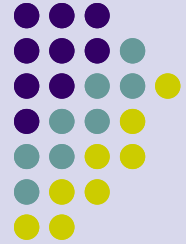


**Black
Diamond
POPULATION
4,335**

Finance Department

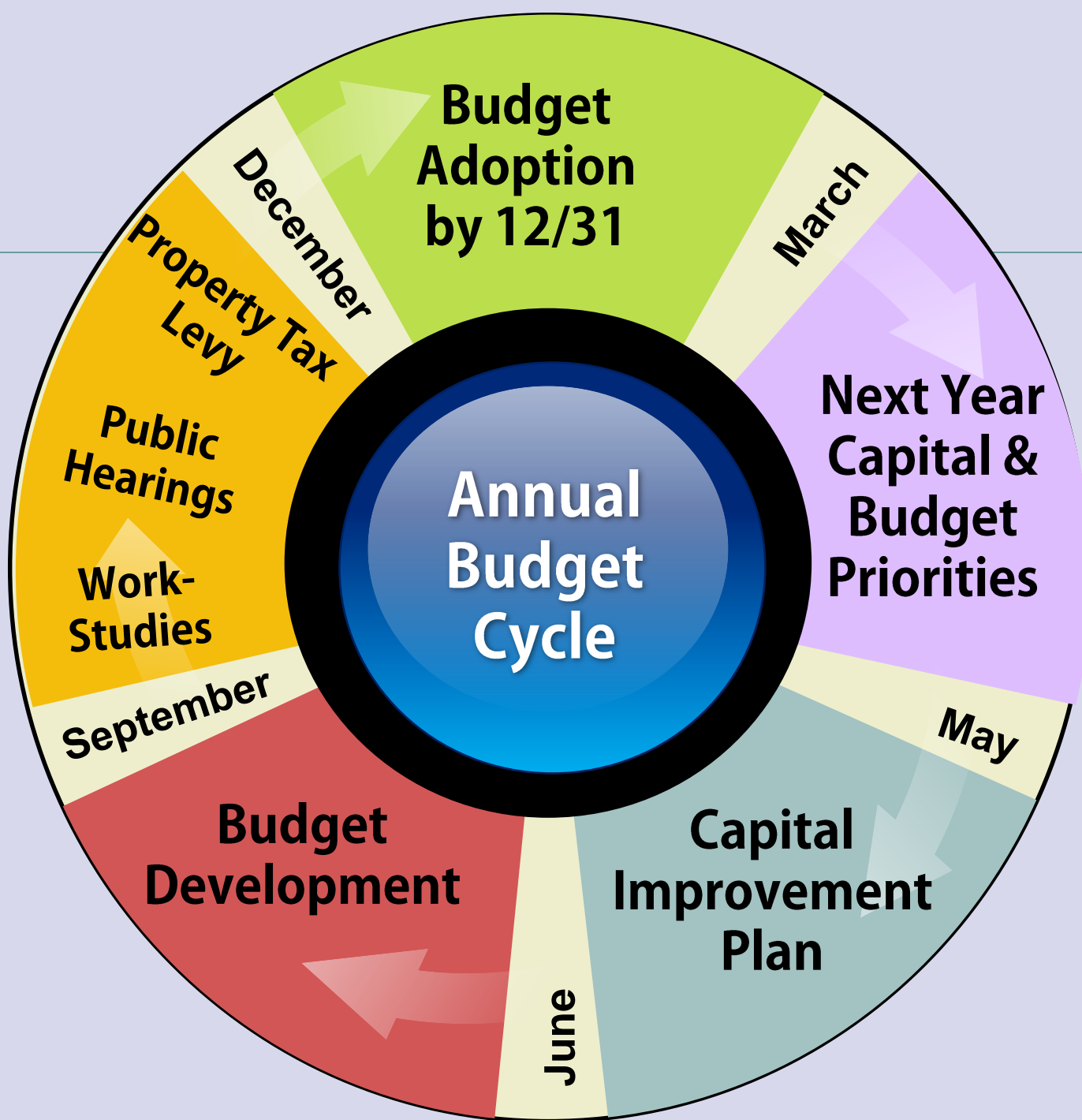
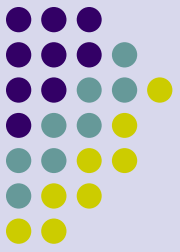


- **Mayene Miller** **Finance Director**
- **Jana King** **Deputy Director**
- **Shane O'Neill** **Senior Accountant**



Finance Department Responsibilities







**2018
Budget
18.2 M
35.6 FTE's**

**General
Government
Funds**

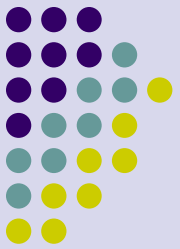
**8.8
Million**

**Utility
Operating
Funds
3.3 Million**

**Capital
Funds**

6.1 Million

Fund Structure



001 General Fund

Police
Fire
Court
Com Dev
Parks
Cemetery
Legal
Facilities
Technology
Clerk
Finance
Mayor
Council

1XX Special Revenue

Street Fund

Fire Impact Fees

Transportation Benefit District Fees

Traffic Impact Fees

3XX Capital Projects

Gen Govt Capital Projects

Street

Parks

Police

Fire

GG Projects

4XX Utility Funds

Water

Sewer

Stormwater

510 Internal Service Funds

Equipment Replacement for

Fire

Police

Public Works

Gen Govt

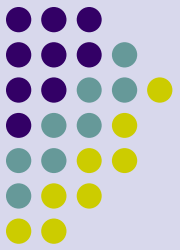
6XX Trust and Agency Funds

Funds Held and Due to Others

Retainage for Projects, Taxes & Insurance

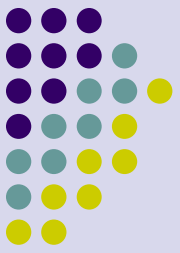
Court Fees Due to the State and County

City Council & Finance



- **Council Provides Strategic Goals and Direction**
 - Reflected in Budget and Capital Improvement Plan
- **Finance Committee Meetings (*2x month*)**
 - Committee Reviews City Bills
 - Sharing of Notable Financial Information
- **Quarterly Presentations to Council**
 - Current Year Revenue and Expenditure Updates

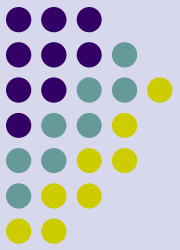
Internal Control, Transparency & Safeguarding City Assets



- Updated Administrative Internal Control Policies
- Quarterly & Annual Financial Reports to Council
- Annual Comprehensive Financial Report to Washington State
- Bi-Annual State Audits

**Last
Year's
Audit...No
Findings!**

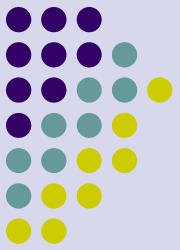
What is next for Finance?



- **Utility Rate Study**
- **Fee Increases**
- **Capital Improvement Plan Adoption**
- **Continue Department Efficiencies**



Questions?



Community Development Projects & Activities

August 2017 – Current

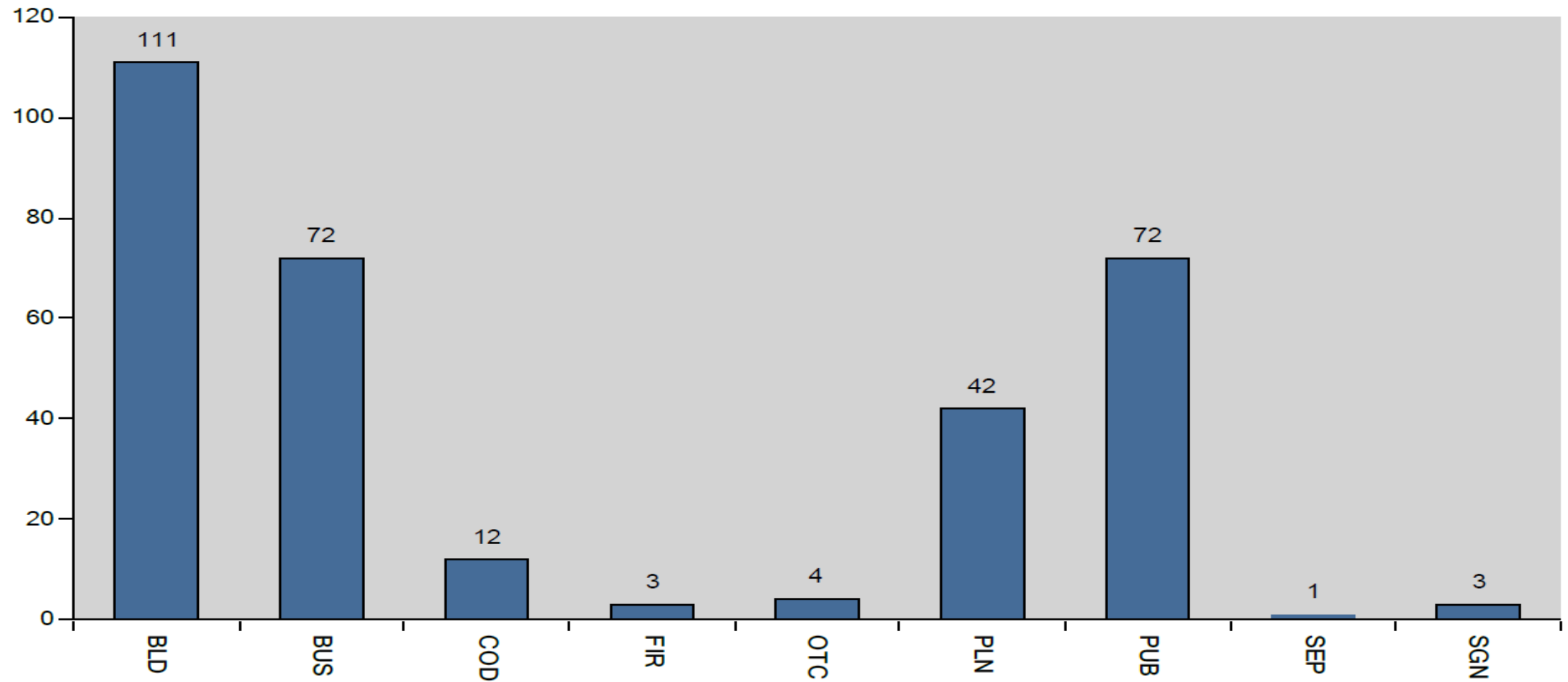


Building Division

- **Single Family Residence**
 - 22 single family residents – pending and issued
 - 1 Mobile Home
 - 27 mechanical
 - 4 plumbing
- **Additions/Remodels**
 - 9 addition/remodel/det. garage
 - 5 re-roof permits
 - 1 dock repair
- **Registered Plans**
 - 14 registered plans – pending and issued
- **Commercial**
 - 6 new commercial projects
 - 2 Add/Alt/Remodel
 - 2 re-roof
- **Fire Permits**
 - Commercial – 1
 - Residential - 2
- **Sign Permits**
 - Commercial – 3



Permits from 08/01/2017 to 03/31/2018



Planning Division

- **Site Plan Review**
 - 2 site plan review
- **Tree Removal Permits**
 - 15 Exemptions
 - Level 1
 - Level 2
- **Pre-Application Meetings**
 - 3 held (2 commercial, 1 short plat)
- **Short Plat**
 - 1 final
 - 1 preliminary
- **Transfer of Development Rights TDR - 2**
- **Conditional Use Permits**
 - 1 Administrative CUP
 - 2 CUPs
- **Lot Line Adjustments**
 - 2 current under review
- **Shoreline Exemptions**
 - 4 under review/approved

Shoreline Master Program Plan

- Compliance with State Requirements
- Public participation plan
- Housekeeping – Amendments (ex. Definitions)

Comp Plan Updates

- Re-designate property on HWY SR169 from industrial land use to commercial land use
- Comprehensive Plan updated once per year

New Zoning Maps & Standards

- Implementation of any Comprehensive Plan goals and standards
- Zoning Map should reflect Future Land Use Map



Forecasted Permit Activity

Recent recorded plats:

Ten Trails, Div PP1A (83 lots)

Ten Trails, 2C, Div 1 (111 lots)

Butts Short Plat (3 lots) – 3 new SFR

Curtis Lang Short Plat (3 lots) – 3 new SFR

Arboretum (6 lots) – 6 new SFR

Spartan Storage - 110,000 SF Self storage and retail facility

Provident Electric - 14,000 SF Office and support facility





Current Staffing

Building		Planning	
Andy Williamson Interim CD Director	FTE		
De Ann Wright Permit Technician Supervisor	FTE		
Natalie Oosterhof Permit Technician	FTE		
Contract Employees			
Cory McVay Plans Examiner/Building Inspections	3 days per week Mon, Wed, Thurs	Colin Poff City Planner	2 days per week Wed, Thurs
William Hill Building Official	As needed		

MASTER DEVELOPMENT REVIEW TEAM UPDATE



MDRT STAFF

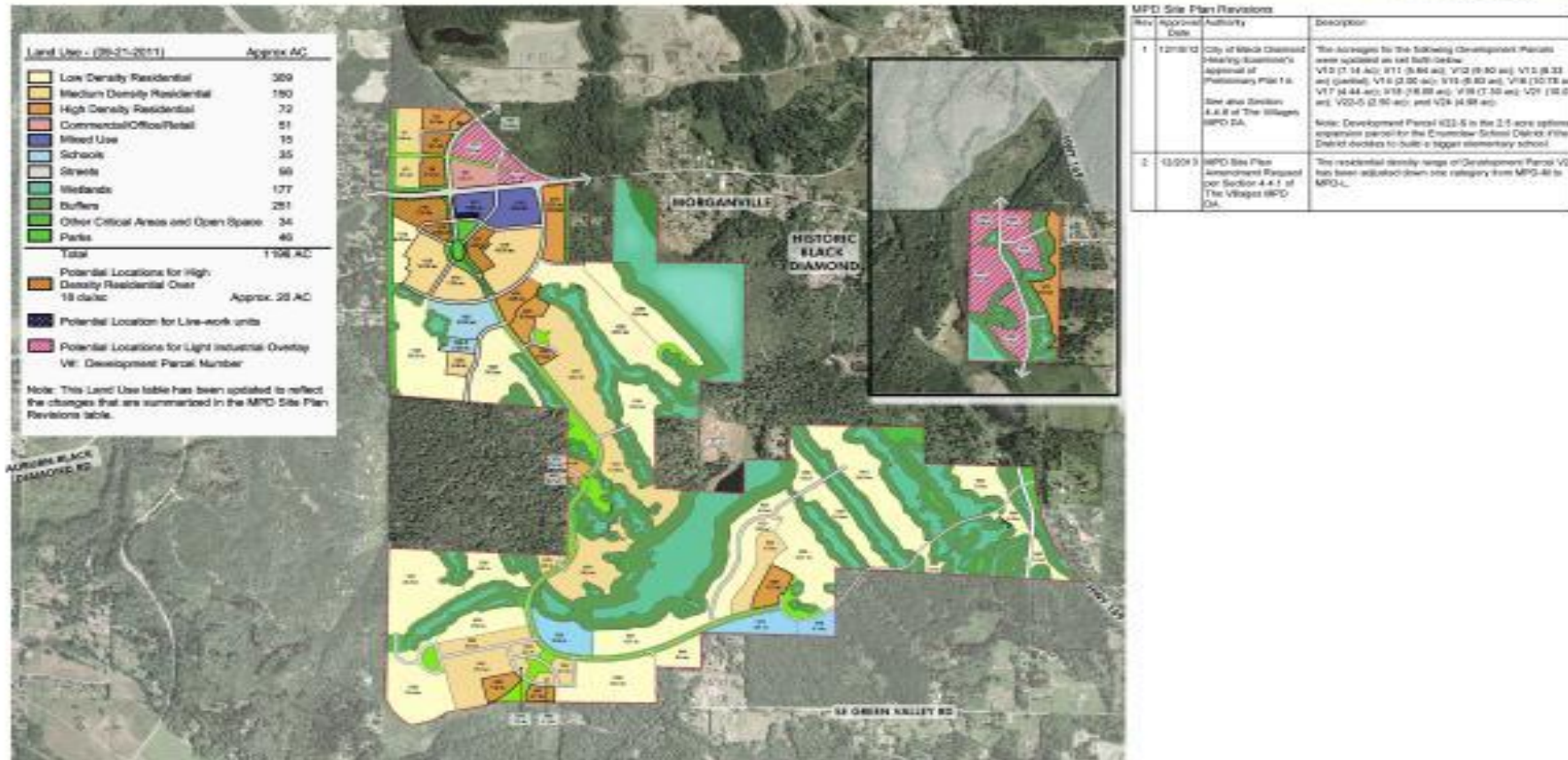
The Master Development Review Team is currently a five person team.

- ▶ MDRT/COMMUNITY DEVELOPMENT DIRECTOR- ANDREW WILLIAMSON
- ▶ UTILITIES SUPERVISOR/INSPECTOR- ROBERT BAIN
- ▶ UTILITIES INSPECTOR- JASON PITTMAN
- ▶ ADMINISTRATIVE ASSISTANT- TRACEY REDD
- ▶ PLANNING CONSULTANT (AHBL)- ALEX CAMPBELL

PROJECT OVERVIEW

Ten Trails (FKA The Villages) Site Plan

MPO SITE PLAN



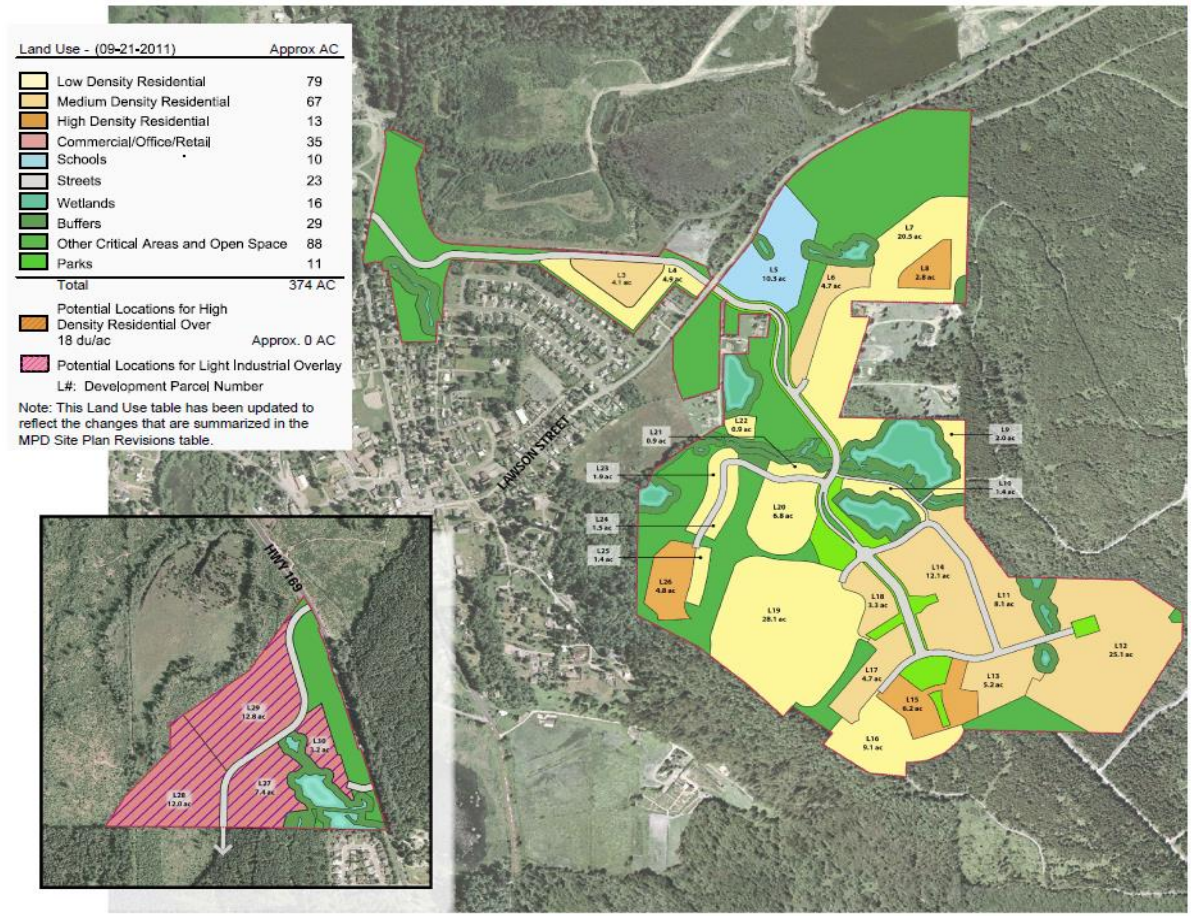
THE VILLAGES

THE VILLAGES

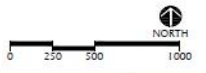
PROJECT OVERVIEW

Lawson Hills Site Plan

MPD SITE PLAN



MPD Site Plan Revisions			
Rev.	Approval Date	Authority	Description
1	12/2013	MPD Site Plan Amendment Request per Section 4.4.1 of Lawson Hills MPD DA.	The residential density range of Development Parcel L3 has been adjusted down one category from MPD-H to MPD-M.





11.18.2017



11.18.2017



11.18.2017



11.18.2017





11.18.2017

TRAFFIC IMPROVEMENTS

LOCAL AND REGIONAL TRAFFIC IMPROVEMENTS

This map represents the over 50 local and regional traffic improvements that are part of the MPD approvals and current agreements. Under the terms of the MPD permit approvals, the City of Black Diamond will create a new regional traffic model to guarantee that the steps taken by YarrowBay to mitigate MPD traffic are effective.

The improvements are the result of the MPD permit approvals and agreements between YarrowBay, Covington, Maple Valley, and other regional partners.

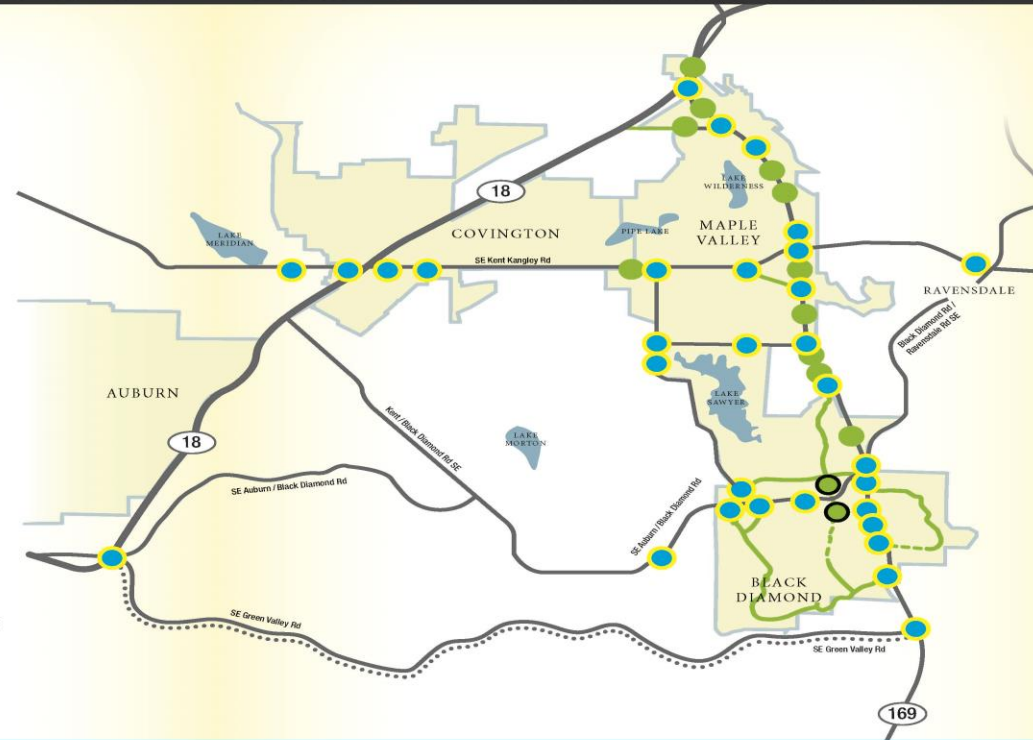
To guarantee our plans are working, multiple benchmarks have been set over the next decade to reassess YarrowBay's transportation mitigation plans with the community, ensuring they keep pace with MPD development.

YarrowBay has committed to making a substantial financial contribution to the traffic solutions shown here.

- In some cases, YarrowBay will build and pay for the improvements as part of the MPD development process.
- In other cases, agreements have been negotiated with the cities of Covington and Maple Valley to apportion costs to YarrowBay.
- In all cases, YarrowBay is required to do its share of improvements to mitigate the MPD transportation impacts and thus help move traffic in and around the region as Black Diamond becomes a stronger and more vibrant community.

ADDITIONAL DETAILS ABOUT SPECIFIC IMPROVEMENTS CAN BE FOUND ON OUR WEBSITE WWW.INBLACKDIAMOND.COM

- EXISTING ROADS
- NEW ROADS
- INTERSECTION IMPROVEMENTS
- ADDITIONAL TRAVEL LANES
- FUTURE POTENTIAL ROADWAYS
- FUTURE POTENTIAL INTERSECTION IMPROVEMENTS
- FUTURE POTENTIAL TRAFFIC CALMING IMPROVEMENTS WITHIN THE EXISTING IMPROVED RIGHT-OF-WAY
- CITY LIMITS

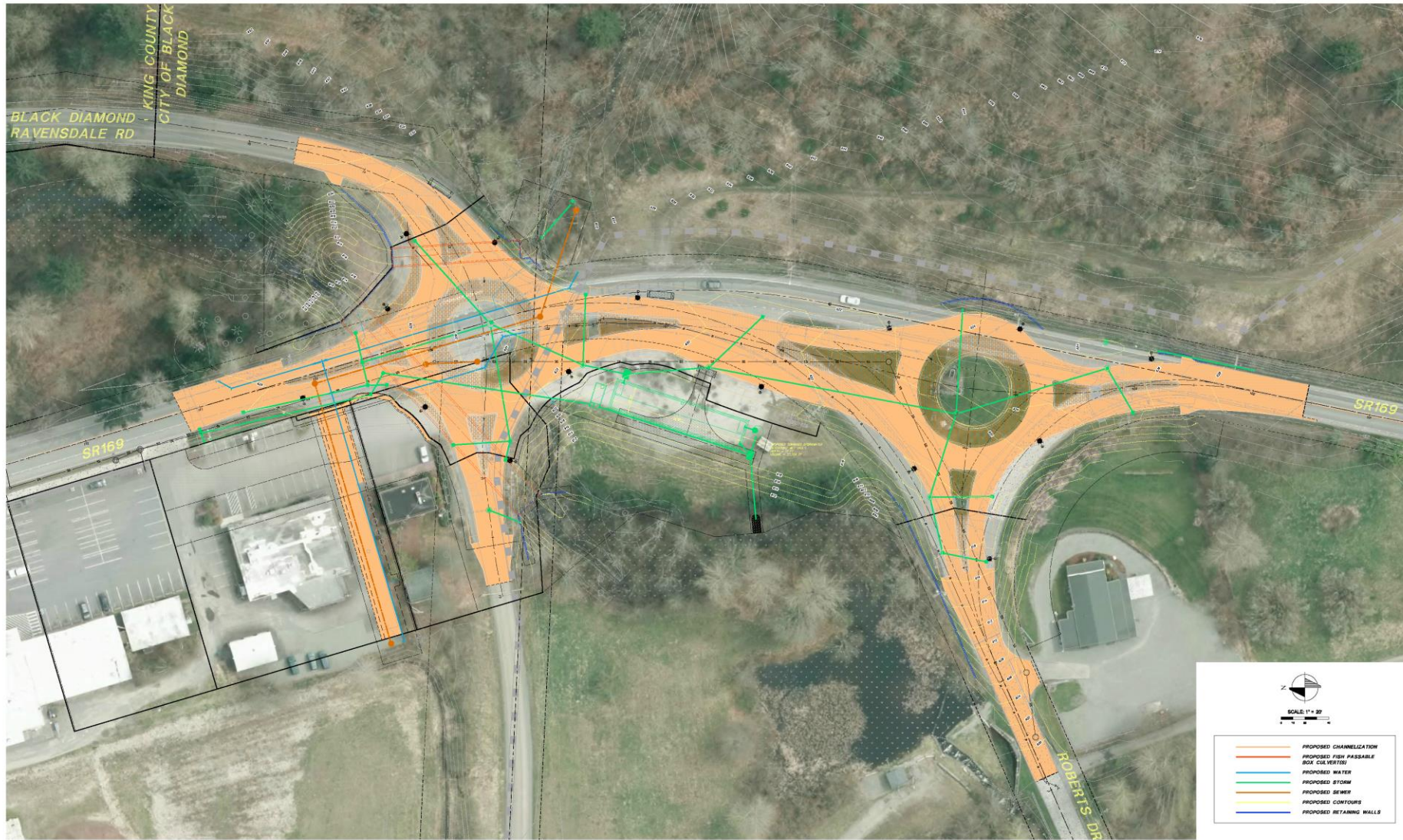


INTERSECTION IMPROVEMENTS

SE 288th Street / 216th Ave. SE	SR 169 / South Connector	SR 169 / SE 264th St.	SR 169 / Black Diamond-Ravensdale Rd.	Lake Sawyer Road / Pipeline Rd.	SR 516 / SE Wax Road
SE Covington Lake Sawyer Rd / 216th Ave. SE	SR 169 / SE Green Valley Rd.	SR 169 / SR 516	SR 169 / Roberts Dr.	SE Auburn Black Diamond Road / 216th Avenue SE	SR 516 / 160th Pl SE
SE 288th Street / 232nd Ave. SE	SE Auburn Black Diamond Rd. / Morgan St.	SR 169 / SE 271st St.	SR 169 / Baker St.	SR 169 / SE Wax Rd.	SR 516 / Covington Way SE
SR 169 / SE 288th St.	SE Auburn Black Diamond Rd. / Lake Sawyer Rd. SE	SE Kent Kangley Rd. / Landsburg Rd. SE	SR 169 / Lawson Rd.	SR 169 / SE 240th St.	SR 516 / 160th Avenue SE
SR 169 / North Connector	SE Auburn Black Diamond Rd. / Amecation Road	SR 516 / SE 271st St.	SR 169 / Jones Lake Rd.	SR 169 / SE 244th St.	SE Auburn Black Diamond Rd. / SE Green Valley Rd.
		SR 516 / 216th Ave SE			



11.18.2017



Below is a list of all the projects for the MDRT Work Plan for Calendar Year 2018. This list is provided by the Developer. Our staff will be working with the consultants along with outside agencies.

- Phase 1A in-tract final engineering plan approval of remaining Divisions.
- Phase 1A in-tract final engineering approval for V-13.
- Plat 2A final engineering and commence construction (area generally west of infiltration pond).
- Plat 2D final engineering and commence construction (area west of Wetland E-1).
- Commercial building permits for at least four (4) commercial buildings within Ten Trails commercial area and associated site improvements and utilities to serve the buildings.
- Approximately six (6) final plat approvals.
- Approximately four (4) preliminary plat hearings (assumes PP V-13 occurred in 2017).
- Site Development Permit/BSP or Plat of V-24 along with final engineering approval
- Conceptual Pipeline Roadway design
- Ten Trails Parkway roundabout with Roberts Drive final engineering plan approval
- SR 169/Roberts/Ravensdale design assistance
- Mutual agreement of fire station location (three sites already provided to the City for consideration)

Construction Related Projects

- Construct Plat 2C Division II and the “Claw”
- Site inspection of clear / grade and construction activity as needed
- Construct a portion of Spine Road south of Ring Road and adjacent to Commercial area.
- Complete In-tract construction of Parcels V-18B, V-13, V-14, V-15, V-16, V-19, V-24, Plat 2C Division 2 and the Claw.
- Complete construction on initial commercial buildings and site work
- Commence construction on V-20, V22, V23, V25-V27

Legal Related Projects

- Assist in approximately four (4) Plat hearings
- Assist in approximately six (6) final plat approvals

Miscellaneous

- Franchise agreement(s)

City of Black Diamond
MDRT Major Project Schedule
Year of 2018

[illegible]

A decorative graphic on the left side of the slide consisting of a network of light blue lines and small circles, resembling a circuit board or a stylized tree structure, extending from the top to the bottom of the frame.

INFRASTRUCTURE

**THE FOUNDATION OF
EVERY COMMUNITY**

PUBLIC WORKS ALWAYS THERE



NATIONAL PUBLIC WORKS WEEK

MAY 15 - 21, 2016



© 2016 American Public Works Association

WATER DEPARTMENT

- The Water Department provides **safe, high quality, reliable**, drinking water to the residents of Black all for approximately \$57 per month.



VALUE OF WATER





VALUE OF WATER





VALUE OF WATER



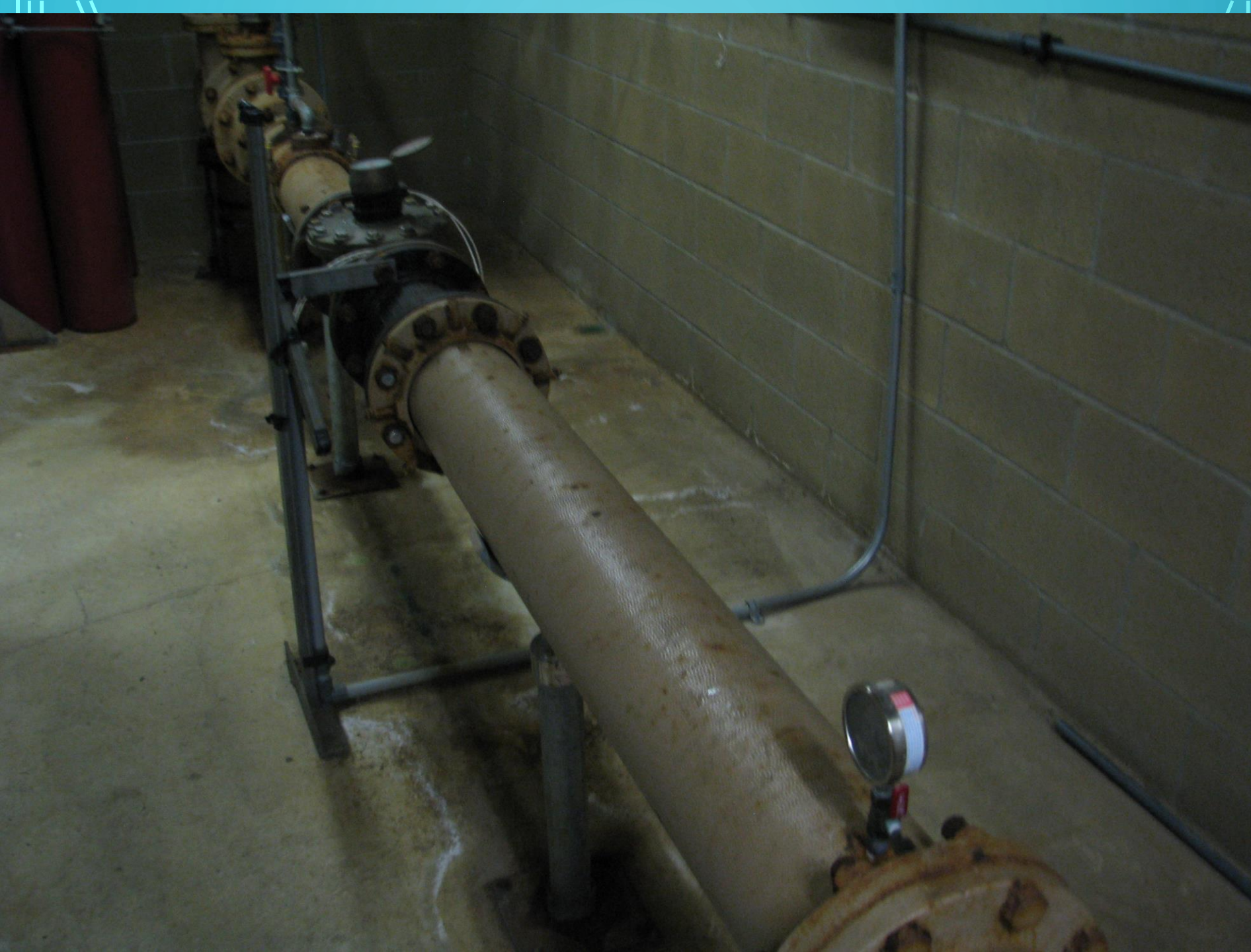




CHLORINE
STATION

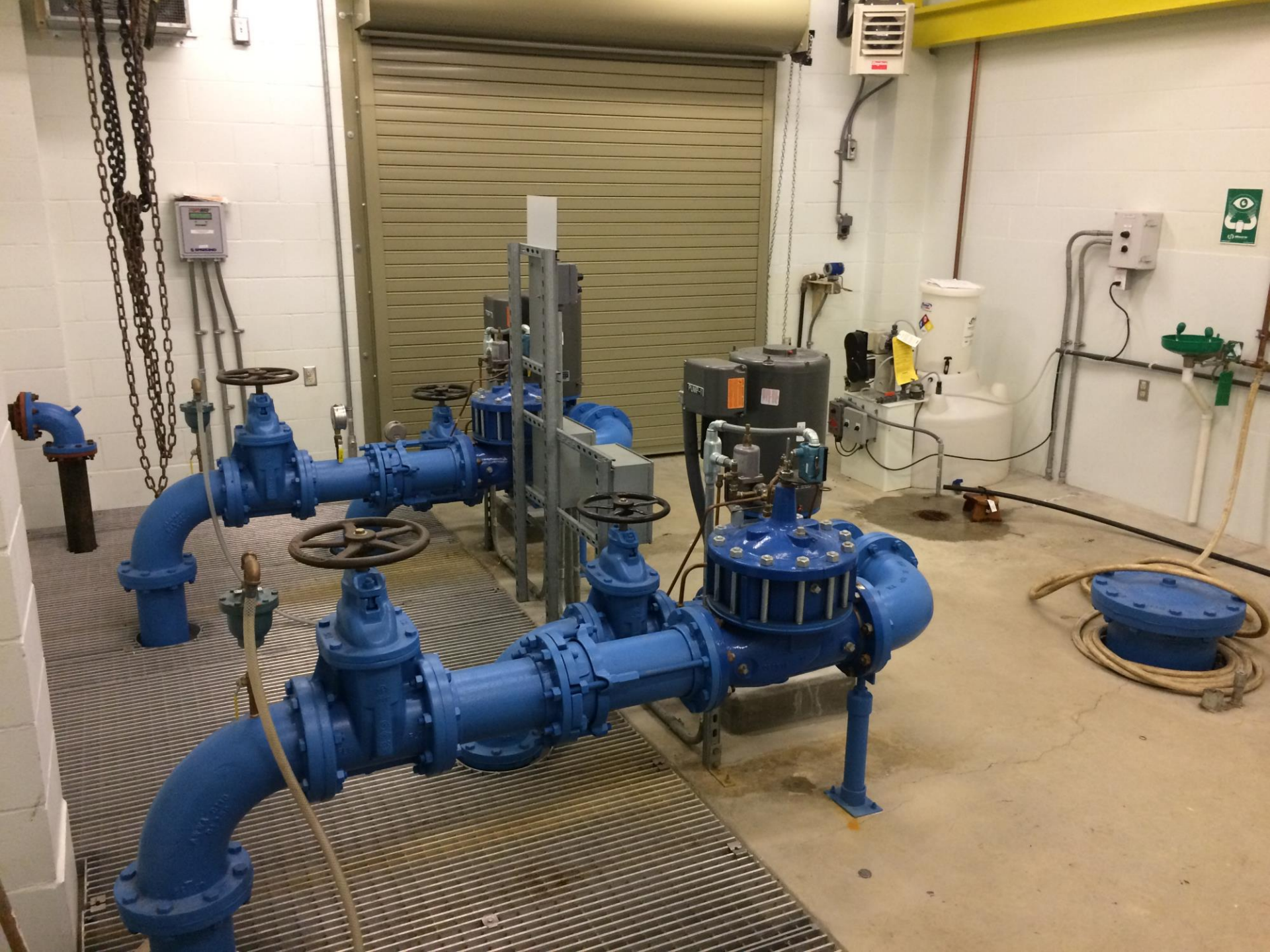
EAST
CONTROL
PLUG













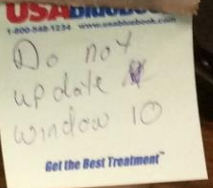
CAUSTIC SODA

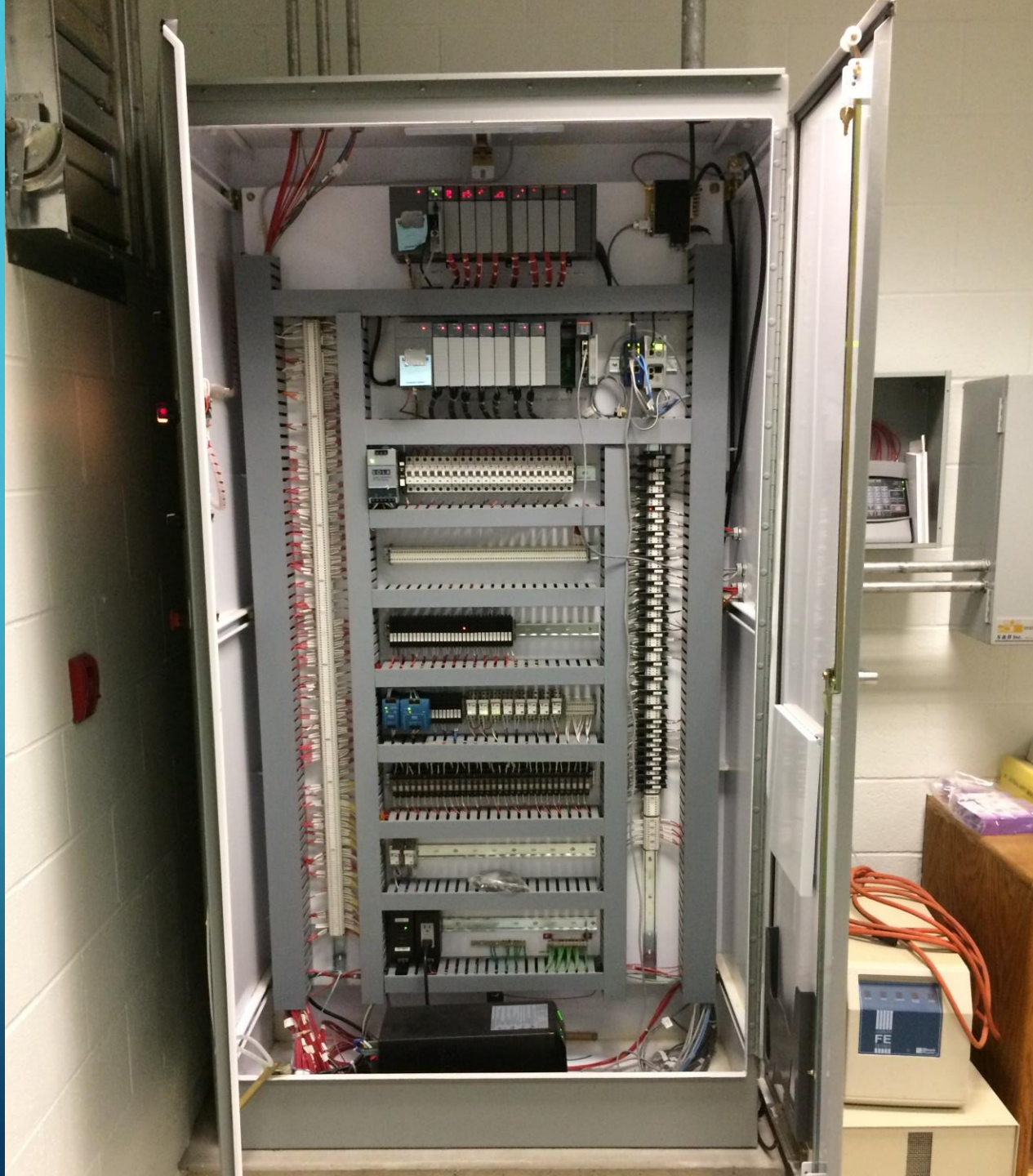


SODIUM HYDROXIDE 25%

Sodium Fluoride (NaF)



















NOT PICTURED

Valves

Blow offs

Meters

Meter reading equipment

Billing systems



•The SEWER UTILITY

•17.5 miles of sewer lines and manholes,

•5 pump stations

•13 individual septic pump systems





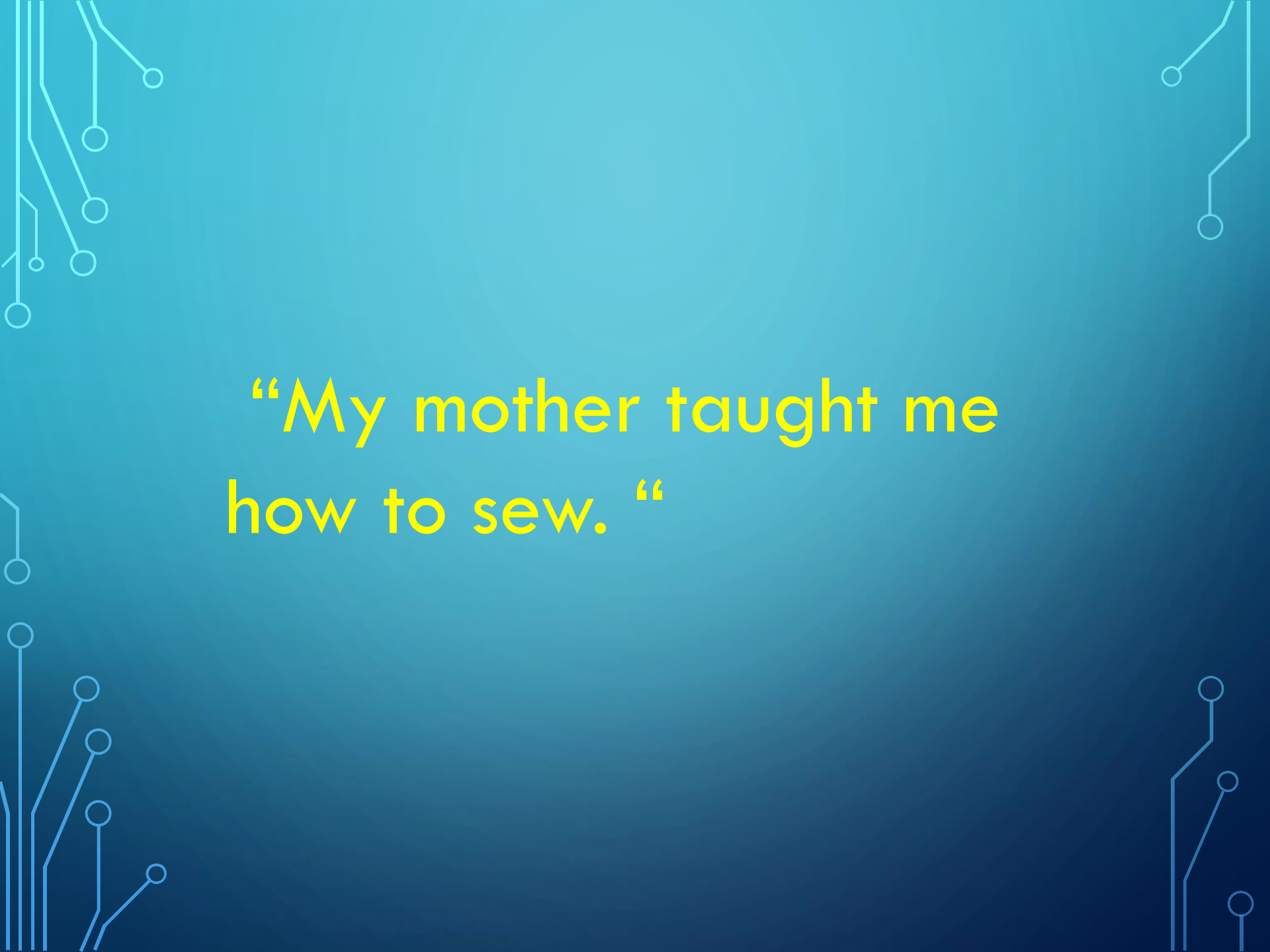
**local customer service and
billing.**

- **The city provides the local sewer collection services for approximately \$25/household per month.**
- 
- 

The background is a blue gradient. In the corners, there are white line-art illustrations of circuit boards or neural networks, with lines connecting to small circles.

“I am a good sewer.”

Nick Nolte

The background is a blue gradient. In the corners, there are white line art designs resembling electronic circuit boards. These designs consist of straight lines of varying lengths and small circles, some of which are connected to the lines, creating a network-like pattern.

“My mother taught me
how to sew. “







ELC & CONTROLS
ELECTRICAL CONTRACTOR
POWER DISTRIBUTION - ELECTRICAL CONTROLS
LIMITED WARRANTY - WAREHOUSE & FIELD SERVICE
INSTRUMENTATION - ENERGY MANAGEMENT
SECURITY - ALARMS
UL 508 PANEL SHOP
(203) 922-0024

EAST PUMP

PUMP 1



480 VOLTS

PUMP 1 ALT PUMP 2



WEST PUMP

PUMP 2



START COUNTER



HIGH LEVEL ALARM



START COUNTER



THERMAL ON THERMAL RESET/TEST



THERMAL FAIL



LOW LEVEL ALARM



THERMAL ON THERMAL RESET/TEST



THERMAL FAIL



SEAL TEST OK



SEAL FAIL



LEVEL ALARM RESET



SEAL TEST OK



SEAL FAIL

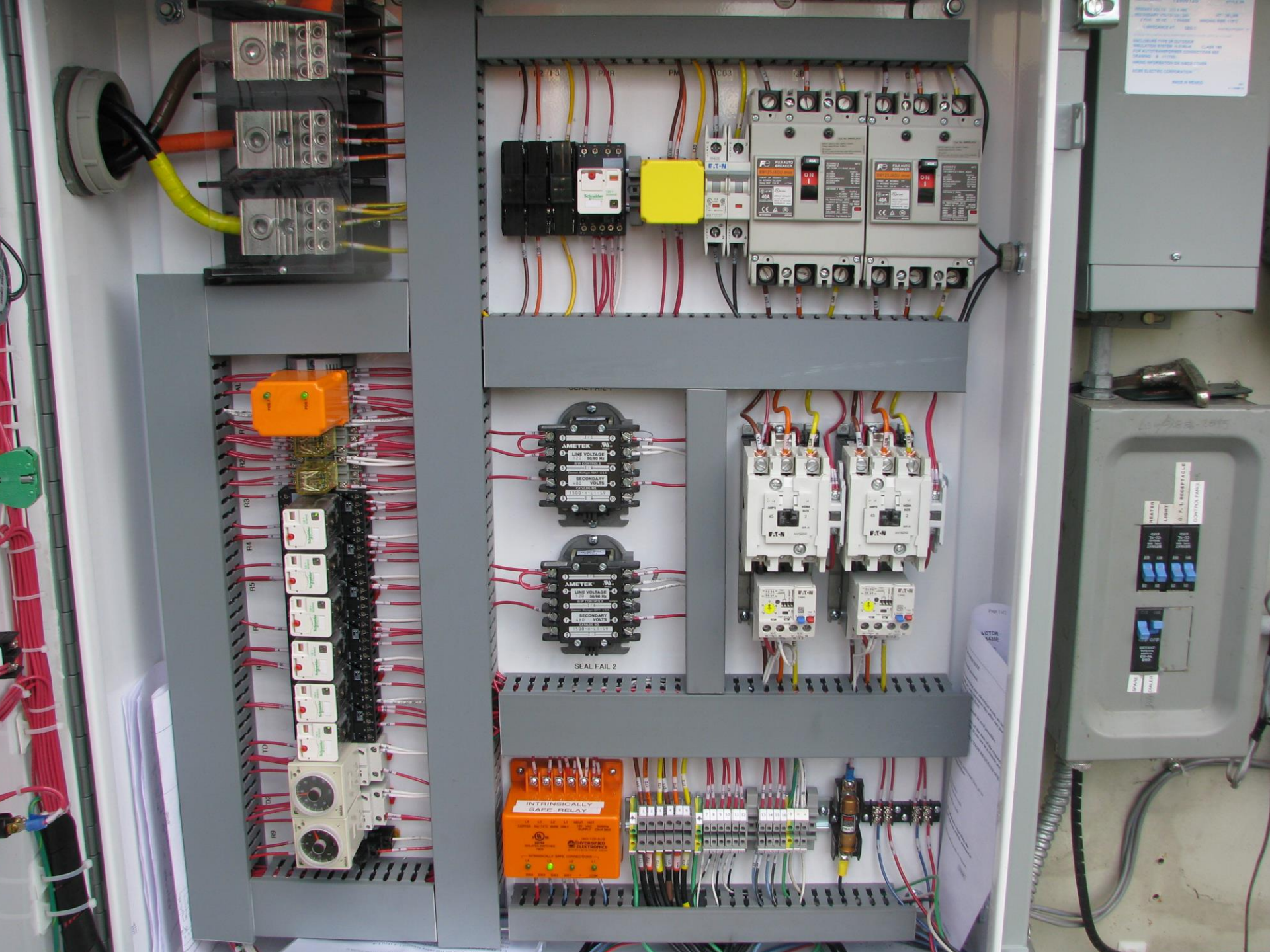


SEAL TEST



SEAL TEST















68.2 FT.

120 177 03.30.11









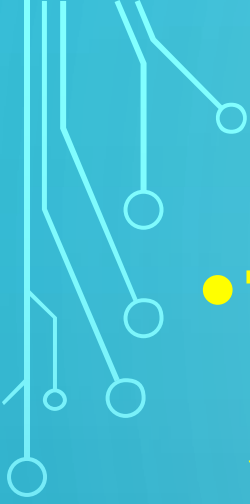






A photograph showing three large, semi-circular corrugated metal culverts installed in a stream bed. The culverts are arranged in a row, with the first one on the left and two more to its right. They are surrounded by rocks and trees, and their reflection is visible in the water. The text "STORM WATER UTILITY" is overlaid in yellow.

STORM WATER UTILITY



•The stormwater utility mitigates the storm water impact of urban living on the environment and

•Maintains good drainage systems to preserve and protect the public street system

All for \$16 per month per household.



- maintains 9 storm ponds,
- 9 miles of storm pipe,
- 13 major culverts
- 572 catch basins,
- two bio-infiltration systems,
- two stormwater filter systems
- 20 miles of ditches and flow paths.





Monitoring, Reporting and Assessment

- **Public Education and Outreach**
- 



- **Public Involvement and Participation**



- **Illicit Discharge Detection and Elimination**



- **Controlling Runoff from New Development, Redevelopment and Construction Sites**



- **Municipal Operations and Maintenance**



OTHER ACTIVITIES

- **Participation in WIRA 9 Water Quality Initiative**
providing coverage for the from the Endangered
Species Act claims and reporting to Department of
Ecology.
- **Water Quality testing on Lake Sawyer**







• Ginder Creek

06/20/2008

STORM WATER UTILITY

- **The stormwater utility mitigates the impacts of urban living on storm water & the environment for \$16 per month per household.**

STREET DEPARTMENT

- The city maintains 28 miles of roads at a cost of \$13/household per month.

A photograph of a road with a white center line and a gravel shoulder. The road is paved with dark asphalt and has a single white line down the middle. To the right of the line is a wide shoulder covered in grey gravel. In the background, there are trees, a red building, and a sign. The text "•Street Striping" is overlaid at the bottom.

•Street Striping





• Street Lighting



• **Pavement, crack sealing,
patching**





City of Black Diamond



Capital Improvement Final Plan

2015 – 2020

• Project Planning and Funding

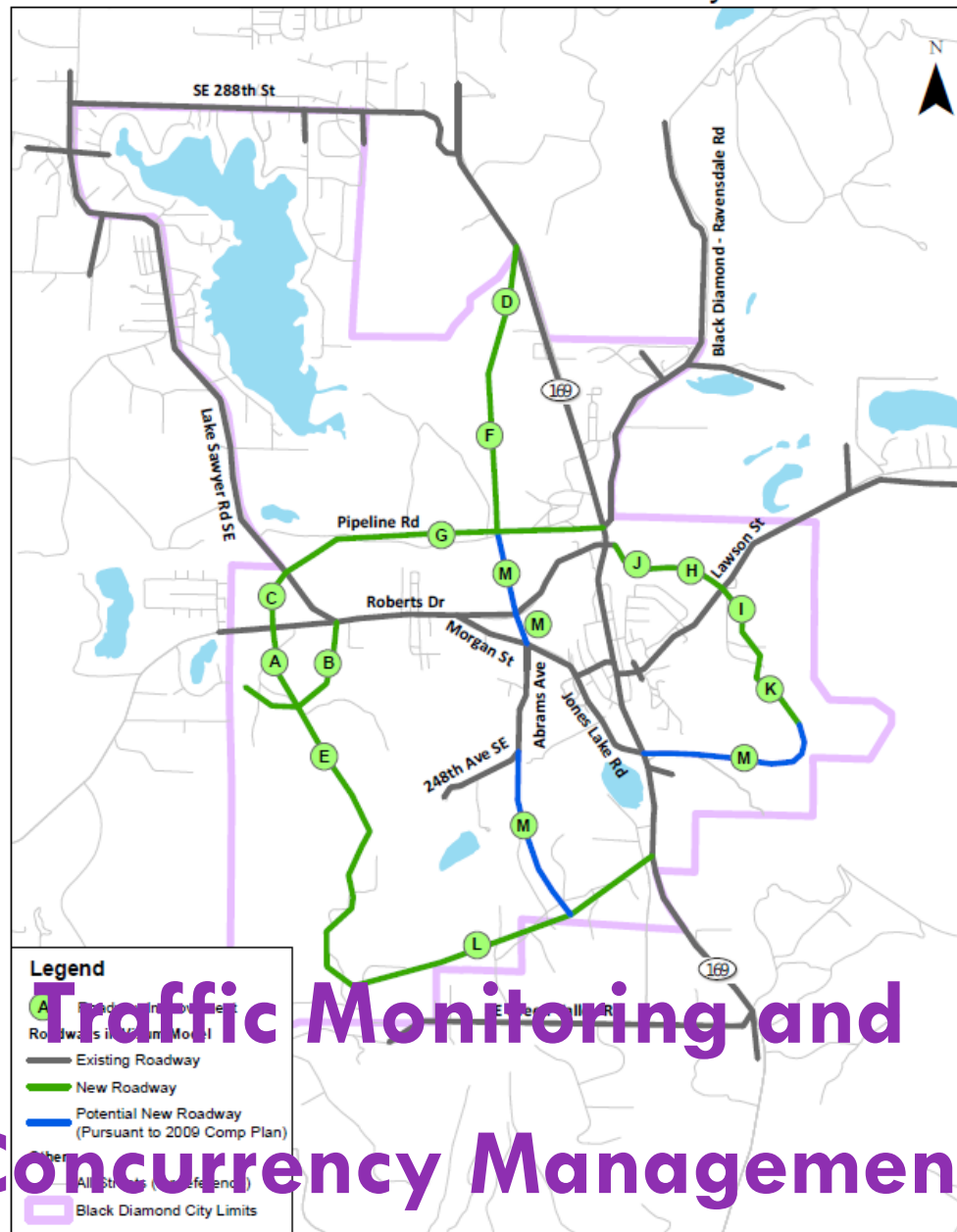


• Sidewalks

Road Right of Way Permits And Franchises



Black Diamond 2035 Visum Roadway Network



Traffic Monitoring and
Concurrency Management

The main image shows a paved road with a white line, curving to the right. The shoulder is covered in gravel. In the background, there are trees and a fence. An inset image in the lower right shows a green John Deere tractor with a yellow loader bucket, parked on a grassy area next to a white building. A metal trailer is in the foreground of the inset.

• **Roadside and shoulder maintenance**



• Danger Trees

SURVEY MONUMENTS



PARKS

Maintains the following:

- The gym
- 5 coal car entry monuments
- Eagle Creek Park (primarily a playground)
- Skate Board Park
- BMX track
- Regional Park at Lake Sawyer
- Morgan stump historical monument
- Coal Car Park
- Boat Launch Park





BOAT LAUNCH



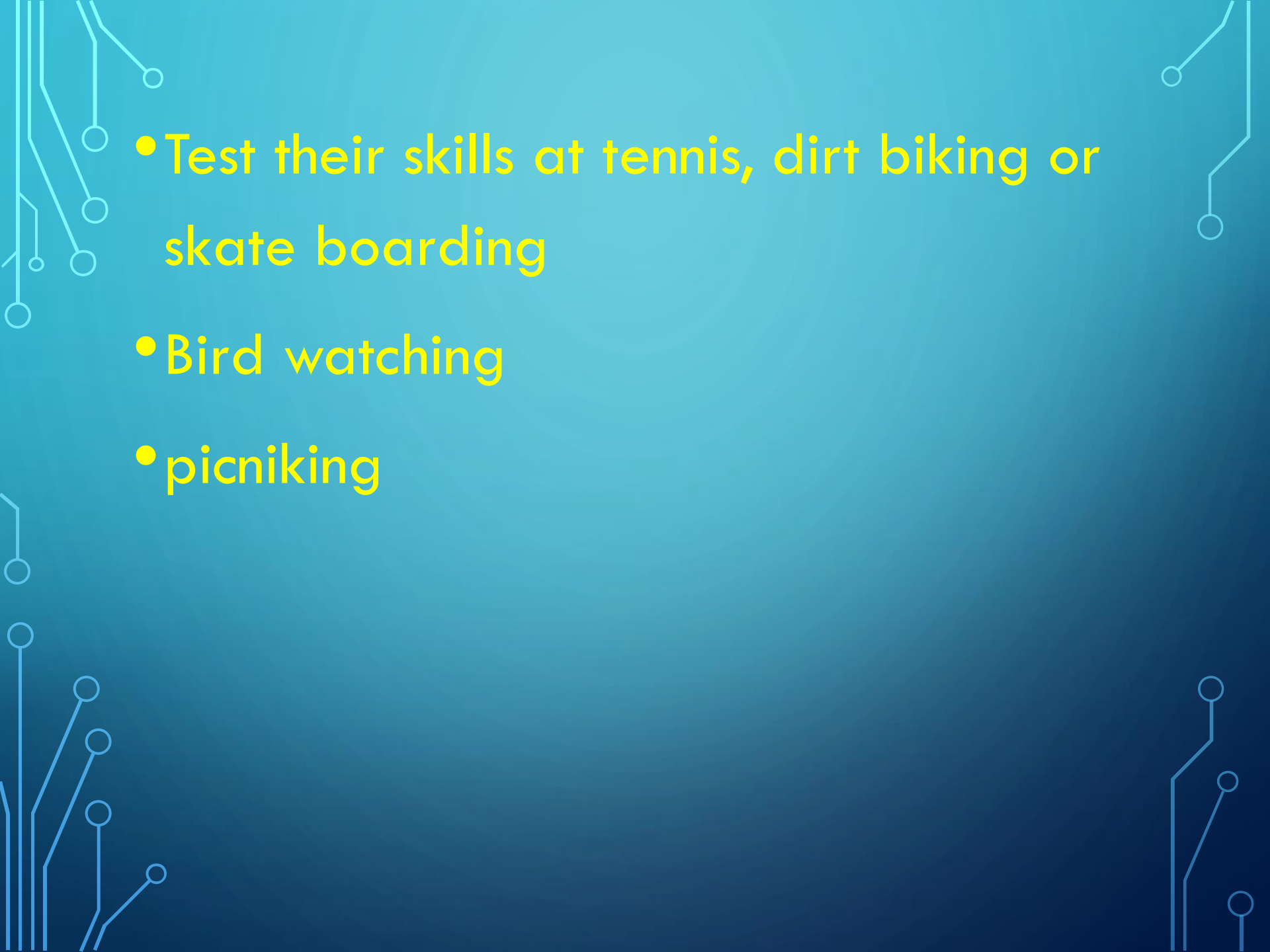






PARKS ARE FOR PEOPLE

- Parks supports a variety of outdoor activities where people can
 - Exercise
 - Play
 - Enjoy nature
 - Swim
 - Reflect on days gone by (historic preservation)

- 
- The background is a solid blue gradient. Overlaid on this are white, stylized circuit board traces. These traces are composed of straight lines and right-angle turns, with small white circles at various points, resembling solder points or vias. The traces are located primarily along the left and right edges of the slide, with some extending slightly into the central area.
- Test their skills at tennis, dirt biking or skate boarding
 - Bird watching
 - picniking

CEMETERY

- Public Works maintains the cemetery grounds, provides burial services, and preserves and protects the historical sight

1521069035

CEMETERY

24402
202650070

1421069059

202650024406

24431

202650024410

1521069073

24414
202650070

2026500650



EDMOND R.
1908 — 1992
BOLEWSKI

HARRY MARE
HOLDER
1911 — 1994

PAULER CARL
BURNIS
JULY 04 1900 — APR 12 1995
ALLAN ELLIOT LONG
BURNIS
NOV 3 1908 — JAN 30 2005

HARRY
HAWTHORNE
1909 — 1997

ANNE
HAWTHORNE
1913 — 2007

CHARLOTTE
HALLIDAY
1910 — 1998

GLORIA D.
GERMAN
NOV 26 1911 — MAY 3 2001

TOM LYNN
HEDRICK
OCT 4 1952 — NOV 23 2007

MANUELLA WENETA
BURNIS TONEY
FEB 24 1931 — JUNE 28 2005

BURNSIDE
BRUCE
1942 — 1997

ECRET
JAMES
1960 — 2001

PATRICK D. BAKER
COURLAY
SEPT 24 1954 — JULY 30 2002

GEORGIA MAE
ZUBER
MAY 05 1915 — APRIL 26 2002

THOMAS
ZUBER SR.
JULY 22 1911 — JULY 30 2004

SHERILL R. THOMPSON
MAY 1 1905 — JAN 8 2004
WIFE OF THOMAS R. THOMPSON

SHERILL R. THOMPSON
MAY 1 1905 — JAN 8 2004
WIFE OF THOMAS R. THOMPSON

HARP
SULLIVAN CHARLES
NOV 8 1905 — SEPT 3 2000
LUCKY ANN
DEC 15 1905 — 1988
"LOVEABLE LUCKY"

FRANK L.
KOLIST
APR 25 1905 — JAN 30 2001

VIRGINIA R.
PARISH
"MURRY JIMMY"
SEPT 6 1911 — JAN 21 2009

J. EDWARD
OCT 23 1908 — 1999

ZERBY R.
SEPT 29 1905 — MAY 6 2002
SULLIVAN
BERNARD E.
JULY 5 1908

SHERMAN L. FIELDS
7-23-1905 - 5-19-08
WIFE OF MR. FIELDS

FAHEY

LIBERTY A.
MAY 10 1905 — 1988

FACILITIES





BLACK DIAMOND MUNICIPAL COURT

State of the Court

2018

Accomplishments from 2017

- * Video conferencing with SCORE Jail
- * Public Defense grant
- * Black Diamond traffic school
 - * Enumclaw
 - * Fees directly to police department
 - * Streamline process

Goals for 2018

- * Two full court dates
- * Video conferencing with Enumclaw Jail
- * Monitoring fees
 - * More consistent with monitoring/probation costs
 - * Fines and assessments
 - * Working with Blazina
- * Jail costs
 - * Mental Health issues and WSH contempt

Goals for 2018

- * New computers for clerks
 - * FTR recording fixes
- * Revamp office for efficiency
- * Collection Amnesty
- * Warrant Amnesty
- * Work Crew program

Court and Community

- * Working with defendants on an individual level rather than a policy
- * Benefits of Municipal Court
 - * Knowing the defendants
 - * Working closely with police
 - * Defendants have access to justice in their community



The Black Diamond Police Department

2017 YEAR END REPORT

ranked #15 out of the '20 Safest Cities in
Washington' report by SafeWise.



History of BDPD

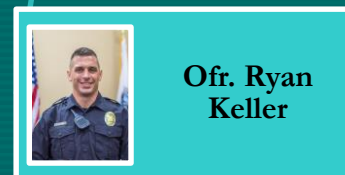
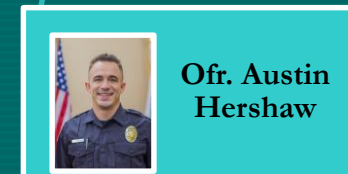
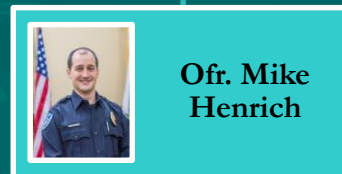
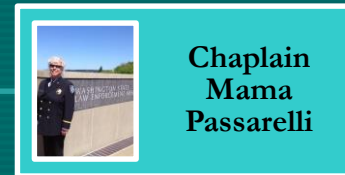
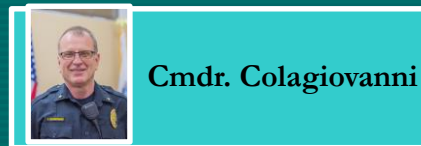
- In 1959, the City of Black Diamond was incorporated, and within a year or two, brought about the cities first police department. The early days of Black Diamond law enforcement were under the "town" status, so the police in BD consisted of a town marshal. That marshal status continued until the City became a Code City which occurred in the 1970's. Some of the early Town Marshals included Herb Burnside and Gomer Evans.

History

- Rick Luther came to the Department in 1976. On January 1, 1980 Chief Luther was chosen as the permanent Chief of Police. In 1980 he served alone with two reserve officers and then in the late 1980's, he was able to hire his first full time officer. In 1981 they were able to add more full time positions and then expanded again in the late 80's. The later 80's and early 90's the department developed a very close relationship with the community, developing Youth and Law Week at the Elementary school and employing a part time community policing specialist, who ran Block Watch, the McGruff program, and providing safety education to the younger grades. We really became known as one of the most innovative departments in the region for our work in the community (long before community policing era).

History

- In the 1990's the police department's efforts went into drug enforcement on a regional and national basis. During those years we seized and arrested more people for major drug violations than any other department except King County SO; even over the Seattle P.D. drug unit in total drug arrests, etc. This was at a manpower level of about six to seven officers. This again put us on the map and we became very active in the training commission and headed up the narcotics and seizure training for the academy. By the 1990's again our focus changed as Luther became City Administrator/PC and growth became the central focus of the City, i.e. annexation of Lake Sawyer and BDA annexation. Some drug enforcement continued but it slowly dwindled away.



Mission Statement and Values

The Black Diamond Police Department is committed to maintaining the trust and confidence of our citizens through proactive policing and demonstration of our core values.

- Integrity
- Professionalism
- Excellence
- Teamwork



RECORDS SECTION

- Fingerprinting
- Concealed Pistol License
- Public Disclosure requests
- Evidence
- Residential Security check information
- Traffic school administration
- NIBRS (how we report crimes to FBI)
- Enter all warrants, protection orders, runaways, missing persons
- RMS –Records management
- Billing
- Bookings –tracking
- Criminal History information
- Equipment purchasing/tracking
 - Record retention
 - Crime Stats
 - Purchase Orders
 - Track DUI restitution
- Invoice/billing/Receipting



D.A.R.E.

- Drug Abuse Resistance Education (D.A.R.E.) is a police officer-led series of classroom lessons taught from Kindergarten through 12th grade. The D.A.R.E. program is more than just drug prevention education; it teaches students good decision making skills to help them avoid high-risk behavior to ensure they grow up healthy, safe and secure. Curriculum includes bullying, the influences of media, peer pressure, violence prevention, and gangs.

- WHY DO WE DO D.A.R.E.??

- D.A.R.E. "humanizes" the police: that is, young people can begin to relate to officers as people
D.A.R.E. permits students to see officers in a helping role, not just an enforcement role
D.A.R.E. opens lines of communication between law enforcement and youth
D.A.R.E. Officers can serve as conduits to provide information beyond drug-related topics
D.A.R.E. opens dialogue between the school, police, and parents to deal with other issues



Community Policing

- Sir Robert Peel said it best in 1829;
“The police are the public and the public are the police, the police being the only members of the public paid to give full time attention to what is incumbent on every citizen”.

Chief for a Day

- This program honors children who have been diagnosed with a chronic or life threatening illness. “Chief For a Day” is a celebration of life for all. Public Safety Agencies, Hospitals, and an army of Volunteers make this day special by donating their time and talents to this worthy cause. The event includes a brief swearing in ceremony, lunch with the current police recruits, and then participate in outside presentations made by law enforcement agencies including K-9 units, mounted patrol, SWAT, rifle units, a police helicopter and more.
- At the event, the local honoree will wear a custom made Police Department uniform. Each “Chief” and their siblings will receive customized gift bags, which will include special toys for the children and donations for the family such as gas cards, phone cards or grocery store cards to help offset expenses that families endure when caring for a child with a life-threatening/chronic condition.
- NEXT EVENT SCHEDULED FOR AUGUST 16th, 2018.



National Night Out

- **National Night Out** is a community--police awareness-raising event in the US, held the first Tuesday of August.

The event has been held annually since 1984 and is sponsored by the National Association of Town Watch. The event is meant to increase awareness about police programs in communities, such as drug prevention, neighborhood watch, and other anti-crime efforts. This past year, we had great participation from the Morgan Creek and Eagle Creek neighborhoods.



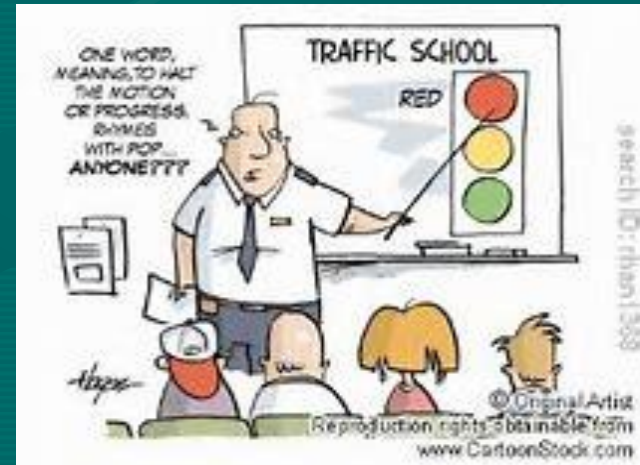
Other EVENTS

- Boots and Badges, Serving at the Community Center, Career Day (both middle schools), Shop with a Cop, McGruff (is back), Read Across America....



Traffic Safety School

- The Black Diamond Traffic School program is designed for qualified drivers that wish to keep certain infractions off his or her driving record. The program is offered to all **qualified** drivers that have been issued a citation filed in either the Black Diamond or Enumclaw Municipal Courts.
- Class is held once or twice a month or as often as needed.
- Recently purchased and incorporated FATAL VISION goggles (marijuana and alcohol) as part of the curriculum.



GRANTS

Traffic safety grants- overtime patrols and equipment

Equipment: \$5102.84 Solar radar feedback sign/ FSTs/Radar

Overtime patrols: \$9000 and 91 hours toward traffic safety emphases

Outside OT **Not a grant \$125,131** (Roberts dr. waterline, Tough Mudder and anything outside of city reimbursed directly through an outside vendor.)

Marine —Federal (varies year to year)

DOJ— bulletproof vest partnership – pays for 50% of the cost of each vest up to \$400.00

- 2016 \$ 1161.87
- 2017 \$637.09
- 2018 \$1500.00

AED's– Project RAMPART, Public Health-Seattle & King County Emergency Medical Services Division. Goal of getting every vehicle equipped (3 left, 2 coming)

ACADEMY reimbursement- submitted request for reimbursement for overtime paid during Ofr. Riepls' time at the police academy. \$10,000 (approx.)

Marine Services

Annexation of Lake Sawyer in 1998

*Promote boating safety and the protection of life and property
on Lake Sawyer*

- Monies

VRF (vessel registration fees \$11,532)

Federal funds (March-Sept \$11,738)

- Vessels: main patrol boat 2008 20' Proline, back-up winter vessel is a 14' Novurania Inflatable

- 2017 Statistics

Inspections: 144

Warnings: 48

Citations: 8

On water hours, including ramp inspections: 136

- Education and outreach (presentations to schools, boater ed class, paddleboard class) 29 hours
- Training: 121 hours
- Buoy placement/replacement: 12 buoys
- Administration- Grant reports, quarterly reports and tracking



Registered Sex Offenders

- Currently the City of Black Diamond has 7 registered sex offenders living within its boundaries.
- Work with community corrections but continue to do yearly in person verifications.
- Information is tracked by an assigned officer on Offender Watch, a state wide computer data base for registered sex offenders.



Coalition of Small Police Agencies

- The Coalition of Small Police Agencies was established in 2002 to create a forum to address the concerns of small police agencies in King County and to find ways to provide alternatives to the high cost of utilizing Specialty Services.

Member agencies include Algona, Black Diamond, Clyde Hill-Yarrow Point, Duvall, Enumclaw, Issaquah, Lake Forest Park, Medina, Mercer Island, Normandy Park, Pacific, and Snoqualmie-North Bend. These agencies employ approximately 163 commissioned officers serving a combined population of over 120,980 residents.

- The cities have found that by combining resources, to include personnel with specialty training and expertise, manpower and equipment the cities can save a substantial amount of money. These resources not only could be used during times of emergent need but to help one another in keeping pace with the ever increasing requirements placed on law enforcement.
- The cities currently share a Major Crimes Task Force, annual leadership development, mutual aid including off-duty needs, and a variety of other cost effective training programs and services to include active shooter and emergency vehicle operations.



SPECIAL OPERATIONS TEAM

Team is run by the Issaquah Police Department and consists of 19 members from various agencies within the coalition Police Departments. It was established to help defer operational costs and to provide for an immediate response to critical high risk situations.

Resources

This joint operational unit was developed out of a need for specialized police services. These services are critical to police operations but are not easily established because of training and manpower requirements. Officers made a commitment and as a team attended 80 hours of S.W.A.T. training. As part of the necessary commitment this special operations team is also dedicated to attending 16 hours per month of operational training, meeting all state training requirements. Most materials and equipment for this operation were obtained at no cost using military surplus and available state and federal funding.



Major Crimes Task Force

- In 2005 the coalition formed a Major Crimes Task Force. The task force includes:
 - 1 Commander
 - 3 Incident Scene Commanders
 - 13 investigators
- WSP Crime Lab Response Team
- Liaison from the Prosecutors Office
- Liaison from the Medical Examiners Office
- Two fully equipped crime scene vehicles



Examples of cost savings



Homicide

255 hours total

40 hours MCTF hours

KC Major Crimes \$270.00 + 135
per hour = minimum \$5400.00



Dive Team

Called out Mercer Island on two
occasions for vehicles that went
into Lake Sawyer--Dive team:
\$1380 minimum + \$159 an hour x
5 hours = \$2175.00



Training

- Why do we train? Simply put –survival and liability
- Examples: Federal Mandates ex. FEMA (ICS), State Mandates (min. 24 hours- Child Abuse, Crisis Intervention), and per policy.



Training

LEXIPOL TRAINING
(582 page policy manual)
AWC Grant \$

2017

Lexipol Daily Training Bulletins 2017 Annual Summary

Category	Percentage of DTBs	Training Hours
Custody	3.6	.43
Search and Seizure	2.2	.27
Evidence	1.7	.20
Firearms and Control Devices	8.6	1.03
Field Investigations	27.2	3.27
Vehicle Operations	8.3	1
Arrest and Detention	6.1	.73
Ethics	1.9	.23
Equipment	6.9	.83
Traffic	.8	.10
Shooting Policy	3.6	.43
Use of Force Policy	6.9	.83
Personnel	18.6	2.23
Officer Safety	3.3	.40
TOTALS	100%	12 Hours

- **867 hours of training**

40 hr. blocks included: Instructor Development, Crisis Intervention, Leadership, Child Abuse Interview & Interrogation, Marine, Equivalency Academy

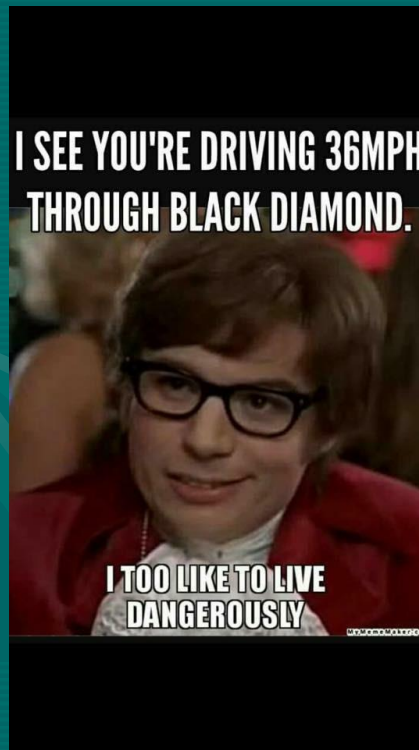
- **Firearms: Black Diamond Gun Club**

YEAR END AUDITS

- Are we in compliance with policy/procedures? Best practice? Red flags?
- Pursuits: no pursuits in 2017
- Use of Force: 1 use of force incident, investigated and in compliance. Based on 5146 incidents, our use of force rate is .01%.
- Complaints: 5 documented complaints (2 courtesy). Based on same number of 5146 incidents, our personnel complaint rate was .09%.

FACT OR FICTION???

You can't drive through Black Diamond without getting a ticket?



2017

Issued citations: 1003

Issues warnings: 2116

48 DUI Arrests

51 warrant arrests, 79 criminal traffic citations, 58 criminal offenses, 125 alarms, 103 outside agency assists, 48 DV related calls, 15 drug related calls, 4 death investigations, 50 thefts, 57 accidents

Calls for Service	Jan	Feb	Mar	April	May	June	July	August	Sept	Oct	Nov	Dec	TOTAL
2013	207.5	217.5	240	192	217	213	296	264.5	172	194	116	137	2466.5
2014	194.5	151.5	151	187	250.5	258	294	287	215.5	187	167	161	2503.5
2015	202	198.5	261	324	269	295	277.5	221	227.5	295	208	211.5	2989.5
2016	276	260.5	282	281	305.5	324	315.5	320	274	215.5	179	168.5	3200
2017	158	143.5	250	286	300.5	309	331.5	322	337.5	285.5	336	288.5	3347



CITY CLERK/HUMAN RESOURCES/INFORMATION TECHNOLOGY

- Brenda Martinez - City Clerk/HR Mgr
- Kathy Allen – Deputy Clerk
- Luzville Goebel – Admin Assistant II
- Rob Reed – Information Services Mgr



OUR MISSION





OUR MISSION

- To work in unison with the Mayor, City Council and staff to offer continued service to the community with the utmost professionalism, efficiency, and as courteously as possible.



CITY CLERK

THE

HUB



CITY CLERK

- Provides vital communication link between the Mayor, City Council, City departments and residents
- Maintains the Official Record of Council proceedings, preparing City Council agendas and minutes
- Processes all requests for Public Records
- Provides Legal Notices and Coordinates Elections
- Ensures compliance with all State, Federal, and City regulations
- Runs City Hall Counter Services and Utility Billing



CITY HALL SERVICES

- Utility Billing and Cashiering
- Passports
- Animal Licenses
- Cemetery Services
- Civil Service Secretary
- Switchboard and City Mail
- Newsletter and Webmaster
- Supplies, Central Services



HUMAN RESOURCES

- New Recruitment
- Job Safety and Risk
- Employee Relations
- Compensation and Benefits
- Labor Law Compliance
- Training and Development



INFORMATION SERVICES

- Server Maintenance and Upgrades
 - Databases, Backup, Mail, Print & Web Servers
 - Security, Firewalls
- Operating Systems, Software Install & Maintenance
 - Anti Virus & Spam
 - Offsite Abilities, Counter Services
- Desktop PCs Purchase and Installation
- Printers, Phones, Wi-fi, City Website
- Audio and Recovery



INFORMATION SERVICES

- Police & Court Technology
 - Police Laptops
 - Security & Compliance
 - New Court Server
- Looking at 2018 and on
 - Replace Website with Expanded Capabilities
 - Phone System Replacement
 - Council Chambers Technology Upgrades
 - Infrastructure Documentation
 - Police Cameras
 - More Security
 - Direct Pub Works Shop Connection with Police
 - Long Term Archive Storage



City of Black Diamond

Fire and Emergency Medical

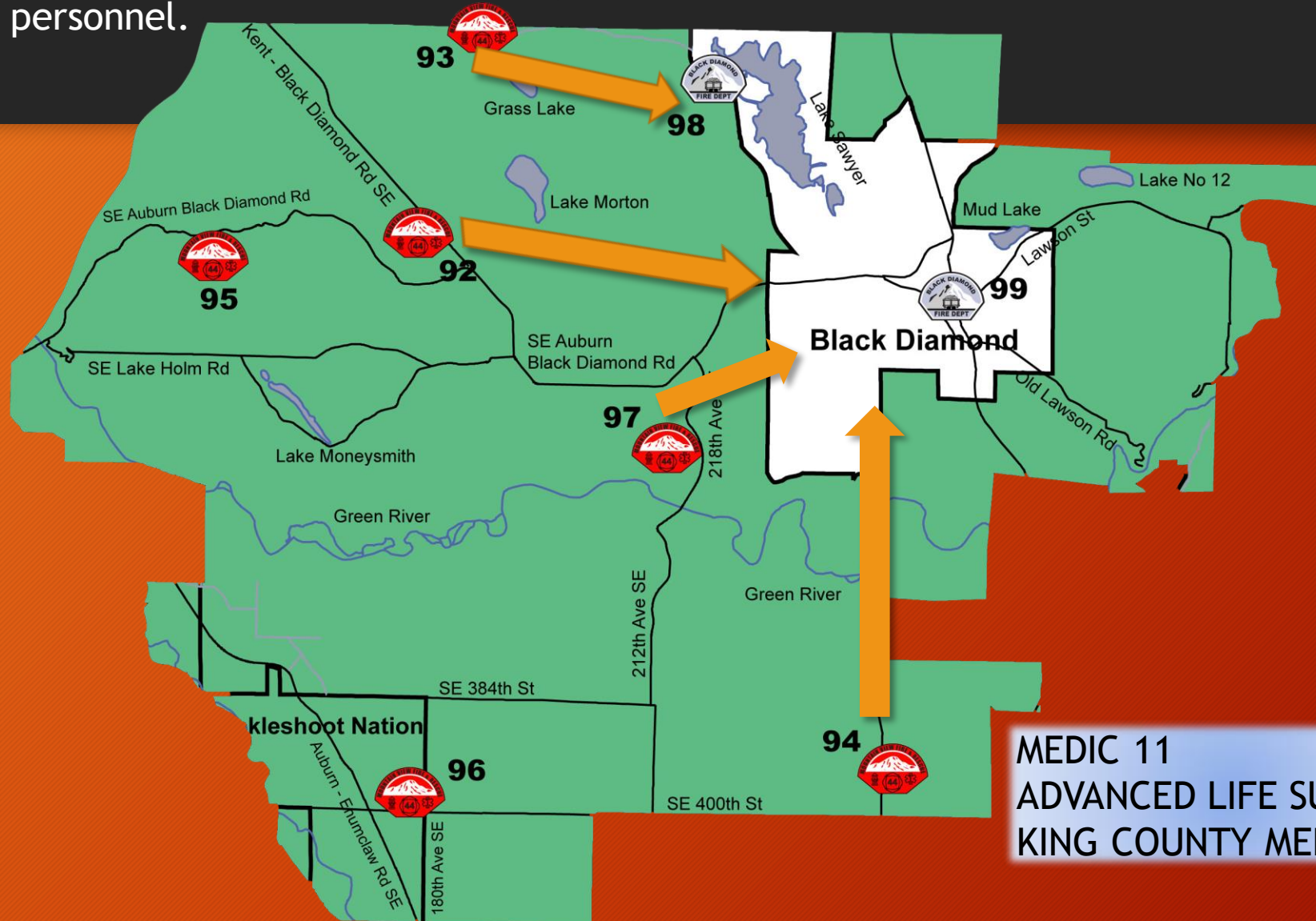
Level of Service (Standard of Cover)

Current Level
and future requirements



Maple Valley Sta. 81

Mountain View/Black Diamond Fire protects 70 Square miles with a total population served of about 32 Thousand Citizens. A “Combination” Department, both Career and Volunteer personnel.



The Department responded to **5.27** 911 calls for service each day in 2017

MEDIC 11
ADVANCED LIFE SUPPORT
KING COUNTY MEDIC 1

Level Of Service (**FIRE**)



City of Black Diamond Comprehensive Plan

8.7. Fire and Emergency Medical Services

8.7.1. Fire and Emergency Medical Service Concept, Objective, and Policies

Fire and Emergency Medical Services Concept

As the City grows over the next 20 years, additional fire stations, equipment and personnel will be required to maintain adequate fire and emergency medical services. Additional water system improvements will also be needed to maintain adequate fire flow (i.e., water for fire protection).

City of Black Diamond Comprehensive Plan



Fire and Emergency Medical Services Objectives and Policies

Policy CF-17: The City's level of service for determining the need for fire and emergency medical capital facilities and equipment will consider relevant factors such as response time, call loads, growth of population and non-residential structures, geographical area, topographic and manmade barriers, and standards of the National Fire Protection Association.

Policy CF-18: The City will take reasonable action to ensure that there is a fire station within 1.5 miles radius or 6 minutes travel time on paved roads from developed properties in the City. The City's current station 99 will not be considered when determining compliance with this policy.



NFPA

- National Fire Protection Association (NFPA)
- The NFPA has two performance standards for fire departments:
 - NFPA 1710 for predominantly career departments and NFPA 1720 for predominantly volunteer departments.
 - The NFPA 1710 standard, among other things, identifies a target response time performance objective for career fire departments and a target staffing standard for structure fires.
 - NFPA 1720 applies to volunteers who typically do not have personnel on-duty in stations and instead respond to page-out from home, work, or elsewhere.
 - NFPA 1720 provides staffing and time benchmarks for volunteer response based on zone type and population. Although the NFPA standards are not legal mandates, they provide useful benchmarks against which to measure fire agency performance. They are also used by investigative agencies providing after-action reports.



NFPA 1720



- 4.7.1 The fire department shall have the capability for sustained operations, including fire suppression; engagement in search and rescue, forcible entry, ventilation, and preservation of property; accountability for personnel; the deployment of a dedicated rapid intervention crew (RIC); and provision of support activities for those situations that are beyond the capability of the initial attack.
- 4.7.2 The capability to sustain operations shall include sufficient personnel, equipment, and resources to efficiently, effectively, and safely conduct the appropriate operations.
- 4.7.3 The fire department shall be permitted to use established automatic aid or mutual aid agreements to comply with the requirements of Section 4.7.

NFPA 1720



- 3.3.4.3 Suburban Area. As defined by the U.S. Census Bureau, an area with between 500 people and 1,000 people per square mile.
- Black Diamond has about 4,200 population with square miles of about 6 = about 650 per sq. mile.
- 4.3.2* Table 4.3.2 shall be used by the AHJ to determine staffing and response time objectives for structural fire fighting, based on a low-hazard occupancy such as a 2,000 ft. two-story, single-family home without basement and exposures

Table 4.3.2

Table 4.3.2 Staffing and Response Time

Demand Zone ^a	Demographics	Minimum Staff to Respond ^b	Response Time (minutes) ^c	Meets Objective (%)
Urban area	>1000 people/mi ²	15	9	90
Suburban area	500–1000 people/mi ²	10	10	80
Rural area	<500 people/mi ²	6	14	80
Remote area	Travel distance ≥ 8 mi	4	Directly dependent on travel distance	90
Special risks	Determined by AHJ	Determined by AHJ based on risk	Determined by AHJ	90

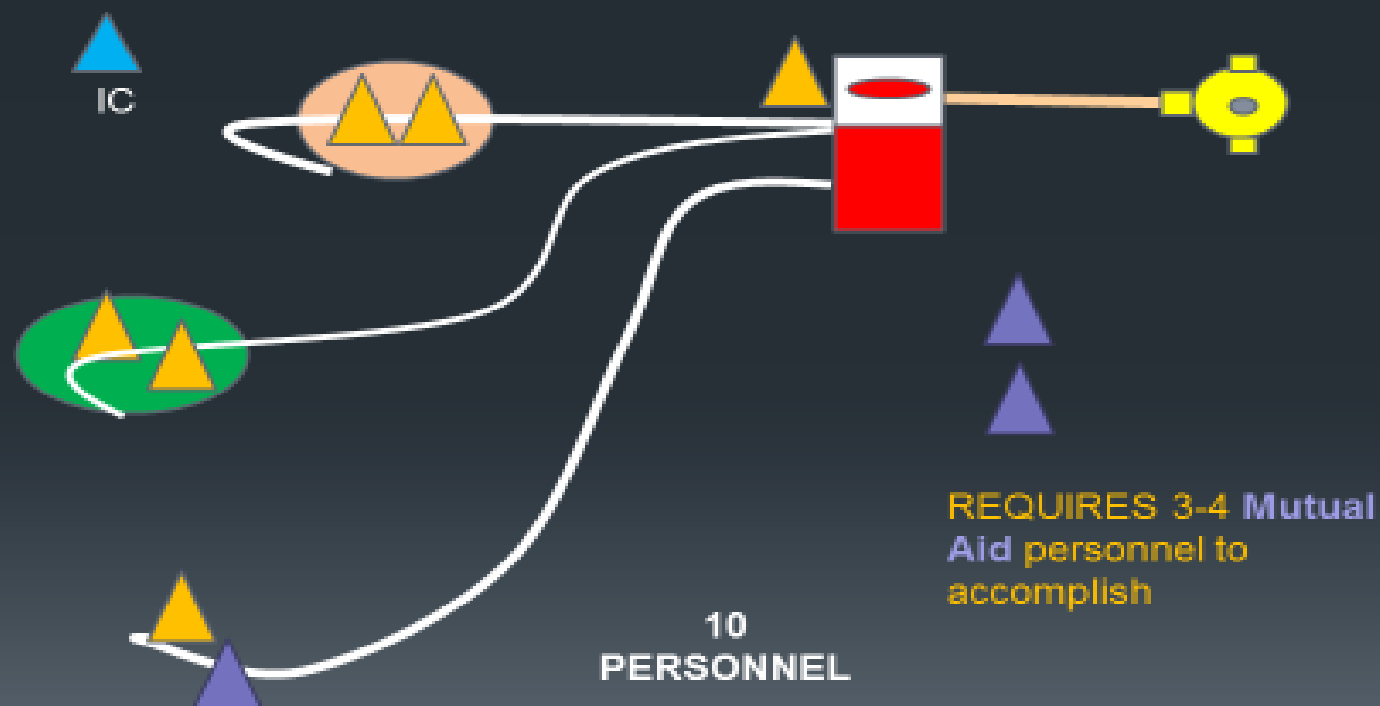
The City should be able to deploy **10 Fire Personnel** to a low-hazard occupancy (single – family home) **within 10 minutes** of alarm, **80% of the time**.





10 Personnel in 10 Minutes 4.3.2

35



DAY TIME 0600-1800

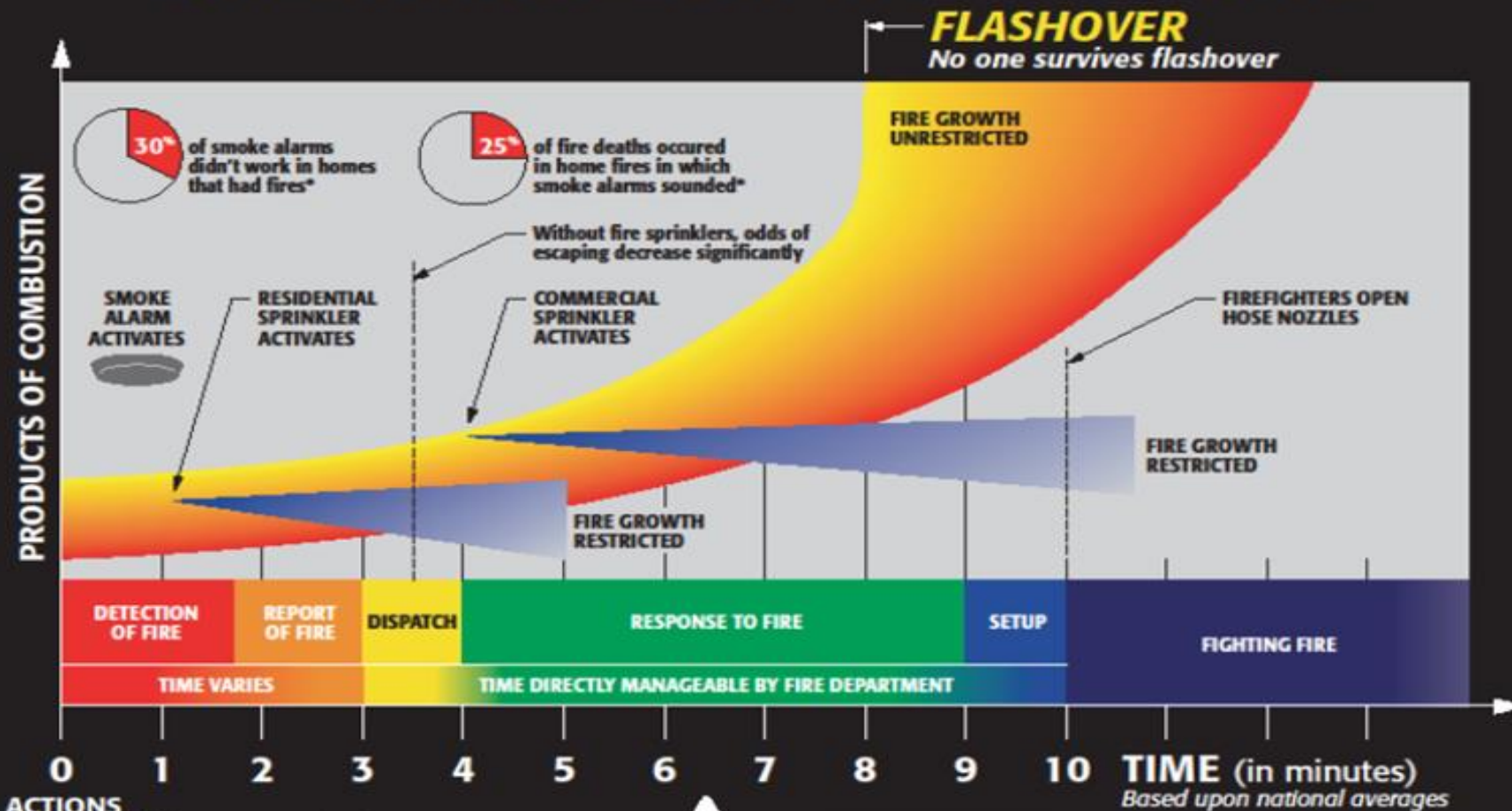
E-98	2
E-92	2
E-96	2
Chief 91	1
Chief 92	1
Safety 95	1
E- 83	3

12

NIGHT 1800 - 0600

13-14 (w/VOL)

TIME vs. PRODUCTS of COMBUSTION



ACTIONS BEFORE FIRE
1) TEST SMOKE ALARMS
2) CONDUCT FIRE ESCAPE DRILLS



Northern Illinois
Fire Sprinkler
Advisory Board
www.fireinspector.org



NORTHERN ILLINOIS
FIRE INSPECTORS
ASSOCIATION

*U.S. Experience With Smoke Alarms and
Other Fire Alarms. NFPA, September 2001.

NOTE: See NFPA Fire Protection Handbook
for time and temperature information.



Policy CF-18: The City will take reasonable action to ensure that there is a fire station within 1.5 miles radius or 6 minutes travel time on paved roads from developed properties in the City. The City's current station 99 will not be considered when determining compliance with this policy.

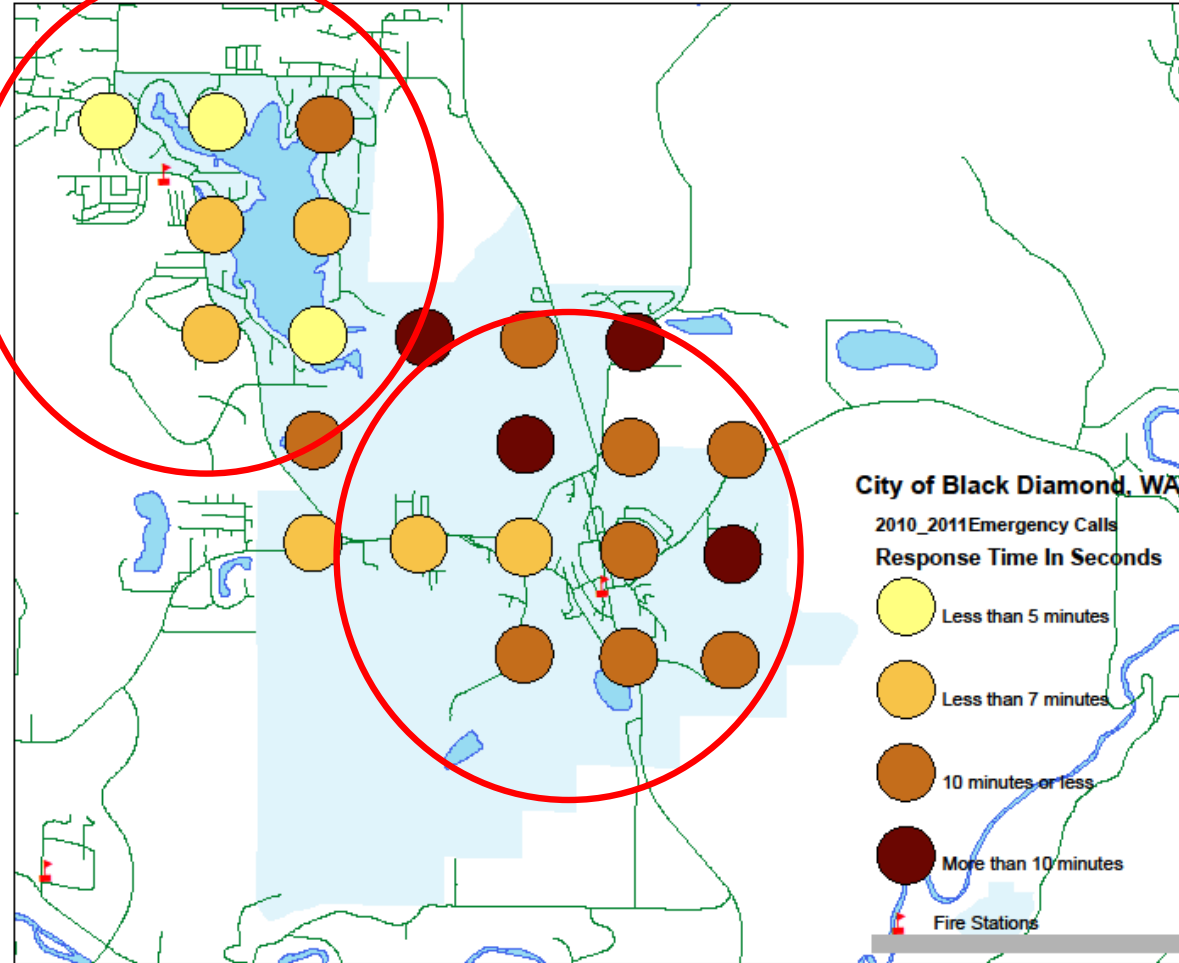


1981 Pierce Arrow (Old Kent Engine) 37 Years Old

WAC 296-305-06507



Response Shortcoming



City of Black Diamond, WA

2010_2011Emergency Calls

Response Time In Seconds

Less than 5 minutes

Less than 7 minutes

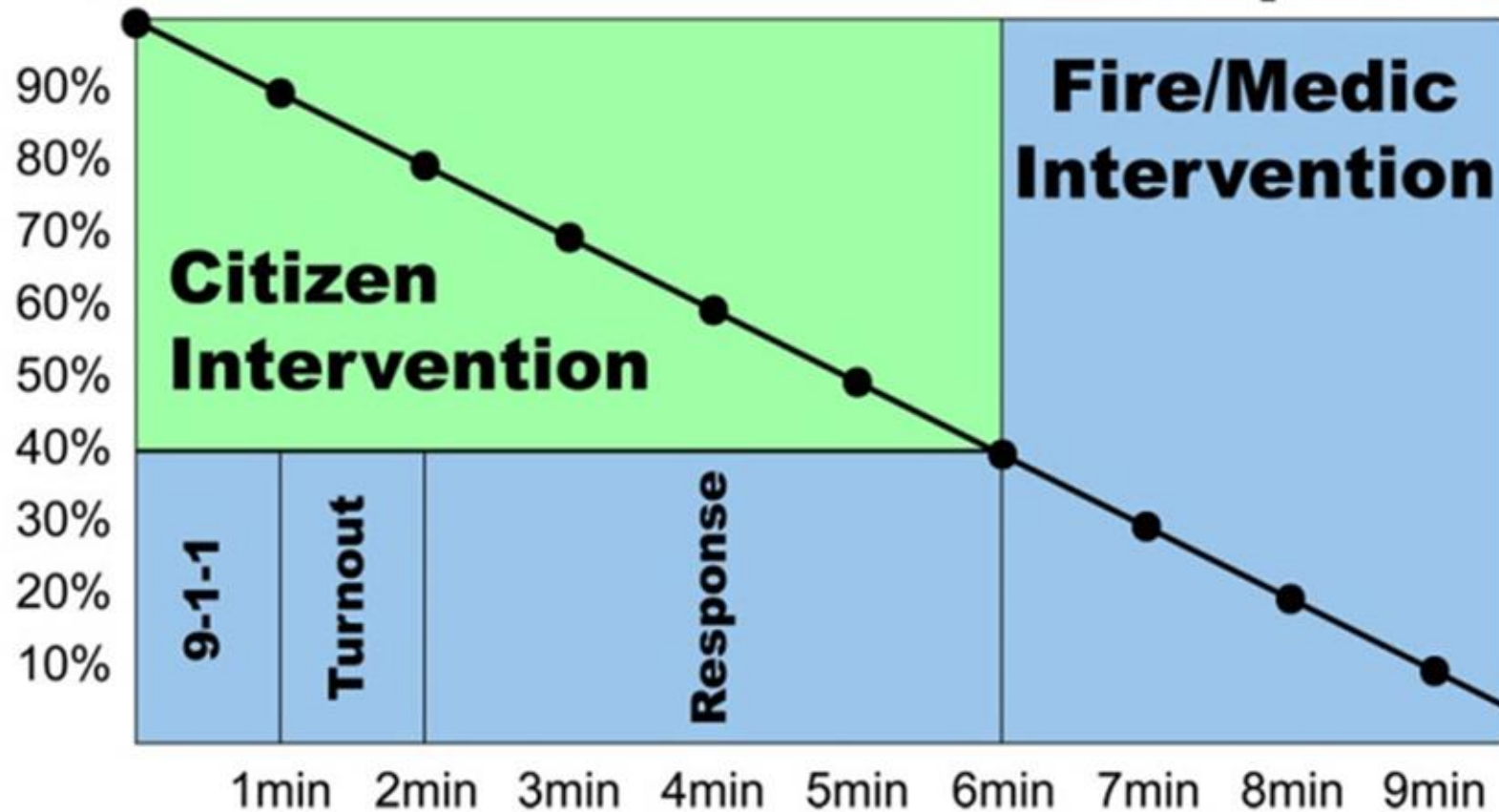
10 minutes or less

More than 10 minutes

Level of Service (*EMS*)



Survival Rate In The Tiered Response



Current Staffing

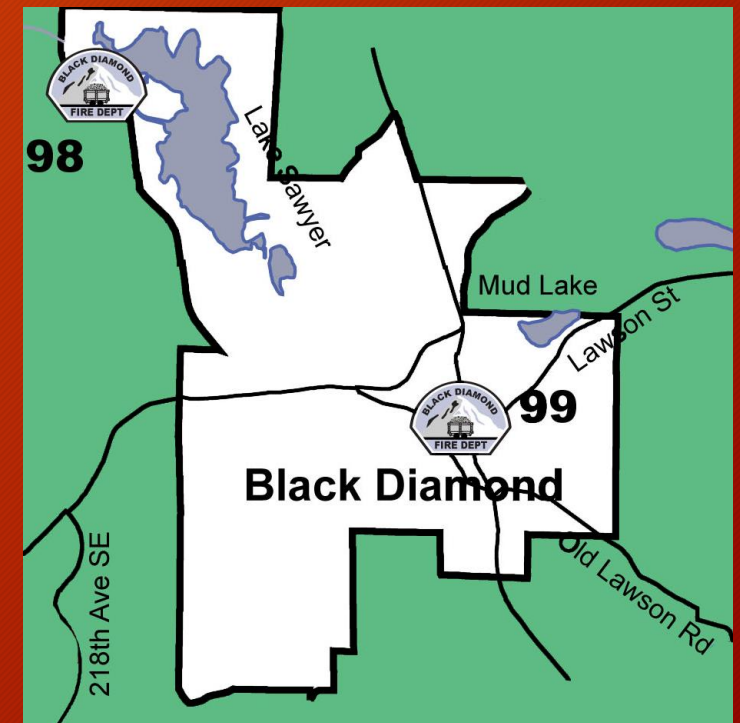
- Eight Fire Stations (including 98/99)
- Fire Chief
- Deputy Chief (Operations)
- Asst. Chief (EMS, Training, Fire Marshal)
- Div. Assistant
- Fire Captains (4)
- Fire Lieutenants (4)
- Firefighters (17)
- Mechanics (EVT) (2)
- Admin Staff (2)
- PIO/PUBLIC ED (1)

5M Budget / 5 Board Elected
Officials

**Total Average Staffing = 11.8
In District**

Career Lieutenant EMT
Career Firefighter EMT
0600-1800

Minimum
2 -Vol. F/F EMT
1800-0600
Vol Staffing
Averages 2.8
Per night.



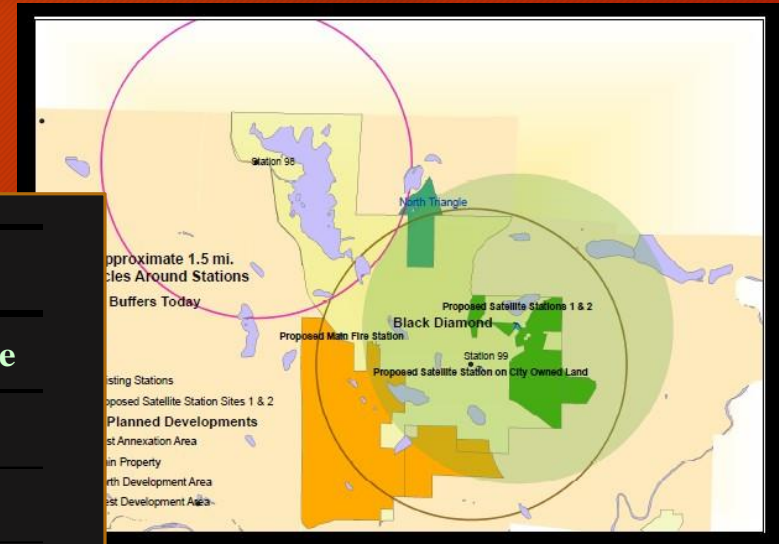
Future Needs

- Replace and Staff Fire Station 99 (750 Occupied Homes)
- Increase Staffing Levels for City



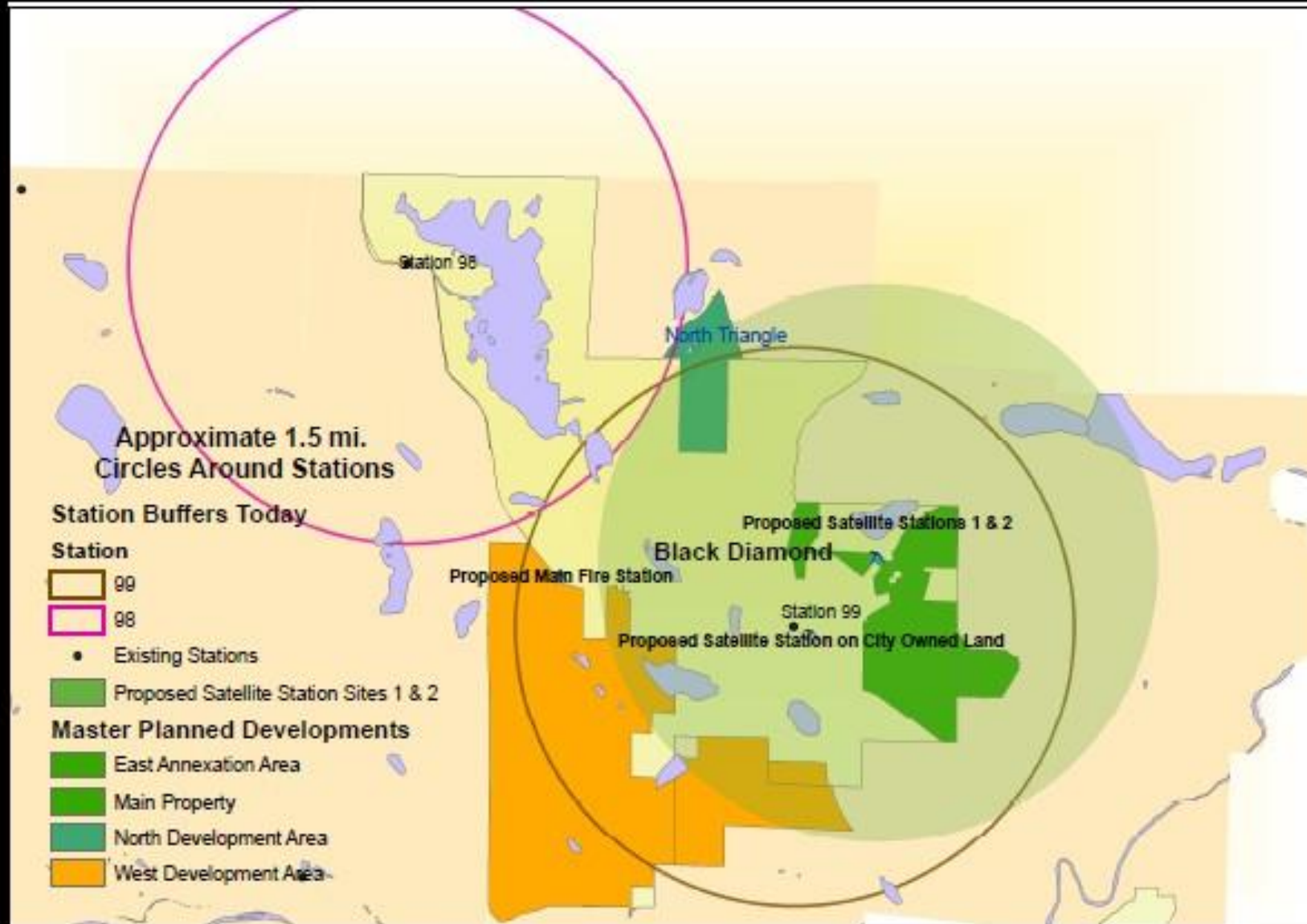
Table 4.3.2 Staffing and Response Time

Demand Zone	Demographics	Staffing and Response Time	Percentage
Special risks	AHJ	AHJ	90
Urban	>1000 people/mi. ²	15/9	90
Suburban	500–1000 people/mi. ²	10/10	80
Rural	< 500 people/mi. ²	6/14	80
Remote*	Travel dist ≥8 mi.	4	90



Someplace north of a population 6,000 the City would be classified as “URBAN”

FUTURE



Visit US



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BUSINESS 253 735 0284 (M-F 0900-1600)

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