66	
	1457.0 Cemetery-Water			
	001-000-280-536-20-47-01	Water	\$0.77	
	1045.0 PW Shops-Water			
	001-000-280-536-20-47-02	Sewer	\$1.34	
	1045.0 PW Shops-Sewer			
	001-000-280-536-20-47-03	Stormwater	\$3.42	
	1045.0 PW Shops-Storm			
	001-000-530-522-10-47-01	Water	\$35.69	
	2200.0 Fire Dept-Water			
	001-000-530-522-10-47-02	Sewer	\$67.11	
	2200.0 Fire Dept-Sewer			
	001-000-530-522-10-47-03	Stormwater	\$47.50	
	1399.4 Fire Dept.-Storm			
	101-000-000-543-31-47-01	Water	\$35.63	
	2983.0 Railroad Ave Irrig.			
	101-000-000-543-31-47-01	Water	\$5.77	
	1045.0 PW Shops-Water			
	101-000-000-543-31-47-02	Sewer	\$10.07	
	1045.0 PW Shops-Sewer			

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
		Account Number		Name Title	Amount
		101-000-000-543-31-47-03		Stormwater	\$25.65
		1045.0 PW Shops-Storm			
		401-000-000-534-80-47-01		Water	\$9.62
		1045.0 PW Shops-Water			
		401-000-000-534-80-47-02		Sewer	\$16.78
		1045.0 PW Shops-Sewer			
		401-000-000-534-80-47-03		Stormwater	\$42.75
		1045.0 PW Shops-Storm			
		407-000-000-535-80-47-01		Water	\$9.62
		1045.0 PW Shops-Water			
		407-000-000-535-80-47-02		Sewer	\$16.78
		1045.0 PW Shops-Sewer			
		407-000-000-535-80-47-03		Stormwater	\$42.75
		1045.0 PW Shops-Storm			
		407-000-000-535-80-47-03		Stormwater	\$114.00
		1399.3 Sewer Lagoon-Storm			
		410-000-000-531-10-47-01		Water	\$9.62
		1045.0 PW Shops-Water			
		410-000-000-531-10-47-02		Sewer	\$16.78
		1045.0 PW Shops-Sewer			
		410-000-000-531-10-47-03		Stormwater	\$42.75
		1045.0 PW Shops-Storm			
		Total 013119 COBD			
		Total 47200			\$1,452.09
		Total City of Black Diamond			\$1,452.09
		Comcast (PA)			\$1,452.09
	47201	763723.26	2/1/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		Feb 2019 Services			
		001-000-248-518-20-42-00		MDRT Telephone, Fax, Internet costs	\$55.87
		001-000-254-518-20-42-00		Facilities-Telephones	\$239.45
		101-000-000-542-90-42-01		Telephone/DSL/Radios	\$25.94
		401-000-000-534-80-42-00		Telephone/DSL/Radios	\$25.94
		407-000-000-535-80-42-00		Telephone/DSL/Radios	\$25.94
		410-000-000-531-10-42-00		Telephone/DSL/Radios	\$25.95
		Total 763723.26			
		Total 47201			\$399.09
		Total Comcast (PA)			\$399.09
					\$399.09

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Voucher Amount
		Account Number	Name	Title	
Dicks Heating & A/C Inc	47202	216788	1/21/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		001-000-212-521-50-48-02		Police Bldg Repairs & Maintenance	\$1,181.45
	Total 47202	Total 216788			\$1,181.45
	Total Dicks Heating & A/C Inc				\$1,181.45
					\$1,181.45
Doolittle Construction LLC	47203	020419 DC Int	2/4/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		Retainage Interest			
		634-000-000-589-20-00-21		Paid Interest Misc Retained Funds	\$140.59
	Total 020419 DC Int				\$140.59
Total Doolittle Construction LLC	47203	020419 DC Ret	2/4/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		Retainage			
		634-000-000-589-20-00-34		Rel Ret-Doolittle Const	\$14,684.48
	Total 020419 DC Ret				\$14,684.48
					\$14,825.07
Enumclaw School District	47204	013119 ESD	1/31/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		Jan 2019 Collection			
		637-000-000-589-30-00-00		School Mitigation Fee disbursement	\$7,783.00
	Total 013119 ESD				\$7,783.00
					\$7,783.00
Total Enumclaw School District	47204	013119 ESD	1/31/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		Jan 2019 Collection			
		637-000-000-589-30-00-00		School Mitigation Fee disbursement	\$7,783.00
	Total 013119 ESD				\$7,783.00
					\$7,783.00

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	
Financial Consultants International Inc					
	47205	16379	1/30/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		2012 Tahoe			
		001-000-210-521-10-48-01		PD-Vehicle Maintenance & Repair	\$185.13
	Total 47205	Total 16379			\$185.13
Total Financial Consultants International Inc					\$185.13
Granite Telecommunications					
	47206	445082323	2/1/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		Feb 2019 Services			
		001-000-248-518-20-42-00		MDRT Telephone, Fax, Internet costs	\$12.44
		001-000-254-518-20-42-00		Facilities-Telephones	\$37.33
	Total 47206	Total 445082323			\$49.77
Total Granite Telecommunications					\$49.77
Gunderson Law Firm					
	47207	1015 GLO	2/4/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		Jan 2019 Services			
		001-000-151-515-30-41-04		Court Legal-Pros Attorney	\$3,400.00
	Total 47207	Total 1015 GLO			\$3,400.00
Total Gunderson Law Firm					\$3,400.00
HiTek Telecom					
	47208	1202013	2/8/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		310-000-011-594-18-64-00		General Government Technology	\$2,497.80
		Wiring			
	Total 47208	Total 1202013			\$2,497.80
Total HiTek Telecom					\$2,497.80

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	
Home Depot Credit Service					
	47209	9051582	2/3/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		PW Supplies			
		101-000-000-544-90-31-00		PW Clearing Acct-Supplies	\$97.69
		Total 9051582			\$97.69
Total Home Depot Credit Service	Total 47209				\$97.69
Johnsons Home & Garden					
	47210	433519	2/4/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		310-000-002-594-18-62-03		Gen Govt Campus Improvements	\$12.47
		Total 433519			\$12.47
Total Johnsons Home & Garden	Total 47210				\$12.47
Kenyon Disend, PLLC					
	47211	188152	1/31/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		Capital Projects			
		001-000-150-515-30-41-31		Legal Svs-Franchise-Cov Wtr	\$313.50
		001-000-150-515-30-41-33		Legal Svs Franchise Costs Soos Cr.	\$120.00
		408-000-003-535-80-41-00		Sewer Lagoon Preservation	\$240.00
		410-000-009-595-40-61-02		N. Comm Storm Land pur assoc costs	\$3,248.35
		510-000-200-594-48-64-09		PW- Truck & Equip	\$330.00
		Total 188152			\$4,251.85
	47211	188154	1/31/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		General Services			
		001-000-150-515-30-41-01		Legal Services-General Govt	\$1,548.23
		101-000-000-543-30-41-05		Legal Costs	\$344.05
		401-000-000-534-80-41-04		Legal Svcs	\$516.08
		407-000-000-535-80-41-09		Legal Costs	\$516.08
		410-000-000-531-10-41-01		Legal Costs	\$516.08
		Total 188154			\$3,440.52

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	

47211	188155	MDRT	1/31/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		001-000-257-558-70-41-00		MDRT Legal Services	\$2,490.30
Total 47211	Total 188155				\$2,490.30
Total Kenyon Disend, PLLC					\$10,182.67
King County Finance					\$10,182.67
47212	2112781	2018 Voter Registration	1/25/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		001-000-137-514-40-49-06		Election Costs	\$11,813.23
Total 47212	Total 2112781				\$11,813.23
Total King County Finance					\$11,813.23
King County Finance - Wastewater Treat Div.					\$11,813.23
47213	30026267	Feb 2019 Services	2/1/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		407-000-000-535-80-41-04		Metro Sewer Charges	\$52,356.15
Total 47213	Total 30026267				\$52,356.15
Total King County Finance - Wastewater Treat Div.					\$52,356.15
King County Municipal Clerk's Association					\$52,356.15
47214	011419 KCMCA 2	Annual Dues	1/14/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		001-000-137-514-21-49-02		Memberships	\$10.00
		Shorted Dues by \$10.00			\$10.00
Total 47214	Total 011419 KCMCA 2				\$10.00
Total King County Municipal Clerk's Association					\$10.00

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	

King County Prosecuting Attorney

47215	013119 KCPA	1/31/2019	2019 - February - 2nd Feb Batch for 02/21 Council		
	Jan 2019 Court Remittance				
	633-000-000-589-90-00-05			Due to Agency-Treasurers Trust Court	\$156.56
	Crime Victims				
	Total 013119 KCPA				\$156.56
	Total 47215				\$156.56
	Total King County Prosecuting Attorney				\$156.56

Kyocera

47216	55T1051830	2/11/2019	2019 - February - 2nd Feb Batch for 02/21 Council		
	11/21 - 02/20 Overage Charges				
	001-000-210-521-10-45-00			PD-Lease Payments - US Bank/Copier	\$24.85
	Police Dept				
	001-000-248-518-20-45-03			MDRT-Copier Costs	\$10.15
	MDRT				
	001-000-254-518-20-45-04			Facilities Copier Maint Lease	\$58.90
	City Hall				
	001-000-254-518-20-45-04			Facilities Copier Maint Lease	\$40.56
	Community Dev				
	Total 55T1051830				\$134.46
	Total 47216				\$134.46
	Total Kyocera				\$134.46

Maple Valley Royal Towing

47217	58761	1/12/2019	2019 - February - 2nd Feb Batch for 02/21 Council		
	PD Towing				
	001-000-210-521-10-49-06			PD-Towing Services	\$135.75
	Total 58761				\$135.75
	Total 47217				\$135.75
	Total Maple Valley Royal Towing				\$135.75

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	
O'Brien, Barton, & Hopkins, PLLP	47218		2/7/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
	61379				
		Jan 2019 Services			
		001-000-151-515-91-41-00		Court Legal-Public Defender	\$2,750.00
	Total 47218				\$2,750.00
	Total 61379				\$2,750.00
	Total O'Brien, Barton, & Hopkins, PLLP				\$2,750.00
	Office Products Nationwide				
	47219		1/25/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
	1020468-0				
Total Office Products Nationwide					
		001-000-246-558-70-31-00		Office Supplies	\$151.91
	Total 1020468-0				\$151.91
	1023279-0		2/11/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
	47219				
		001-000-180-518-50-31-00		Office Supplies City Hall	\$61.88
	Total 1023279-0				\$61.88
	1023280-0		2/11/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
	47219				
		001-000-254-518-20-31-00		Facilities Operating Supplies	\$133.48
Orkin Commercial Services					
		Bldg Maint Supplies			
	Total 1023280-0				\$133.48
	Total 47219				\$347.27
	Total Office Products Nationwide				\$347.27
	Orkin Commercial Services				
	47220		1/25/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
	180186787				
		Feb 2019 Services			
		001-000-248-518-20-49-01		MDRT Bldg Custodial Costs	\$31.33
Puget Sound Energy					
		001-000-254-518-20-49-01		Facilities Bldg.Custodial & Maint.	\$89.17
	Total 47220				\$120.50
	Total 180186787				\$120.50
	Total Orkin Commercial Services				\$120.50
	Puget Sound Energy				

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
		Account Number		Name Title	Amount

47221	020419 PSE	2/2/2019	2019 - February - 2nd Feb Batch for 02/21 Council		
Jan 2019 Services					
001-000-212-521-50-47-00	220013379882: Police Storage	Electric/gas			\$43.04
001-000-212-521-50-47-00	20009377470: PD/CT Elec	Electric/gas			\$607.60
001-000-248-518-20-47-00	220013379841: MDRT Mod Bldgs Elec	MDRT Electricity			\$348.51
001-000-254-518-20-47-00	20008062016: City Hall Elec	Facilities-Utilities			\$92.65
001-000-254-518-20-47-00	20008061844: City Hall Elec	Facilities-Utilities			\$155.06
001-000-254-518-20-47-00	220013379841: CD/PW Mod Bldgs Elec	Facilities-Utilities			\$522.77
001-000-270-575-30-47-00	220013378793: Museum	Museum Electric/Gas			\$326.61
001-000-270-575-51-47-00	220013379652: Gym	Gym- Electricity and Gas			\$336.62
001-000-270-576-80-47-00	220013379221: Lake Sawyer Boat Launch	Electric/Gas			\$10.45
001-000-270-576-80-47-00	220013379635: PW Shop-Parks 4%	Electric/Gas			\$5.85
001-000-280-536-20-47-00	220013379635: PW Shop-Cemetery 2%	Electric/Gas			\$2.93
101-000-000-542-63-47-01	220013379247: 216th Signal & Street Lights	Street Lighting			\$10.45
101-000-000-542-63-47-01	220013379197: Cov Sawyer & 216th	Street Lighting			\$45.66
101-000-000-542-63-47-01	220013379601: Baker St Crosswalk	Street Lighting			\$13.69
101-000-000-542-63-47-01	220013379355: PSE Streetlights	Street Lighting			\$1,886.55
101-000-000-542-63-47-01	220014704229: Intersection Light 219th & SE 296th St	Street Lighting			\$208.95
101-000-000-542-63-47-01	220013379817: Ped Lighting Roberts	Street Lighting			\$84.63
101-000-000-543-31-47-00	220013379635: PW Shop-Street 22%	Electric/Gas			\$32.20
401-000-000-534-80-47-00	220013378835: Booster Station	Electric/Gas			\$2,306.75

Vendor	Transaction Number Transaction Reference	Invoice Date Account Number	Fiscal Description Name Title	Void Amount
	401-000-000-534-80-47-00	220013378868: 4.3 Mil Gal Resv	Electric/Gas	\$583.84
	401-000-000-534-80-47-00	220013379635: PW Shop-Water 24%	Electric/Gas	\$35.13
	401-000-000-534-80-47-00	220013378850: .5 Mil Gal Resv	Electric/Gas	\$17.04
	407-000-000-535-80-47-00	220013379619: Sewer Pump	Electric/Gas	\$12.86
	407-000-000-535-80-47-00	220013378819: Morganville Lift Station	Electric/Gas	\$87.56
	407-000-000-535-80-47-00	220013379635: PW Shop-Sewer 24%	Electric/Gas	\$35.13
	407-000-000-535-80-47-00	220013379643: Diamond Glen Sewer	Electric/Gas	\$31.78
	410-000-000-531-10-47-00	220013379635: PW Shop-Drainage 24%	Electric/Gas	\$35.13
	Total 020419 PSE			\$7,879.44
	Total 47221			\$7,879.44
	Total Puget Sound Energy			\$7,879.44
	Regional Animal Services of King County			
	47222	02/04 Pet Licenses	2019 - February - 2nd Feb Batch for 02/21 Council	
	020419 RAS	633-000-000-589-90-00-01	King County Animal License	\$90.00
	Total 020419 RAS			\$90.00
	Total 47222			\$90.00
	Total Regional Animal Services of King County			\$90.00
	Republic Services #176			
	47223	1/31/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
	5617507	Jan 2019 Services		
		001-000-248-518-20-47-03	MDRT-Waste Disposal Costs	\$104.62
		MDRT		
		001-000-254-518-20-47-01	Facilities-Waste Disposal	\$156.92
		City Hall		
	Total 5617507			\$261.54

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	
47223	5617813	1/31/2019	2019 - February - 2nd Feb Batch for 02/21 Council		
	Jan 2019 Services				
	001-000-270-576-80-47-04		Waste Disposal		\$11.71
	PW-Parks				
	001-000-280-536-20-47-04		Waste Disposal		\$5.86
	PW-Cemetery				
	101-000-000-543-31-47-04		Waste Disposal		\$64.45
	PW-Street				
	401-000-000-534-80-47-04		Waste Disposal		\$70.31
	PW-Water				
	407-000-000-535-80-47-04		Waste Disposal		\$70.31
	PW-Sewer				
	410-000-000-531-10-47-04		Waste Disposal		\$70.31
	PW-Drainage				
	Total 5617813				\$292.95
47223	5617963	1/31/2019	2019 - February - 2nd Feb Batch for 02/21 Council		
	Jan 2019 Services				
	001-000-212-521-50-47-04		Waste Disposal		\$261.51
	Police & Court				
	Total 5617963				\$261.51
Total 47223					\$816.00
Total Republic Services #176					\$816.00
RH2 Engineering Inc.					
47224	72289	2/1/2019	2019 - February - 2nd Feb Batch for 02/21 Council		
	MDRT Services through 01/27				
	001-000-257-558-70-41-02		MDRT Civil Engineering		\$2,557.23
	Total 72289				\$2,557.23
47224	72290	2/1/2019	2019 - February - 2nd Feb Batch for 02/21 Council		
	BD Services through 01/27				
	401-000-000-534-80-41-10		Professional Services		\$3,052.96
	Spartan Self Storage Plan Review				
	Total 72290				\$3,052.96
Total 47224					\$5,610.19
Total RH2 Engineering Inc.					\$5,610.19

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	

Seattle Daily Journal of Commerce

47225	3343996	1/22/2019	2019 - February - 2nd Feb Batch for 02/21 Council		
		Robert's Dr. Advertising			
		320-000-020-595-30-63-00		Roberts Dr Rehab-Roadway Const	\$430.92
		320-000-020-595-50-63-01		Roberts Dr Rehab-Bridge Const	\$521.64
		320-000-020-595-61-63-00		Robert Drive Sidewalk Cost	\$1,315.44
	Total 3343996				\$2,268.00
	Total 47225				\$2,268.00

Total Seattle Daily Journal of Commerce

Severson's Building Maintenance

47226	732105	1/31/2019	2019 - February - 2nd Feb Batch for 02/21 Council		
		Jan 2019 Services			
		101-000-000-544-90-48-01		PW Clearing-shared Shop Cost	\$250.00
				PW Shop Janitorial Services	\$250.00
	Total 732105				
47226	732248	1/31/2019	2019 - February - 2nd Feb Batch for 02/21 Council		
		Jan 2019 Services			
		001-000-248-518-20-49-01		MDRT Bldg Custodial Costs	\$225.00
				MDRT Janitorial Services	\$900.00
		001-000-254-518-20-49-01		Facilities Bldg.Custodial & Maint.	\$1,125.00
				City Hall/Com Dev Janitorial Services	
	Total 732248				
47226	732249	1/31/2019	2019 - February - 2nd Feb Batch for 02/21 Council		
		Jan 2019 Services			
		001-000-270-575-51-48-00		Gym Facility Repair & Maintenance	\$150.00
				Gym Janitorial Services	\$150.00
	Total 732249				
47226	732250	1/31/2019	2019 - February - 2nd Feb Batch for 02/21 Council		
		Jan 2019 Services			
		001-000-212-521-50-41-03		Police Custodial Cost	\$625.00

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
		Account Number	Name	Title	Amount

Police/Court Janitorial Services

Total 732250
 Total 47226
 Total Severson's Building Maintenance
 SHI International Corp.

47227
 B09495491
 2/7/2019
 2019 - February - 2nd Feb Batch for 02/21 Council
 310-000-011-594-18-64-00
 New Phone Cords
 General Government Technology

Total B09495491
 Total 47227
 Total SHI International Corp.
 VenTek International

47228
 114645
 1/31/2019
 2019 - February - 2nd Feb Batch for 02/21 Council
 New Paystation
 001-000-270-576-80-41-02
 Venvue Pay Station

47228
 114763
 2/1/2019
 2019 - February - 2nd Feb Batch for 02/21 Council
 Feb 20129 Services
 001-000-270-576-80-41-02
 Venvue Pay Station

Total 114763
 Total 47228
 Total VenTek International
 Voice of The Valley

47229
 21088
 1/30/2019
 2019 - February - 2nd Feb Batch for 02/21 Council
 MDRT Advertising
 001-000-246-558-70-44-00
 Advertising

\$625.00
 \$2,150.00
 \$2,150.00

\$77.56
 \$77.56
 \$77.56

\$9,020.32
 \$9,020.32

\$585.00
 \$585.00
 \$9,605.32
 \$9,605.32

\$360.00
 \$360.00

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	
47229	21089	MDRT Advertising	1/30/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		001-000-246-558-70-44-00	Advertising		\$1,070.00
	Total 21089				\$1,070.00
	21091	Robert's Dr. Advertising	1/22/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
47229		320-000-020-595-30-63-00	Roberts Dr Rehab-Roadway Const		\$114.00
		320-000-020-595-50-63-01	Roberts Dr Rehab-Bridge Const		\$138.00
		320-000-020-595-61-63-00	Robert Drive Sidewalk Cost		\$348.00
	Total 21091				\$600.00
47229	21092	MDRT Advertising	1/22/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		001-000-246-558-70-44-00	Advertising		\$360.00
	Total 21092				\$360.00
	Total 47229				\$2,390.00
Total Voice of The Valley					
Washington State Patrol					
47230	119003547	November 2018 Background Check	12/5/2018	2019 - February - 2nd Feb Batch for 02/21 Council	
		001-000-240-558-51-49-02	Miscellaneous		\$12.00
		Solicitor's License			\$12.00
	Total 119003547				\$12.00
Total 47230	Total Washington State Patrol				\$12.00
	Washington State Treasurer				\$12.00
					\$12.00
					\$12.00
47231	013119 WST	Jan 2019 Court Remittance	1/31/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		633-000-000-589-90-00-05	Due to Agency-Treasurers Trust Court		\$9,702.11
	Total 013119 WST				\$9,702.11
	Total 47231				\$9,702.11
Total Washington State Treasurer					

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	
Williams Scotsman, Inc.					
47232	6404760	Feb 2019 Rental	2/1/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		001-000-254-518-20-45-01		Facilities-Bldg Rental/Modspace	\$3,454.55
		CD Modular Rental			\$3,454.55
	Total 6404760				
47232	6404761	Feb 2019 Rental	2/1/2019	2019 - February - 2nd Feb Batch for 02/21 Council	
		001-000-248-518-20-45-01		MDRT-Bldg Rental-Modspace	\$1,958.05
		MDRT Modular Rental			\$1,958.05
					\$5,412.60
	Total 6404761				\$5,412.60
Total 47232					
Total Williams Scotsman, Inc.				Grand Total	\$157,660.20
	Vendor Count	37			

City of Black Diamond

Payroll Register January 2019

Number	Description	Period	Amount
<u>19722</u>	Paper Paycheck	2019 - January - Month End	\$692.00
<u>19723</u>	Paper Paycheck	2019 - January - Month End	\$3,640.00
<u>19725</u>	Paper Paycheck	2019 - January - Month End	\$2,015.57
<u>19726</u>	Paper Paycheck	2019 - January - Month End	\$4,272.59
<u>19727</u>	Paper Paycheck	2019 - January - Month End	\$6,022.56
<u>19728</u>	Paper Paycheck	2019 - January - Month End	\$4,445.16
<u>19729</u>	AWC Sup Life	2019 - January - Month End	\$21.40
<u>19730</u>	BD Police Officers Association	2019 - January - Month End	\$720.00
<u>19731</u>	City of Black Diamond Flex	2019 - January - Month End	\$156.66
<u>19732</u>	Dept of Labor and Industries	2019 - January - Month End	\$3,101.98
<u>19733</u>	Employment Security Dept	2019 - January - Month End	\$513.64
<u>19734</u>	Joseph Kaufman Leoff 1	2019 - January - Month End	\$147.40
<u>19735</u>	Minnesota Child Support Payment Ctr	2019 - January - Month End	\$467.00
<u>19736</u>	PFML Emp. Security Dept	2019 - January - Month End	\$503.51
<u>19737</u>	Teamsters Local 117	2019 - January - Month End	\$1,599.97
<u>19738</u>	Trusted Plans Service CP LTD	2019 - January - Month End	\$848.40
<u>Jan 2019 Aflac</u>	Aflac	2019 - January - Month End	\$128.44
<u>Jan 2019 AWC Ins</u>	AWC Employee Benefit Trust	2019 - January - Month End	\$41,076.64
<u>Jan 2019 Def Comp</u>	DOR - Deferred Comp	2019 - January - Month End	\$4,925.00
<u>Jan 2019 Fed Taxes</u>	City of Black Diamond Taxes	2019 - January - Month End	\$63,926.40
<u>Jan 2019 Retirement</u>	Dept of Retirement Systems	2019 - January - Month End	\$42,725.13
<u>January 2019 Draw</u>	Payroll Vendor ACH	2019 - January - Month End	\$32,815.00
<u>January Payroll 2019</u>	Payroll Vendor ACH	2019 - January - Month End	\$123,563.45
<u>Wright Final Pay Jan 19</u>	Payroll Vendor ACH	2019 - January - Month End	\$2,523.39
<u>Wright Payout Jan 19</u>	Payroll Vendor ACH	2019 - January - Month End	\$1,457.28
			\$342,308.57

19724

Void Check

- 0 -

I hereby certify that payroll and benefits have been processed and delivered as required under contract or legal obligation.	
Finance Director	<u>May Miller</u>
Date	<u>1-31-2019</u>

BLACK DIAMOND CITY COUNCIL MINUTES

Council Meeting of February 7, 2019

Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the regular meeting to order at 7:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Oglesbee, Edelman, Stout, and Wisnoski.

ABSENT: None

Staff present: Barbara Kincaid, Community Development Director; Seth Boettcher, Public Works Director; Andrew Williamson, MDRT/Ec Dev Director; Chief Smith; and Brenda L. Martinez, City Clerk.

AGENDA REVIEW AND APPROVAL:

Councilmember Edelman **moved** to approve the agenda; **second** Councilmember Deady. Motion **passed** with all voting in favor (5-0).

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:

Mayor Benson awarded both Community Development Director Barbara Kincaid and Christine Higgins the Mayor's Meritorious Award for going above and beyond in providing customer service to the citizens of Black Diamond.

CONSENT AGENDA:

Councilmember Oglesbee **moved** to adopt the Consent Agenda; **second** Councilmember Edelman. Motion **passed** with all voting in favor (5-0). The Consent Agenda was approved as follows:

- 1) **Claim Checks** – February 7, 2019 – Check No. 47128 through 47194 (void 47139) in the amount of \$200,616.62
- 2) **Minutes** – Council Work Session of January 10, 2019 and Council Meeting of January 17, 2019

PUBLIC COMMENTS: None

PUBLIC HEARINGS: None

UNFINISHED BUSINESS:

- 3) **AB19-003A** – Resolution No. 19-1288 Confirming the Mayor's Appointment of Richard LaConte to the Planning Commission Position #1

Mayor Benson discussed this agenda item with Council.

Councilmember Deady **moved** to adopt Resolution No. 19-1288 confirming the Mayor's reappointment of Richard LaConte to Position #1 of the Black Diamond Planning Commission; said term to expire on December 31, 2022; **second** Councilmember Oglesbee. Motion **passed** with all voting in favor (5-0).

NEW BUSINESS:

- 4) **AB19-011** – Resolution No. 19-1294 Authorizing Professional Services Contract with AHBL for Planning Consultant Services for the MDRT Department

MDRT/Ec Dev Director Williamson reported on this item.

Councilmember Edelman **moved** to adopt Resolution No. 19-1294, authorizing the Mayor to execute a professional services agreement with AHBL, Inc. for part-time planning services for 2019; **second** Councilmember Deady. Motion **passed** with all voting in favor (5-0).

- 5) **AB19-012** – Resolution No. 19-1295 Awarding Construction Contract with Goodfellow Bros. LLC for the Roberts Drive Improvements 135' West of Rock Creek Bridge to Bruckners Way

Public Work Director Boettcher briefed Council on this agenda item.

There was Council discussion.

Councilmember Deady **moved** to adopt Resolution 19-1295 authorizing the Mayor to execute a contract with Goodfellow Bros. LLC for the Roberts Drive Improvements – 135' West of Rock Creek Bridge to Bruckners Way project; **second** Councilmember Oglesbee. Motion **passed** with all voting in favor (5-0).

- 6) **AB19-013** – Resolution No. 19-1296 Awarding Construction Contract to South Sound Fencing LLC for Shop Fence and Gate Repairs Project

Public Works Director Boettcher reported on this item.

There was Council discussion.

Councilmember Edelman **moved** to adopt Resolution 19-1296 authorizing the Mayor to execute a contract with South Sound Fencing LLC for the Shop Fence and Gate Repairs

project and to authorize a \$5,500 contingency fund to cover potential change orders; **second** Councilmember Deady. Motion **passed** with all voting in favor (5-0).

DEPARTMENT REPORTS:

Fire – Commissioner Ferrell reported on the Lake Holms Association meeting held at Station 95 on January 30th. He noted it was heavily attended and was proud of Mr. Williamson and the Mayor who spoke to those residents and answered questions – they represented the Council and staff well.

Chief Smith recapped the calls received since the last Council meeting. There was a total of 37 incidents during that time which equates to 1.7 calls per day. He shared that the 911 call box for Station 99 has been ordered along with the signs. There was an Ad Hoc Committee meeting on January 29th and the next meeting is scheduled for March 19th. The career firefighter graduated on the 24th and two new career firefighters started the academy on February 6th. He updated Council of the fire apparatus purchase. He noted the volunteer firefighter's graduation will be on March 16th at Station 96. He also discussed the upcoming snow that is forecasted over the next several days and reminded everyone to be prepared.

Public Works – Public Works Director Boettcher briefed Council on the public works department's response to the snow events. He discussed the process for how the department is called out and noted their first focus for plowing is on the arterial streets and then later if time allows, they do some of the back streets. Primarily it is areas where it is steeper and hazardous conditions. Local access roads that are wide and flat may not get attention. He discussed that when temperatures are 20 or below that salt does not do any good; salt helps when it is in the upper 20s. He discussed the department is down one person and the crew in place has only one experienced snow plow driver, the Utilities Superintendent Dan Dal Santo. He noted Mr. Dal Santo is training the new employees this week as this is the first opportunity with this kind of weather. He noted it being different to discuss then doing it hands on. One of the new crew members has been trained, but not at the experienced level.

Councilmember Deady noted that she talked with Mr. Dal Santo and how it can be hazardous training new employees and asked the citizens to be patient. She noted that it is not a reasonable expectation that all streets will be plowed – we just don't have the money or manpower for it. She noted the Public Works crew is doing a great job.

MAYOR'S REPORT:

Mayor Benson shared that she was asked by the City of Maple Valley if the Tri City Meeting could be changed from May 22 to May 29. Council was okay with this change. She reminded everyone that on Friday from 5 – 6:30 p.m. is the Shoreline Management Program Open House at the Lake Sawyer Community Club and the second open house will be on March 15th at the same time and place. She noted that should the open house be cancelled because of the snow it will be noticed on the website. On January 9th the Black

Diamond Arts Alliance is having their first major fundraiser at Black Gold Coffee and invited everyone to attend.

COUNCIL REPORTS:

Councilmember Edelman reported attending the SEAL TC meeting where they met with the recently elected 5th and 47th District officials and attended the Lennar open house. She met with Oakpointe for an update and attended the Sound Cities Association networking dinner. She also shared her experience with a lost dog, which turned out to be her neighbors' dog and gave a shout out to the Police Department for how it was handled.

Councilmember Stout reported attending the Public Work Committee meeting where several items on the agenda were discussed, a Finance Committee meeting where they reviewed the City's checkbook. She commented on the Roberts Drive project and noted this being a wonderful project for the City. She met with Oakpointe leaders to get their vision on what is coming up for this year. She thanked Mr. LaConte for his patience while waiting to open his position on the Planning Commission and also thanked him for wanting to continue in his position. She thanked the Public Works crew for their hard working during this past snow storm and noted the streets she needed to use in the city being navigable.

Councilmember Wisnoski reported attending the Fire Ad Hoc Committee meeting where they talked about the new fire equipment and new fire station. He met with leaders of Ten Trails regarding their future plans and the continuity between Ten Trails and Old Town, the commercial area and the roundabout. He commented on the Public Works crew and the snow removal and noted that citizens need to realize we are not an area that gets large amounts of snow and the equipment is expensive, so it doesn't make sense to have a big fleet that just sits there. He stated the department is doing the best they can with the limited resources and feels they are doing a great job and appreciates all their hard work.

Councilmember Deady reported attending the Fire Ad Hoc Committee meeting, Finance meeting, and the Public Safety meeting where they will be coming forward with an ordinance to extend the school zone. She met with Oakpointe representatives and they talked about a grocery store, daycare/Montessori school and the possibility of locating City Hall down to that area along with the Police Department. She stated her personal opinion on that is that locating City Hall there is not a good thing, however she is willing to listen. She also stated her heart says it's moving City Hall away from the core people. She discussed the storm that is coming and the need to check on our neighbors.

Councilmember Oglesbee noted it being a quiet week. She reported attending the Public Safety meeting and they will be bringing an ordinance to Council extending the school zone. She met with Ten Trails and discussed how to blend the communities. She agrees City Hall should be in a more central area as she would like to see more retail in Ten Trails. She encouraged citizens to contact the Council with any questions or concerns they have.

ATTORNEY REPORT: None

PUBLIC COMMENTS:

Kristen Bryant – Bellevue spoke to Council.

Darryl Buss – Black Diamond spoke to Council.

EXECUTIVE SESSION: None

ADJOURNMENT:

Councilmember Edelman **moved** to adjourn the meeting; **second** Councilmember Deady. Motion **passed** with all voting in favor (5-0).

The meeting ended at 7:59 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: Ordinance amending the 2019 Salary Schedule as adopted by Ordinance No. 19-1116 for additional positions	Agenda Date: February 21, 2019 AB19-014	
Cost Impact (see also Fiscal Note): Fund Source: --All Funds Timeline:	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	X
	Com Dev – Barb Kincaid	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
	Public Works – Seth Boettcher	
	Court – Stephanie Metcalf	
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator		
Attachments: Proposed Ordinance and Amended 2019 Salary Schedule (Exhibit A)		
<p>SUMMARY STATEMENT:</p> <p>As you are aware, the City currently has two vacation positions: (1) Deputy City Clerk, and (2) Permit Technician Supervisor. With these vacancies, the City believes it is a good time to evaluate the needs of the respective departments to ensure the City's needs are best addressed. As a result of this evaluation, the City believes staffing adjustments within the Administrative and Community Development departments will make the best use of resources. In addition, after consulting with the Finance Director and Community Development Director in their capacities as director-level employees, both supported the proposed changes.</p> <p>In summary, the changes outlined below will restructure current staffing levels.</p> <p>Administrative Department (Clerk and Finance) –</p> <p>Currently, the vacant position of Deputy City Clerk is responsible for many finance functions, including utility billing, non-sufficient fund (NSF) postings, backup support for bank deposits, and utility cash receipts. With the recent expansion of water meter installations, more and more of the Deputy City Clerk's time is allocated to utility billing functions, leaving less time for traditional Clerk functions. The City therefore plans to reallocate more resources to Finance, described as follows:</p> <ul style="list-style-type: none"> • Accounting Clerk/Utility Billing Specialist (new position) • Administrative Assistant II (remain vacant) • Deputy City Clerk (currently vacant and will be hiring soon) <p>The City's 2019 budget was approved with 6.8 FTEs for the Administrative Department. With the changes outlined above, there will be <u>no reduction</u> in overall staffing levels and <u>no decrease</u> in pay for employees. The new Accounting Clerk/Utility Billing Specialist entails a new pay range. The City will</p>		

finance this through the savings seen from the recent vacancy of the Deputy City Clerk position and keeping the Admin Asst II position vacant.

Community Development Department

At present, the City needs increased support for building inspections, permitting, code compliance, and planning permitting. The following changes are intended to increase support and resolve staffing gaps:

- **Permit Technician Supervisor (remain vacant)**
- **Senior Planner (remain vacant)**
- **Assistant Planner/Permit Technician (new position)**
- **Code Compliance Officer/Building Inspector (new position)**
- **Community Development Director (increase in FTE status)**

The City's 2019 budget originally approved 4.8 FTEs for the Community Development Department. With the changes outlined above, staffing will increase from 4.8 FTE to 5.0 FTE. Moreover, the City believes the changes will benefit both employees and the City's ability to provide efficient public service.

FISCAL NOTE (Finance Department): The 2019 budget has the monies to support these changes.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: Finance Committee reviewed the proposed re-organization for the Administrative and Community Development Departments and recommended forwarding to a work session meeting on February 21, 2019 and for Council consideration at the regular business meeting on February 21, 2019.

RECOMMENDED ACTION: **A MOTION to adopt Ordinance No. 19-1117, amending the 2019 Salary Schedule as adopted by Ordinance No. 19-1116 to reflect the addition of new positions for the re-organization of the Administrative and Community Development Departments.**

RECORD OF COUNCIL ACTION

<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
February 21, 2019		

ORDINANCE NO. 19-1117

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, AMENDING THE 2019 SALARY SCHEDULE AS ADOPTED BY ORDINANCE NO. 19-1116 TO REFLECT NEW ADDED POSITIONS DUE TO THE REORG OF THE ADMINISTRATIVE AND COMMUNITY DEVELOPMENT DEPARTMENTS

WHEREAS, it is necessary to amend the 2019 Salary Schedule as adopted by Ordinance No. 19-1116 to include additional positions due to a reorganization of the Administrative and Community Development Departments; and

WHEREAS, there is no anticipated change to the 2019 fund balances as adopted by Ordinance No. 18-1114 and No. 19-1116;

WHEREAS, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, KING COUNTY, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1. The 2019 Salary Schedule attached to Ordinance No. 19-1116 is hereby amended as shown in Exhibit A.

Section 2. The information contained herein remains provisional to the extent they are subject to mandatory bargaining with the City's collectively bargained employees as required by Washington law RCW 41.56 et seq.

Section 3. This Ordinance shall be in full force and effect five days after its passage, approval, posting and publication in summary form as provided by law.

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

APPROVED AS TO FORM:

David Linehan, City Attorney

Published: , 2019
Posted: , 2019
Effective Date: 2019

Budgeted 2019 Positions	2019 Salary Schedule					
	BOLD = Filled Positions	Step 1	Step 2	Step 3	Step 4	5 & On
✓	City Administrator	9,345	9,649	10,112	10,478	10,848
	Assistant City Administrator	8,033	8,435	8,837	9,238	9,640
✓	Court Administrator	5,891	6,159	6,427	6,694	6,962
✓	Court Clerk (hourly)	20.23	21.93	23.61	25.30	26.98
	Court Clerk	3,507	3,801	4,093	4,385	4,677
✓	Accounts Payable Clerk (hourly)	17.91	19.34	20.89	22.56	24.93
	MDRT & Economic Director	7,498	7,899	8,301	8,703	9,104
✓	City Attorney	8,161	8,569	8,997	9,447	9,919
	City Clerk/HR Manager	7,498	7,899	8,301	8,703	9,104
✓	Deputy City Clerk	4,499	4,814	5,128	5,443	5,757
✓	Finance Director	7,498	7,899	8,301	8,703	9,104
✓	Deputy Finance Director	6,631	7,013	7,396	7,778	8,161
✓	Accounting Clerk/Utility Billing Specialist	4,181	4,391	4,610	4,840	5,082
✓	Senior Accountant	4,773	5,107	5,440	5,774	6,107
✓	MDRT Senior Accountant (hourly)	27.36	28.73	30.16	31.68	33.26
	Accountant 1 Journey (hourly)	16.61	17.43	18.30	19.22	20.18
	Administrative Assistant 2	3,376	3,658	3,939	4,220	4,501
	Administrative Assistant 1	2,356	2,544	2,731	2,919	3,106
	Information Services Manager	7,314	7,737	8,159	8,580	9,003
✓	Police Chief	10,236	10,585	11,008	11,287	11,692
✓	Police Commander	9,194	9,514	9,794	10,074	10,398
✓	Police Sergeant	8,292	8,757	-	-	-
✓	Police Officer	5,037	5,645	6,255	6,863	7,440
✓	Police Records Coordinator	4,499	4,814	5,128	5,443	5,757
✓	Police Clerk (hourly)	17.62	19.33	21.03	22.22	24.43
	Police Clerk	3,054	3,350	3,645	3,851	4,234
	Facilities Equipment Coordinator	4,727	5,058	5,388	5,719	6,048
✓	Human Resources Director	7,498	7,899	8,301	8,703	9,104
	Community Dev/Nat Resources Director	7,498	7,899	8,301	8,703	9,104
	Permit Technician Supervisor	5,891	6,159	6,427	6,694	6,962
	Permit Technician	4,727	5,058	5,388	5,719	6,048
✓	Permit Technician (hourly)	27.27	29.18	31.09	32.99	34.89
	Code Compliance Officer/Building Inspector	4,499	4,814	5,128	5,443	5,757
✓	Senior Planner	5,355	5,622	5,903	6,198	6,508
	Assistant Planner / Permit Technician	4,499	4,814	5,128	5,443	5,757
✓	MDRT Planner (hourly)	25.95	27.77	29.59	31.40	33.22
	Building Official	6,962	7,364	7,766	8,167	8,569
✓	Parks Department Director	7,498	7,899	8,301	8,703	9,104
	Public Works Director	7,498	7,899	8,301	8,703	9,104
✓	Utilities Superintendent	6,962	7,364	7,766	8,167	8,569
✓	Construction Inspector Supervisor	6,962	7,364	7,766	8,167	8,569
✓	Construction Inspector	5,852	6,190	6,528	6,865	7,202
✓	Public Utilities Operator	5,145	5,233	5,337	5,438	5,541
✓	Capital Projects Program Manager	5,626	5,907	6,202	6,512	6,837
✓	Public Works Administrative Asst. 3	4,465	4,689	4,923	5,169	5,429
✓	Utility Worker-Facility/Eq/Utility Worker	3,576	3,922	4,267	4,614	4,982
	Utility Worker Seasonal (hourly)	15.00	-	-	-	-