



CITY OF BLACK DIAMOND
October 18, 2018 Regular Business Meeting Agenda
25510 Lawson St., Black Diamond, Washington

7:00 P.M. – CALL TO ORDER, FLAG SALUTE, ROLL CALL

AGENDA REVIEW AND APPROVAL:

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS:

CONSENT AGENDA:

- 1) Claim Checks** – October 18, 2018 – Check No. 46775 through 46833 and EFTs in the amount of \$299,035.26
- 2) Payroll** – September 30, 2018- Check No.19634 through 19652 and ACHs in the amount of \$340,620.99
- 3) Minutes** – Special Meeting of September 27, 2018 and Council Meeting of October 4, 2018

PUBLIC COMMENTS: Persons wishing to address the City Council regarding items of new business are encouraged to do so at this time. When recognized by the Mayor, please come to the podium and clearly state your name. Please limit your comments to 3 minutes. If you desire a formal agenda placement, please contact the City Clerk at 360-886-5700. Thank you for attending.

PUBLIC HEARINGS: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

- 4) AB18-088** – Resolution No. 18-1275 Approving Contract with BLS for Business Licensing Services Ms. Kincaid
- 5) AB18-089** – Planning Commission Recommendation Transmittal of Comprehensive Plan Update Chair McCain

DEPARTMENT REPORTS:

MAYOR’S REPORT:

COUNCIL REPORTS:

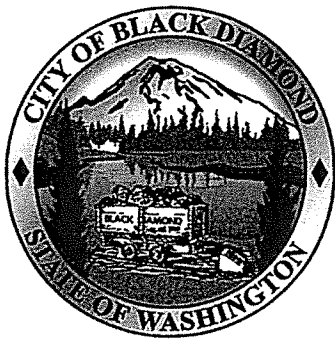
- Councilmember Deady
- Councilmember Oglesbee
- Councilmember Edelman
- Councilmember Stout
- Councilmember Wisnoski

ATTORNEY REPORT:

PUBLIC COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:



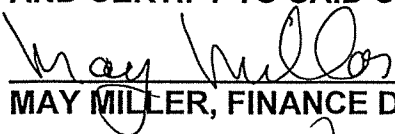
CERTIFICATION

Date: October 18th, 2018 Council Meeting

Check No.'s/EFT Batch Name Check/EFT Date Amount

EFT	September – September EFT Batch for 10/18 Council	09/01/2018 – 09/30/2018	\$ 12,581.35
46775 – 46776	October – Early 2 nd October Batch	10/05/2018	\$ 10,893.42
46777 – 46833	October – 2 nd October Batch for 10/18 Council	10/19/2018	\$ 275,560.49
		TOTAL	\$ 299,035.26

I, THE UNDERSIGNED DO HEREBY CERTIFY UNDER THE PENALTY OF PERJURY, THAT THE MATERIALS HAVE BEEN FURNISHED, THE SERVICES RENDERED AND OR THE LABOR PERFORMED AS DESCRIBED HEREIN AND THAT THE CLAIM IS A JUST, DUE AND UNPAID OBLIGATION AGAINST THE CITY OF BLACK DIAMOND, AND THAT I AM AUTHORIZED TO AUTHENTICATE AND CERTIFY TO SAID CLAIM.



MAY MILLER, FINANCE DIRECTOR

10-11-2018

DATE

COUNCILMEMBERS

CAROL BENSON, MAYOR

DATE

DATE

Register

Fiscal: 2018

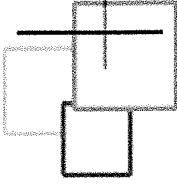
Deposit Period: 2018 - October, 2018 - September

Check Period: 2018 - October - Early 2nd October Batch, 2018 - October - 2nd Oct Batch for 10/18 Council, 2018 - September - September EFT Batch for 10/18 Council

Number	Name	Print Date	Amount
Check			
<u>46775</u>	Comcast (34744)	10/5/2018	\$693.42
<u>46776</u>	Kara Murphy Richards	10/5/2018	\$10,200.00
<u>46777</u>	ADT Security Services (PA)	10/19/2018	\$48.64
<u>46778</u>	Agrishop Inc.	10/19/2018	\$9.34
<u>46779</u>	Amazon Capital Services	10/19/2018	\$227.59
<u>46780</u>	Art Gamblin Motors	10/19/2018	\$1,678.64
<u>46781</u>	Axon Enterprise, Inc.	10/19/2018	\$202.00
<u>46782</u>	Black Diamond Auto Parts	10/19/2018	\$119.68
<u>46783</u>	CHS/Cenex	10/19/2018	\$4,585.77
<u>46784</u>	City of Black Diamond	10/19/2018	\$1,536.61
<u>46785</u>	City of Issaquah	10/19/2018	\$242.50
<u>46786</u>	Comcast (PA)	10/19/2018	\$402.27
<u>46787</u>	Criminal Justice Training Commission	10/19/2018	\$500.00
<u>46788</u>	Deanna Humphreys	10/19/2018	\$17.77
<u>46789</u>	Enumclaw School District	10/19/2018	\$93,396.00
<u>46790</u>	Ferguson Waterworks #3011	10/19/2018	\$16,507.46
<u>46791</u>	Fidelity Solutions	10/19/2018	\$271.50
<u>46792</u>	Firestone Complete Auto Care	10/19/2018	\$424.81
<u>46793</u>	Francis P. Grurich	10/19/2018	\$53.05
<u>46794</u>	Granite Telecommunications	10/19/2018	\$49.78
<u>46795</u>	Home Depot Credit Service	10/19/2018	\$293.98
<u>46796</u>	iland Internet Solutions Corporation	10/19/2018	\$1,286.54
<u>46797</u>	Johnsons Home & Garden	10/19/2018	\$104.94
<u>46798</u>	Kenyon Disend, PLLC	10/19/2018	\$23,480.23
<u>46799</u>	King County Finance - I-Net	10/19/2018	\$375.00
<u>46800</u>	King County Finance - Wastewater Treat Div.	10/19/2018	\$48,686.22
<u>46801</u>	King County Prosecuting Attorney	10/19/2018	\$160.90
<u>46802</u>	King County Radio Comm Services	10/19/2018	\$1,609.45
<u>46803</u>	L.N. Curtis & Sons	10/19/2018	\$460.91
<u>46804</u>	Les Schwab Tire Ctr - MV	10/19/2018	\$72.71
<u>46805</u>	Lynn Peavey Company	10/19/2018	\$25.52
<u>46806</u>	McKenna and/or Zane Coppedge	10/19/2018	\$210.99
<u>46807</u>	Modular Space Corporation	10/19/2018	\$5,412.63
<u>46808</u>	Northwest Lubricants LLC	10/19/2018	\$609.35
<u>46809</u>	O'Brien, Barton, & Hopkins, PLLP	10/19/2018	\$2,750.00
<u>46810</u>	Office Products Nationwide	10/19/2018	\$1,046.34
<u>46811</u>	Olbrechts & Associates, PLLC	10/19/2018	\$2,479.50
<u>46812</u>	Orkin Commercial Services	10/19/2018	\$212.94
<u>46813</u>	Parametrix, Inc.	10/19/2018	\$5,697.50

<u>46814</u>	Public Safety Testing, Inc	10/19/2018	\$203.00
<u>46815</u>	Puget Sound Clean Air Agency	10/19/2018	\$858.00
<u>46816</u>	Regional Animal Services of King County	10/19/2018	\$35.00
<u>46817</u>	Rehv Arms, LLC.	10/19/2018	\$5,290.99
<u>46818</u>	Republic Services #176	10/19/2018	\$796.80
<u>46819</u>	RH2 Engineering Inc.	10/19/2018	\$22,282.43
<u>46820</u>	Severson's Building Maint	10/19/2018	\$1,750.00
<u>46821</u>	SHI International Corp.	10/19/2018	\$525.71
<u>46822</u>	Shred-It USA	10/19/2018	\$61.81
<u>46823</u>	Taff Roofing	10/19/2018	\$1,885.26
<u>46824</u>	Utilities Underground	10/19/2018	\$118.58
<u>46825</u>	VenTek International	10/19/2018	\$90.00
<u>46826</u>	Vision Municipal Solutions, LLC	10/19/2018	\$800.00
<u>46827</u>	Voice of The Valley	10/19/2018	\$240.00
<u>46828</u>	Washington State Dept. of Corrections	10/19/2018	\$30.00
<u>46829</u>	Washington State Patrol	10/19/2018	\$684.00
<u>46830</u>	Washington State Treasurer	10/19/2018	\$12,837.35
<u>46831</u>	Water Management Laboratories, Inc.	10/19/2018	\$47.00
<u>46832</u>	Wilbert Precast, Inc.	10/19/2018	\$9,980.00
<u>46833</u>	Yakima County Dept. of Corrections	10/19/2018	\$1,795.50
<u>EFT Payment 09/04/2018 8:42:50 AM - 1</u>	U.S. Postal Service (Black Diamond)	9/4/2018	\$333.42
<u>EFT Payment 09/06/2018 8:43:11 AM - 1</u>	U.S. Postal Service (CMRS-FP)	9/6/2018	\$600.00
<u>EFT Payment 09/07/2018 8:43:32 AM - 1</u>	Invoice Cloud	9/7/2018	\$174.60
<u>EFT Payment 09/10/2018 8:43:51 AM - 1</u>	First Bankcard	9/10/2018	\$5,861.80
<u>EFT Payment 09/11/2018 8:44:16 AM - 1</u>	Merchant Card Services / Vantive Holding, LLC	9/11/2018	\$87.58
<u>EFT Payment 09/20/2018 8:44:34 AM - 1</u>	US Bank Equipment Finance	9/20/2018	\$1,471.37
<u>EFT Payment 09/21/2018 8:53:37 AM - 1</u>	Washington State Department of Revenue	9/21/2018	\$4,052.58
	Total		\$299,035.26

Voucher Directory with Transaction Date



Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description Name Title	Void Amount
First Bankcard					
	EFT Payment 09/10/2018 8:43:51 AM - 1		9/10/2018	2018 - September - September EFT Batch for 10/18 Council	
	Bain 7703 091018				
	MDRT				
	001-000-246-558-70-32-00			Fuel	\$71.47
	001-000-246-558-70-49-00			Miscellaneous	\$10.86
	Job Site Hydration				\$82.33
	Total Bain 7703 091018				
	EFT Payment 09/10/2018 8:43:51 AM - 1		9/10/2018	2018 - September - September EFT Batch for 10/18 Council	
	Boettcher 4444 091018				
	PW				
	101-000-000-544-90-48-02			PW Clearing- Shared Veh/Equip Maint	\$100.00
	Total Boettcher 4444 091018				\$100.00
	EFT Payment 09/10/2018 8:43:51 AM - 1		9/10/2018	2018 - September - September EFT Batch for 10/18 Council	
	Chatterson 4096 091018				
	PD				
	001-000-210-521-10-31-04			PD-Uniforms	\$58.18
	Total Chatterson 4096 091018				\$58.18
	EFT Payment 09/10/2018 8:43:51 AM - 1		9/10/2018	2018 - September - September EFT Batch for 10/18 Council	
	Colagiovanni 8669 091018				
	PD				
	001-000-214-521-20-48-04			NetMotion Maintenance Mobile Units	\$60.00
	Monthly 2 Factor Authentication				
	001-000-216-521-10-31-00			CJ Education Supplies	\$76.93
	Bookmarks				
	001-000-216-521-10-31-00			CJ Education Supplies	(\$40.18)
	Refund of Bookmarks				
	Total Colagiovanni 8669 091018				\$96.75

Vendor	Transaction Number Transaction Reference	Invoice Date Account Number	Fiscal Description Name Title	Void Amount
	EFT Payment 09/10/2018 8:43:51 AM - 1	9/10/2018	2018 - September - September EFT Batch for 10/18 Council	
	Dal Santo 9871 091018 PW	001-000-270-576-80-48-02 Fence Posts	Parks Maintenance Repairs	\$233.38
		001-000-270-576-80-48-02 Refund of Fence Posts	Parks Maintenance Repairs	(\$46.68)
	Total Dal Santo 9871 091018			\$186.70
	EFT Payment 09/10/2018 8:43:51 AM - 1	9/10/2018	2018 - September - September EFT Batch for 10/18 Council	
	Esping 1117 091018 PW	001-000-181-518-30-32-00 Fuel	Fuel	\$59.81
		001-000-215-521-10-35-00 Boat Hull Cleaner	Marine Small Equip VRF	\$65.93
		101-000-000-544-90-31-00	PW Clearing Acct-Supplies	\$776.32
		101-000-000-544-90-31-00 Refund	PW Clearing Acct-Supplies	(\$776.32)
		101-000-000-544-90-31-00	PW Clearing Acct-Supplies	\$81.06
		510-000-200-594-48-64-09 Shop Operating Supplies	PW- Truck & Equip	\$2.00
		510-000-200-594-48-64-09 F-150/PW Truck: Service Fee	PW- Truck & Equip	\$39.75
		510-000-200-594-48-64-09 F-150/PW Truck: Veh. License	PW- Truck & Equip	\$108.59
		510-000-200-594-48-64-09 F-150/PW Truck: Tool Box	PW- Truck & Equip	\$971.68
		510-000-200-594-48-64-09 F-150/PW Truck: Tires	PW- Truck & Equip	\$1,203.41
		510-000-200-594-48-64-09 F-150/PW Truck: Bed Slide Unit	PW- Truck & Equip	\$2,532.23
	Total Esping 1117 091018			
	EFT Payment 09/10/2018 8:43:51 AM - 1	9/10/2018	2018 - September - September EFT Batch for 10/18 Council	
	Henrich 2417 091018 PD	001-000-210-521-10-32-00	PD-Fuel	\$30.54
	Total Henrich 2417 091018			\$30.54

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
				Name	Amount
		Account Number		Title	

EFT Payment 09/10/2018 8:43:51
AM - 1

Hershaw 1210 091018
PD

2018 - September EFT Batch for 10/18 Council

9/10/2018	001-000-210-521-10-31-04	Patrol Gloves	PD-Uniforms	\$24.99
	001-000-210-521-10-43-00	Meals: Patrol Rifle Instructor Course	PD-Lodging, Meals & Mileage	\$8.34
	001-000-210-521-10-43-00	Meals: Patrol Rifle Instructor Course	PD-Lodging, Meals & Mileage	\$11.04
	001-000-210-521-10-43-00	Fuel/Mileage: Patrol Rifle Instructor Course	PD-Lodging, Meals & Mileage	\$38.15
	001-000-210-521-10-43-00	Meals: Patrol Rifle Instructor Course	PD-Lodging, Meals & Mileage	\$9.51
	001-000-210-521-10-43-00	Meals: Patrol Rifle Instructor Course	PD-Lodging, Meals & Mileage	\$11.30
	001-000-210-521-10-43-00	Meals: Patrol Rifle Instructor Course	PD-Lodging, Meals & Mileage	\$15.85
	001-000-210-521-10-43-00	Meals: Patrol Rifle Instructor Course	PD-Lodging, Meals & Mileage	\$9.78
	001-000-210-521-10-43-00	Meals: Patrol Rifle Instructor Course	PD-Lodging, Meals & Mileage	\$9.68
	001-000-210-521-10-43-00	Meals: Patrol Rifle Instructor Course	PD-Lodging, Meals & Mileage	\$138.64

Total Hershaw 1210 091018

EFT Payment 09/10/2018 8:43:51
AM - 1

Keller 1441 091018
PD

2018 - September EFT Batch for 10/18 Council

9/10/2018	001-000-210-521-10-43-00	Fuel/Mileage	PD-Lodging, Meals & Mileage	\$40.57
	001-000-210-521-10-43-00	Fuel/Mileage	PD-Lodging, Meals & Mileage	\$40.57

Total Keller 1441 091018

EFT Payment 09/10/2018 8:43:51
AM - 1

Lynch 4138 091018
PD

2018 - September EFT Batch for 10/18 Council

9/10/2018	001-000-210-521-10-31-00	Office Supplies	PD-Operating Supplies	\$51.85
	001-000-210-521-10-31-00	Office Supplies	PD-Operating Supplies	\$51.85

Total Lynch 4138 091018

EFT Payment 09/10/2018 8:43:51
AM - 1

Martinez 4360 091018
Clrk

2018 - September EFT Batch for 10/18 Council

9/10/2018	001-000-110-511-60-49-00	SCA Meeting: J. Edelman	Training and Workshops	\$45.00
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Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Title	Void Amount
	Account Number				
	001-000-246-558-70-49-00			Miscellaneous	\$39.00
				Bank Fee	
	001-000-246-558-70-49-01			Training & Workshops	\$175.00
				PermitTrax Users Conference	
	Total Redd 5176 091018				\$464.00
	EFT Payment 09/10/2018 8:43:51				
	AM - 1				
	Reed 3197 091018	9/10/2018		2018 - September - September EFT Batch for 10/18 Council	
	IT				
	310-000-011-594-18-64-00			General Government Technology	\$43.87
	310-000-011-594-18-64-00			General Government Technology	\$11.52
	310-000-011-594-18-64-00			General Government Technology	\$719.80
	310-000-011-594-21-64-03			Police Technology & Other	\$355.00
	Total Reed 3197 091018				\$1,130.19
	EFT Payment 09/10/2018 8:43:51				
	AM - 1				
	Williamson 7508 091018	9/10/2018		2018 - September - September EFT Batch for 10/18 Council	
	MDRT				
	001-000-246-558-70-32-00			Fuel	\$35.42
	Total Williamson 7508 091018				\$35.42
	EFT Payment 09/10/2018 8:43:51				
	AM - 1				
	Wright 3149 091018	9/10/2018		2018 - September - September EFT Batch for 10/18 Council	
	CD				
	001-000-240-558-51-49-01			Memberships	\$135.00
				Renew ICC Membership	
	Total Wright 3149 091018				\$135.00
	EFT Payment 09/10/2018 8:43:51 AM - 1				\$5,861.80
	Total First Bankcard				\$5,861.80
	Invoice Cloud				
	EFT Payment 09/07/2018 8:43:32				
	AM - 1				
	090718 IC	9/7/2018		2018 - September - September EFT Batch for 10/18 Council	
	August Charges				
	401-000-000-534-80-49-50			Bank Analysis Fees/Merch CC/ Lien Fees	\$80.32
	Water				
	407-000-000-535-80-49-50			Bank Analysis Fees/Merch CC/ Lien Fees	\$80.32
	Sewer				
	410-000-000-531-10-49-50			Bank Analysis Fees/Merch CC/ Lien Fees	\$13.96

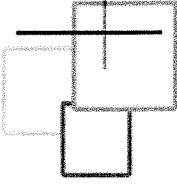
Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	

Storm					
Total 090718 IC					
Total EFT Payment 09/07/2018 8:43:32 AM - 1					
Total Invoice Cloud					\$174.60
					\$174.60
					\$174.60
Merchant Card Services / Vantive Holding, LLC					
EFT Payment 09/11/2018 8:44:16					
AM - 1					
091118 MCS			9/11/2018	2018 - September - September EFT Batch for 10/18 Council	
August Charges					
001-000-270-576-80-49-01				Bank Analysis Fees/Merch CC Fees	\$87.58
Lake Sawyer Pay Station					
Total 091118 MCS					
Total EFT Payment 09/11/2018 8:44:16 AM - 1					\$87.58
Total Merchant Card Services / Vantive Holding, LLC					\$87.58
					\$87.58
U.S. Postal Service (Black Diamond)					
EFT Payment 09/04/2018 8:42:50					
AM - 1					
090418 USPS BD			9/4/2018	2018 - September - September EFT Batch for 10/18 Council	
August Utility Billing Bulk Mail					
401-000-000-534-80-42-01				Postage	\$153.37
407-000-000-535-80-42-01				Postage	\$153.37
410-000-000-531-10-42-01				Postage	\$26.68
Total 090418 USPS BD					\$333.42
Total EFT Payment 09/04/2018 8:42:50 AM - 1					\$333.42
Total U.S. Postal Service (Black Diamond)					\$333.42
U.S. Postal Service (CMRS-FP)					
EFT Payment 09/06/2018 8:43:11					
AM - 1					
090618 USPS CRMS			9/6/2018	2018 - September - September EFT Batch for 10/18 Council	
Postage Meter Refill					
001-000-180-518-50-42-00				Postage	\$600.00
Total 090618 USPS CRMS					\$600.00
Total EFT Payment 09/06/2018 8:43:11 AM - 1					\$600.00
Total U.S. Postal Service (CMRS-FP)					\$600.00

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
		Account Number		Name Title	Amount

US Bank Equipment Finance					
EFT Payment 09/20/2018 8:44:34 AM - 1					
092018 USB	08/20-09/20 Copier Rental	9/20/2018	2018 - September - September EFT Batch for 10/18 Council		
	001-000-210-521-10-45-00		PD-Lease Payments - US Bank/Copier		\$193.03
	Pool 2 - PD				
	001-000-248-518-20-45-03		MDRT-Copier Costs		\$193.03
	Pool 2 - MDRT				
	001-000-254-518-20-45-04		Facilities Copier Maint Lease		\$8.00
	Supply Freight				
	001-000-254-518-20-45-04		Facilities Copier Maint Lease		\$960.82
	Pool 1 - CH				
	001-000-254-518-20-45-04		Facilities Copier Maint Lease		\$0.69
	Sales & Use Tax				
	001-000-254-518-20-45-04		Facilities Copier Maint Lease		\$115.80
	Sales & Use Tax				
Total 092018 USB					
Total EFT Payment 09/20/2018 8:44:34 AM - 1					
Total US Bank Equipment Finance					
\$1,471.37					
\$1,471.37					
\$1,471.37					
Washington State Department of Revenue					
EFT Payment 09/21/2018 8:53:37 AM - 1					
092118 DOR	August Excise Tax Return	9/21/2018	2018 - September - September EFT Batch for 10/18 Council		
	401-000-000-534-80-44-01		State of WA Utility Excise Tax		\$567.84
	Water B&O Tax				
	401-000-000-534-80-44-01		State of WA Utility Excise Tax		\$2,340.07
	Water Utility Tax				
	407-000-000-535-80-44-01		State of WA Excise Tax		(\$1,839.62)
	Sewer Utility Tax(Metro Credit)				
	407-000-000-535-80-44-01		State of WA Excise Tax		\$2,859.11
	Sewer Utility Tax				
	410-000-000-531-10-44-01		State of Wa Excise Tax		\$125.18
	Storm B&O Tax				
Total 092118 DOR					
Total EFT Payment 09/21/2018 8:53:37 AM - 1					
Total Washington State Department of Revenue					
\$4,052.58					
\$4,052.58					
\$4,052.58					
Vendor Count 7					
Grand Total					\$12,581.35

Voucher Directory with Transaction Date



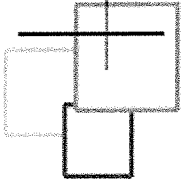
Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	
Comcast (34744)					
46775	072618 0125628	7/26/2018	2018 - October - Early 2nd October Batch		
	08/05 - 09/04 Services (received 10/01/18)				
	001-000-248-518-20-42-00			MDRT Telephone, Fax, Internet costs	\$92.46
				MDRT Internet Act 8498 34 014 0125628	
	001-000-254-518-20-42-00			Facilities-Telephones	\$138.68
				City Hall Internet Act 8498 34 014 0125628	
	Total 072618 0125628				\$231.14
46775	082618 0125628	8/26/2018	2018 - October - Early 2nd October Batch		
	09/05 - 10/04 Services (received 10/01/18)				
	001-000-248-518-20-42-00			MDRT Telephone, Fax, Internet costs	\$92.46
				MDRT Internet Act 8498 34 014 0125628	
	001-000-254-518-20-42-00			Facilities-Telephones	\$138.68
				City Hall Internet Act 8498 34 014 0125628	
	Total 082618 0125628				\$231.14
46775	092618 0125628	9/26/2018	2018 - October - Early 2nd October Batch		
	10/05 - 11/04 Services (received 10/01/18)				
	001-000-248-518-20-42-00			MDRT Telephone, Fax, Internet costs	\$92.46
				MDRT Internet Act 8498 34 014 0125628	
	001-000-254-518-20-42-00			Facilities-Telephones	\$138.68
				City Hall Internet Act 8498 34 014 0125628	
	Total 092618 0125628				\$231.14
Total 46775					\$693.42
Total Comcast (34744)					\$693.42

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description Name	Title	Void Amount
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Kara Murphy Richards

46776	103118 KMR		10/1/2018	2018 - October - Early 2nd October Batch		
	Oct 2018 Services					
	001-000-151-515-30-41-04			Court Legal-Pros Attorney		\$3,400.00
	Total 103118 KMR					\$3,400.00
46776	113018 KMR		10/1/2018	2018 - October - Early 2nd October Batch		
	Nov 2018 Services					
	001-000-151-515-30-41-04			Court Legal-Pros Attorney		\$3,400.00
	Total 113018 KMR					\$3,400.00
46776	123118 KMR		10/1/2018	2018 - October - Early 2nd October Batch		
	Dec 2018 Services					
	001-000-151-515-30-41-04			Court Legal-Pros Attorney		\$3,400.00
	Total 123118 KMR					\$3,400.00
	Total 46776					\$10,200.00
Total Kara Murphy Richards						\$10,200.00
	Vendor Count	2		Grand Total		\$10,893.42

Voucher Directory with Transaction Date



Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	
ADT Security Services (PA)					
46777	673976199	10/15-11/11 Services	9/25/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		001-000-248-518-20-49-02		MDRT Bldg Security Costs	\$19.46
		001-000-254-518-20-49-00		Facilities Security	\$29.18
	Total 673976199				\$48.64
	Total 46777				\$48.64
Total ADT Security Services (PA)					
Agrishop Inc.					
46778	54750/1		10/8/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		101-000-000-544-90-48-02		PW Clearing- Shared Veh/Equip Maint	\$9.34
	Total 54750/1				\$9.34
	Total 46778				\$9.34
Total Agrishop Inc.					
Amazon Capital Services					
46779	1C97-MDQD-139J		9/27/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		111-3288135-7549844			
		001-000-120-512-50-31-00		Operating Supplies	\$16.20
	Total 1C97-MDQD-139J				\$16.20
46779	1NM4-V77C-DW41		9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		111-0103944-2203419			
		001-000-120-512-50-31-00		Operating Supplies	\$153.55
	Total 1NM4-V77C-DW41				\$153.55

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number <td>Name<td>Title<td></td></td></td>	Name <td>Title<td></td></td>	Title <td></td>	
46779	1WWW-RNKY-79F4	10/2/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		114-9441269-5593064			
		001-000-180-518-50-31-00	Office Supplies City Hall		\$57.84
		A/P Month End Packet Supplies			
	Total 1WWW-RNKY-79F4				\$57.84
Total Amazon Capital Services					\$227.59
Art Gamblin Motors					\$227.59
46780	270120	9/18/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		PD 2011 Chevy Tahoe			
		001-000-210-521-10-48-01	PD-Vehicle Maintenance & Repair		\$1,519.10
	Total 270120				\$1,519.10
46780	270205	9/19/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		MDRT 2015 Chevy Silverado			
		001-000-246-558-70-48-00	Vehicle Repair & Maintenance		\$159.54
	Total 270205				\$159.54
Total Art Gamblin Motors					\$1,678.64
Axon Enterprise, Inc.					\$1,678.64
46781	SI-1553251	9/19/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		001-000-210-521-10-35-00	PD-Firearms Program		\$202.00
	Total SI-1553251				\$202.00
Total Axon Enterprise, Inc.					\$202.00
Black Diamond Auto Parts					\$202.00
46782	432690	9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		101-000-000-544-90-48-02	PW Clearing- Shared Veh/Equip Maint		\$119.68
	Total 432690				\$119.68
Total Black Diamond Auto Parts					\$119.68

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
			Account Number	Name	Amount
				Title	

CHS/Cenex

46783	124244 093018	9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
	Sep 2018 City Fuel				
	001-000-181-518-30-32-00			Fuel	\$373.38
	001-000-215-521-10-32-00			Marine Fuel VRF	\$46.62
	001-000-246-558-70-32-00			Fuel	\$460.11
	001-000-270-576-80-32-00			Fuel	\$22.83
	001-000-280-536-20-32-00			Fuel	\$11.42
	101-000-000-543-50-32-00			Fuel	\$125.55
	401-000-000-534-80-32-00			Fuel	\$136.96
	407-000-000-535-80-32-00			Fuel	\$136.96
	410-000-000-531-10-32-00			Fuel	\$1,450.79
	Total 124244 093018				

46783	128275 093018	9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
	Sep 2018 PD Fuel				
	001-000-210-521-10-32-00			PD-Fuel	\$3,134.98
	Total 128275 093018				\$3,134.98
Total 46783					\$4,585.77
Total CHS/Cenex					\$4,585.77

City of Black Diamond

46784	092718 COBD	9/27/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
	Sep 2018 Utility Bills				
	001-000-212-521-50-47-01			Water	\$101.33
	2470.0 Police Water				
	001-000-212-521-50-47-02			Sewer	\$139.99
	2470.0 Police Sewer				
	001-000-212-521-50-47-03			Stormwater	\$80.00
	2470.0 Police Storm				
	001-000-248-518-20-47-01			MDRT BD Wtr, Swr, Storm	\$50.50
	2498.0 City Hall-MDRT (40%)				
	001-000-254-518-20-47-00			Facilities-Utilities	\$75.75
	2498.0 City Hall (60%)				
	001-000-270-575-30-47-01			Museum Water/Sewer/Storm	\$124.39
	2070.0 Museum-Water/Sewer				
	001-000-270-575-30-47-01			Museum Water/Sewer/Storm	\$32.00
	1399.5 Museum-Storm				

Vendor	Transaction Number Transaction Reference	Invoice Date	Fiscal Description Name	Title	Void Amount
	001-000-270-575-51-47-01		Gym-Stormwater		\$32.00
	1399.1 Gym-Stormwater				
	001-000-270-575-51-47-02		Gym-Sewer		\$65.24
	1399.0 Gym-Sewer				
	001-000-270-575-51-47-03		Gym-Water		\$66.33
	1399.0 Gym-Water				
	001-000-270-576-80-47-01		Water		\$35.63
	2306.0 Coal Car-Water				
	001-000-270-576-80-47-01		Water		\$3.17
	1045.0 PW Shops-Water				
	001-000-270-576-80-47-01		Water		\$59.26
	1582.0 Eagle Creek-Water				
	001-000-270-576-80-47-02		Sewer		\$5.22
	1045.0 PW Shops-Sewer				
	001-000-270-576-80-47-03		Stormwater		\$96.00
	1399.2 Boat Launch-Storm				
	001-000-270-576-80-47-03		Stormwater		\$11.52
	1045.0 PW Shops-Storm				
	001-000-280-536-20-47-01		Water		\$0.79
	1045.0 PW Shops-Water				
	001-000-280-536-20-47-01		Water		\$36.40
	1457.0 Cemetery-Water				
	001-000-280-536-20-47-02		Sewer		\$1.30
	1045.0 PW Shops-Sewer				
	001-000-280-536-20-47-03		Stormwater		\$2.88
	1045.0 PW Shops-Storm				
	001-000-530-522-10-47-01		Water		\$37.87
	2200.0 Fire Dept-Water				
	001-000-530-522-10-47-02		Sewer		\$65.24
	2200.0 Fire Dept-Sewer				
	001-000-530-522-10-47-03		Stormwater		\$40.00
	1399.4 Fire Dept.-Storm				
	101-000-000-543-31-47-01		Water		\$53.81
	2983.0 Railroad Ave Irrig.				
	101-000-000-543-31-47-01		Water		\$5.94
	1045.0 PW Shops-Water				
	101-000-000-543-31-47-02		Sewer		\$9.79
	1045.0 PW Shops-Sewer				
	101-000-000-543-31-47-03		Stormwater		\$21.60
	1045.0 PW Shops-Storm				
	401-000-000-534-80-47-01		Water		\$9.91
	1045.0 PW Shops-Water				

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount	
				Name		
		Account Number		Title		
Total City of Black Diamond City of Issaquah	46785	18000634	9/27/2018	401-000-000-534-80-47-02	Sewer	\$16.31
				1045.0 PW Shops-Sewer		
				401-000-000-534-80-47-03	Stormwater	\$36.00
				1045.0 PW Shops-Storm		
				407-000-000-535-80-47-01	Water	\$9.91
				1045.0 PW Shops-Water		
				407-000-000-535-80-47-02	Sewer	\$16.31
				1045.0 PW Shops-Sewer		
				407-000-000-535-80-47-03	Stormwater	\$96.00
				1399.3 Sewer Lagoon-Storm		
				407-000-000-535-80-47-03	Stormwater	\$36.00
				1045.0 PW Shops-Storm		
				410-000-000-531-10-47-01	Water	\$9.91
Total 092718 COBD						
Total 46784						
Total City of Black Diamond						
City of Issaquah						
Total City of Issaquah Comcast (PA)	46785	18000634	9/27/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
				Aug 2018 Jail Housing	Jail Costs	
				001-000-211-523-60-49-00		
				Total 18000634		
Total 46785						
Total City of Issaquah						
Comcast (PA)						
Total City of Issaquah Comcast (PA)	46786	70575367	10/1/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
				Oct 2018 Services		
				001-000-248-518-20-42-00	MDRT Telephone, Fax, Internet costs	
				001-000-254-518-20-42-00	Facilities-Telephones	
				101-000-000-542-90-42-01	Telephone/DSL/Radios	
				401-000-000-534-80-42-00	Telephone/DSL/Radios	
				407-000-000-535-80-42-00	Telephone/DSL/Radios	
				Total 18000634		
				Total 46786		
				Total City of Issaquah		
				Comcast (PA)		
				Total 46786		
				Total City of Issaquah		
Comcast (PA)						

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name	
		410-000-000-531-10-42-00		Title	
		Telephone/DSL/Radios			
	Total 70575367				\$26.14
Total Comcast (PA)	Total 46786				\$402.27
					\$402.27
					\$402.27
Criminal Justice Training Commission					
46787	201131058		10/1/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		Sep 2018 Services			
		001-000-216-521-10-49-00		Proficiency Training Program	\$500.00
	Total 201131058				\$500.00
Total Criminal Justice Training Commission	Total 46787				\$500.00
Deanna Humphreys					
46788	091318 DH		9/13/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		Employee Remibursement			
		001-000-216-521-10-43-00		Lodging, Meals & Mileage	\$17.77
		LERN Meeting			\$17.77
	Total 091318 DH				\$17.77
Total Deanna Humphreys	Total 46788				\$17.77
Enumclaw School District					
46789	093018 ESD		9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		Sep 2018 Collection			
		637-000-000-589-30-00-00		School Mitigation Fee disbursement	\$93,396.00
	Total 093018 ESD				\$93,396.00
Total Enumclaw School District	Total 46789				\$93,396.00

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
		Account Number		Name	Amount
				Title	

Ferguson Waterworks #3011

46790			9/28/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
	0701267				
		401-000-000-534-80-31-04		Water Meters	\$16,507.46
	Total 0701267				\$16,507.46
Total 46790					\$16,507.46
Total Ferguson Waterworks #3011					\$16,507.46

Fidelity Solutions

46791			8/10/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
	1008 FS				
		Installation of SMD Equipment			
		001-000-210-521-10-48-01		PD-Vehicle Maintenance & Repair	\$271.50
	Total 1008 FS				\$271.50
Total 46791					\$271.50
Total Fidelity Solutions					\$271.50

Firestone Complete Auto Care

46792			10/9/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
	065784				
		PD: 2006 Ford Crown Victoria			
		001-000-210-521-10-48-01		PD-Vehicle Maintenance & Repair	\$424.81
	Total 065784				\$424.81
Total 46792					\$424.81
Total Firestone Complete Auto Care					\$424.81

Francis P. Grurich

46793			10/1/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
	100118 FG				
		Water Refund: Account 3076.0			
		401-000-000-343-40-00-01		Water Charges	\$53.05
		New Owner Effective 10-/01/2018			\$53.05
	Total 100118 FG				\$53.05
Total 46793					\$53.05
Total Francis P. Grurich					\$53.05

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	
Granite Telecommunications					
	46794	433755964	10/1/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		Oct 2018 Services			
		001-000-248-518-20-42-00		MDRT Telephone, Fax, Internet costs	\$12.44
		001-000-254-518-20-42-00		Facilities-Telephones	\$37.34
		Total 433755964			\$49.78
	Total 46794				\$49.78
Total Granite Telecommunications					
Home Depot Credit Service					
	46795	2135210	10/3/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		Parks			
		001-000-270-576-80-31-03		Parks Operating Supplies	\$98.76
		Total 2135210			\$98.76
	46795	9371778	9/5/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		401-000-000-534-80-31-01		Water Operating Supplies	\$195.22
		Total 9371778			\$195.22
	Total 46795				\$293.98
Total Home Depot Credit Service					
iland Internet Solutions Corporation					
	46796	434846	9/28/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		Oct - Dec 2018 Services			
		001-000-180-518-50-41-05		Cloud Storage & Comp Maintenance	\$1,286.54
		Total 434846			\$1,286.54
	Total 46796				\$1,286.54
Total iland Internet Solutions Corporation					
Johnsons Home & Garden					
	46797	430348	9/28/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		Marine			
		001-000-215-521-10-31-00		Marine Operating Supplies VRF	\$56.19
		Total 430348			\$56.19

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
		Account Number		Name Title	Amount
Total Johnsons Home & Garden Kenyon Disend, PLLC	46797	430520	10/5/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
			Old Elec. Booster Station Roof		
			404-000-014-594-34-63-00	Wtr-Old Ele. Booster Sta-Roof repl & Repi	\$48.75
		Total 430520			\$48.75
					\$104.94
					\$104.94
	46798	187696	9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
			Sep 2018: Capital Projects		
			001-000-150-515-30-41-33	Legal Svs Franchise Costs Soos Cr.	\$866.00
			408-000-003-535-80-41-00	Sewer Lagoon Preservation	\$583.00
		Total 187696			\$1,449.00
Total Kenyon Disend, PLLC	46798	187697	9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
			Sep 2018: PDR Requests		
			001-000-150-515-30-41-17	Legal Costs-Public Disc/Oth	\$2,269.50
		Total 187697			\$2,269.50
	46798	187698	9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
			Sep 2018: General		
			001-000-150-515-30-41-01	Legal Services-General Govt	\$2,174.67
			101-000-000-543-30-41-05	Legal Costs	\$483.26
			401-000-000-534-80-41-04	Legal Svcs	\$724.89
			407-000-000-535-80-41-09	Legal Costs	\$724.89
			410-000-000-531-10-41-01	Legal Costs	\$724.89
		Total 187698			\$4,832.60
Total Kenyon Disend, PLLC	46798	187699	9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
			Sep 2018: MDRT		
			001-000-257-558-70-41-00	MDRT Legal Services	\$14,929.13
		Total 187699			\$14,929.13
					\$23,480.23
					\$23,480.23

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	

King County Finance - I-Net

46799 11007336 9/28/2018 2018 - October - 2nd Oct Batch for 10/18 Council
 Sep 2018 KCIT INET
 001-000-214-521-20-42-01 Police Comm KC I-Net
 Total 11007336
 Total 46799 \$375.00
 Total King County Finance - I-Net \$375.00
 \$375.00

King County Finance - Wastewater Treat Div.

46800 30025653 10/1/2018 2018 - October - 2nd Oct Batch for 10/18 Council
 Oct 2018 Services
 407-000-000-535-80-41-04 Metro Sewer Charges
 Total 30025653
 Total 46800 \$48,686.22
 Total King County Finance - Wastewater Treat Div. \$48,686.22
 \$48,686.22

King County Prosecuting Attorney

46801 093018 KCPA 9/30/2018 2018 - October - 2nd Oct Batch for 10/18 Council
 Sep 2018 Crt Remittance
 633-000-000-589-90-00-05 Crime Victims
 Total 093018 KCPA
 Total 46801 \$160.90
 Total King County Prosecuting Attorney \$160.90
 \$160.90

King County Radio Comm Services

46802 13863 9/29/2018 2018 - October - 2nd Oct Batch for 10/18 Council
 Sep 2018 Services
 001-000-214-521-20-41-03 K/C 800 Mhz Radio Costs
 Total 13863
 Total 46802 \$1,609.45
 Total King County Radio Comm Services \$1,609.45
 \$1,609.45

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
		Account Number		Name Title	Amount
L.N. Curtis & Sons					
46803	INV200953		7/17/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
	Total INV200953		001-000-210-521-10-31-04	PD-Uniforms	\$192.78
46803	INV215460		9/7/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
	Total INV215460		001-000-216-521-10-31-01	Costs Assoc w/Police Recognition	\$22.59
46803	INV216390		9/12/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
	Total INV216390		001-000-216-521-10-31-01	Costs Assoc w/Police Recognition	\$77.31
46803	INV220650		9/27/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
	Total INV220650		001-000-210-521-10-31-04	PD-Uniforms	\$168.23
Total L.N. Curtis & Sons					\$168.23
Les Schwab Tire Ctr - MV					\$460.91
46804	39800329820		9/7/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
	Total 46804		PD: 2008 Dodge Charger		\$72.71
Total Les Schwab Tire Ctr - MV			001-000-210-521-10-48-01	PD-Vehicle Maintenance & Repair	\$72.71
Lynn Peavey Company					\$72.71
46805	349644		9/19/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
	Total 349644		001-000-210-521-10-31-00	PD-Operating Supplies	\$25.52
Total Lynn Peavey Company					\$25.52
					\$25.52

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	

McKenna and/or Zane Coppedge

46806	100118 MZC	10/1/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
	Water Refund: Acct 2908				
	401-000-000-343-40-00-01		Water Charges		\$210.99
	New Owner Effective 10/01/2018				
	Total 100118 MZC				\$210.99
	Total 46806				\$210.99

Total McKenna and/or Zane Coppedge

Modular Space Corporation

46807	502598030	9/26/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
	Oct 2018 Rent				
	001-000-248-518-20-45-01		MDRT-Bldg Rental-Modspace		\$1,958.06
	Total 502598030				\$1,958.06

46807	502598038	9/26/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
	Oct 2018 Rent				
	001-000-254-518-20-45-01		Facilities-Bldg Rental/Modspace		\$3,454.57
	Total 502598038				\$3,454.57
	Total 46807				\$5,412.63

Total Modular Space Corporation

Northwest Lubricants LLC

46808	1054	9/28/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
	101-000-000-544-90-31-00		PW Clearing Acct-Supplies		\$609.35
	PW Oil				
	Total 1054				\$609.35
	Total 46808				\$609.35

Total Northwest Lubricants LLC

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	

O'Brien, Barton, & Hopkins, PLLP

46809 59956 10/4/2018 2018 - October - 2nd Oct Batch for 10/18 Council

Sep 2018 Services
001-000-151-515-91-41-00 Court Legal-Public Defender

Total 46809 \$2,750.00

Total 59956 \$2,750.00

Total O'Brien, Barton, & Hopkins, PLLP \$2,750.00

Office Products Nationwide

46810 1000846-0 10/8/2018 2018 - October - 2nd Oct Batch for 10/18 Council

MDRT 001-000-246-558-70-31-00 Office Supplies \$121.13

Total 1000846-0 MDRT Office Supplies \$121.13

46810 998213-0 9/21/2018 2018 - October - 2nd Oct Batch for 10/18 Council

PD 001-000-210-521-10-31-00 PD-Operating Supplies \$468.12

Total 998213-0 PD Office Supplies \$468.12

46810 998699-0 9/25/2018 2018 - October - 2nd Oct Batch for 10/18 Council

MDRT 001-000-246-558-70-31-00 Office Supplies \$5.75

Total 998699-0 MDRT Office Supplies \$5.75

46810 998992-0 10/8/2018 2018 - October - 2nd Oct Batch for 10/18 Council

CD 001-000-180-518-50-31-99 Office Supplies CD Bldg Clearing \$176.75

Total 998992-0 CD Office Supplies \$176.75

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	
46810	999208-0	MDRT	9/27/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		001-000-246-558-70-31-00	MDRT Office Supplies	Office Supplies	\$37.08
	Total 999208-0				\$37.08
46810	999521-0	CH	9/28/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		001-000-180-518-50-31-00	CH Office Supplies	Office Supplies City Hall	\$37.14
	Total 999521-0				\$37.14
46810	999522-0	BLD Maint	9/28/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		001-000-254-518-20-31-00	Bldg Maint Supplies	Facilities Operating Supplies	\$99.65
	Total 999522-0				\$99.65
46810	999937-0	CD	10/2/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		001-000-180-518-50-31-99	CD Office Supplies	Office Supplies CD Bldg Clearing	\$100.72
	Total 999937-0				\$100.72
	Total 46810				\$1,046.34
	Total Office Products Nationwide				\$1,046.34
	Olbrechts & Associates, PLLC				
46811	100718 OAPLLC	Sep 2018 MDRT Services	10/7/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		001-000-257-558-70-42-02		Hearing Examiner	\$2,479.50
	Total 100718 OAPLLC				\$2,479.50
	Total 46811				\$2,479.50
	Total Olbrechts & Associates, PLLC				\$2,479.50

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
		Account Number		Name Title	Amount

Orkin Commercial Services

46812	175735292	9/26/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		Semi Annual Services			
		001-000-212-521-50-48-02	Police Bldg Repairs & Maintenance		\$92.44
	Total 175735292				\$92.44
46812	175735629	9/26/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		Oct 2018 Services			
		001-000-248-518-20-49-01	MDRT Bldg Custodial Costs		\$31.33
		001-000-254-518-20-49-01	Facilities Bldg. Custodial & Maint.		\$89.17
	Total 175735629				\$120.50
					\$212.94
					\$212.94

Total 46812
Total Orkin Commercial Services

Parametrix, Inc.

46813	04312	9/12/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		07/29-08/31 Survey Support Services			
		001-000-257-558-70-41-06	MDRT Surveyor-Parametrix		\$3,490.00
		Plat of Ten Trails V-13			
	Total 04312				\$3,490.00
46813	04313	9/12/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		07/29-08/31 Survey Support Services			
		001-000-257-558-70-41-06	MDRT Surveyor-Parametrix		\$2,207.50
		PP2A LLA PLN18-0041			
	Total 04313				\$2,207.50
					\$5,697.50
					\$5,697.50

Total 46813
Total Parametrix, Inc.

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	

Public Safety Testing, Inc

46814	2018-8580	10/4/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		Subscription Fees-Q3			
		001-000-213-521-10-41-00			
Total 46814	Total 2018-8580			Civil Service Testing	\$203.00
					\$203.00
					\$203.00
					\$203.00

Total Public Safety Testing, Inc

Puget Sound Clean Air Agency

46815	18-021S 4th Qtr	1/12/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		2018 Clean Air Assessment			
		001-000-182-553-70-41-00			
Total 46815	Total 18-021S 4th Qtr			PS Clean Air Assmt	\$858.00
					\$858.00
					\$858.00
					\$858.00

Total Puget Sound Clean Air Agency

Regional Animal Services of King County

46816	100418 RAS	10/4/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		633-000-000-589-90-00-01		King County Animal License	\$35.00
Total 46816	Total 100418 RAS				\$35.00
					\$35.00
					\$35.00

Total Regional Animal Services of King County

Rehv Arms, LLC.

46817	8392 RA	9/25/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		001-000-210-521-10-35-00		PD-Firearms Program	\$5,290.99
Total 46817	Total 8392 RA				\$5,290.99
					\$5,290.99
					\$5,290.99

Total Rehv Arms, LLC.

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	

Republic Services #176

46818	5498917	9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
	Sep 2018 Services				
	001-000-248-518-20-47-03	MDRT	MDRT-Waste Disposal Costs		\$102.00
	001-000-254-518-20-47-01	City Hall	Facilities-Waste Disposal		\$153.00
	Total 5498917				\$255.00
46818	5506058	9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
	Sep 2018 Services				
	001-000-270-576-80-47-04	PW-Parks	Waste Disposal		\$11.47
	001-000-280-536-20-47-04	PW-Cemetery	Waste Disposal		\$5.74
	101-000-000-543-31-47-04	PW-Street	Waste Disposal		\$63.10
	401-000-000-534-80-47-04	PW-Water	Waste Disposal		\$68.83
	407-000-000-535-80-47-04	PW-Sewer	Waste Disposal		\$68.83
	410-000-000-531-10-47-04	PW-Drainage	Waste Disposal		\$68.83
	Total 5506058				\$286.80
46818	550621	9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
	Sep 2018 Services				
	001-000-212-521-50-47-04	Police	Waste Disposal		\$255.00
	Total 550621				\$255.00
Total 46818					\$796.80
Total Republic Services #176					\$796.80

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	
RH2 Engineering Inc.					
46819	71279		9/28/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
			Services through 08/26		
			001-000-257-558-70-41-02	MDRT Civil Engineering-	\$22,282.43
Total 46819	Total 71279				\$22,282.43
Total RH2 Engineering Inc.					
Severson's Building Maint					
46820	732025		9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
			Sep 2018 Services		
			001-000-248-518-20-49-01	MDRT Bldg Custodial Costs	\$180.00
			MDRT Janitorial Services		
			001-000-254-518-20-49-01	Facilities Bldg.Custodial & Maint.	\$720.00
			City Hall/Com Dev Janitorial Services		
Total 732025					\$900.00
46820	732026		9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
			Sep 2018 Services		
			001-000-212-521-50-41-03	Police Custodial Cost	\$500.00
			Police/Court Janitorial Services		
Total 732026					\$500.00
46820	732027		9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
			Sep 2018 Services		
			101-000-000-544-90-48-01	PW Clearing-shared Shop Cost	\$200.00
			PW Shop Janitorial Services		
Total 732027					\$200.00
46820	732028		9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
			Sep 2018 Services		
			001-000-270-575-51-48-00	Gym Facility Repair & Maintenance	\$150.00
			Gym Janitorial Services		
Total 732028					\$150.00
Total 46820					\$1,750.00
Total Severson's Building Maint					

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
		Account Number	Name	Title	Amount

SHI International Corp.

46821
B08549410
7/18/2018
2018 - October - 2nd Oct Batch for 10/18 Council
S47917465
310-000-011-594-18-64-00
310-000-011-594-21-64-03
General Government Technology
Police Technology & Other
Total B08549410
\$155.34
\$155.34
\$310.68

46821
B08910158
9/28/2018
2018 - October - 2nd Oct Batch for 10/18 Council
S48407649
310-000-011-594-21-64-03
Police Technology & Other
Total B08910158
\$215.03
\$215.03
\$525.71
\$525.71

Total SHI International Corp.

Shred-It USA

46822
8125620174
9/22/2018
2018 - October - 2nd Oct Batch for 10/18 Council
Sep 2018 Services
001-000-120-512-50-49-04
001-000-180-518-50-49-04
001-000-210-521-10-49-05
Shredding Services
Shredding Services
PD-Shredding Services
Total 8125620174
\$20.61
\$20.60
\$20.60
\$61.81
\$61.81
\$61.81

Total 46822

Total Shred-It USA

Taff Roofing

46823
2018-89
10/1/2018
2018 - October - 2nd Oct Batch for 10/18 Council
404-000-014-594-34-63-00
Wtr-Old Ele. Booster Sta-Roof repl & Repl
Total 2018-89
\$1,885.26
\$1,885.26
\$1,885.26
\$1,885.26

Total 46823

Total Taff Roofing

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number		Name Title	

Utilities Underground

46824	8090131		9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		Sep 2018 Services			
		401-000-000-534-80-41-08		Locating Service	\$118.58
		77 Locates			
	Total 8090131				
Total 46824					\$118.58

Total Utilities Underground

VenTek International

46825	113211		10/1/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		Oct 2018 Services			
		001-000-270-576-80-41-02		Venue Pay Station	\$90.00
	Total 113211				\$90.00
Total 46825					\$90.00

Total VenTek International

Vision Municipal Solutions, LLC

46826	09-6307		8/6/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		Vision Annual Conference			
		001-000-140-514-23-49-01		Workshops and Training	\$400.00
		S. O'Neill			
	Total 09-6307				\$400.00
46826	09-6344		8/28/2018	2018 - October - 2nd Oct Batch for 10/18 Council	
		Vision Annual Conference			
		001-000-140-514-23-49-01		Workshops and Training	\$400.00
		M. Miller			
	Total 09-6344				\$400.00
Total 46826					\$400.00
Total Vision Municipal Solutions, LLC					\$800.00

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
		Account Number		Name	Amount
				Title	

Voice of The Valley

46827	20849	10/1/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		001-000-240-558-60-41-75	Advertising		\$180.00
	Total 20849	Notice of Application Administrative Variance			\$180.00
46827	20850	10/1/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		001-000-151-515-30-41-75	Crt-Pros- Adv & Misc Costs		\$60.00
	Total 20850	Requesting Proposals Prosecution Services			\$60.00
	Total 46827				\$240.00
	Total Voice of The Valley				\$240.00

Washington State Dept. of Corrections

46828	0918.1-19-KCWC-HQ	9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
	Sep 2018 Worker Days				
	001-000-211-523-60-49-04	2 days	Work Crew Costs-State Exp		\$30.00
	Total 0918.1-19-KCWC-HQ				\$30.00
	Total 46828				\$30.00
	Total Washington State Dept. of Corrections				\$30.00

Washington State Patrol

46829	00067593	9/15/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
	Sep 2018 Access Fee				
	001-000-214-521-20-42-02		WSP Access		\$600.00
	Total 00067593				\$600.00
46829	119002135	10/3/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
	Sep 2018 Background Checks				
	633-000-000-589-90-00-06		Due to WSP-FBI Fingerprinting-Background		\$84.00
	Total 119002135				\$84.00
	Total 46829				\$684.00
	Total Washington State Patrol				\$684.00

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void Amount
		Account Number	Name	Title	
Washington State Treasurer					
46830	093018 WST	9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		Mar 2018 Court Remittance			
		633-000-000-589-90-00-05	Due to Agency-Treasurers Trust Court		\$12,210.85
	Total 093018 WST				\$12,210.85
46830	093018 WST Bld Fees	9/30/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		3rd Qtr Building Fees			
		633-000-000-589-90-00-02	State Remit-Bldg Permit Fees		\$626.50
	Total 093018 WST Bld Fees				\$626.50
Total 46830					\$12,837.35
Total Washington State Treasurer					
Water Management Laboratories, Inc.					
46831	170341	9/26/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		401-000-000-534-80-41-02	Water Testing and Sampling		\$47.00
	Total 170341				\$47.00
Total 46831					\$47.00
Total Water Management Laboratories, Inc.					
Wilbert Precast, Inc.					
46832	082318 WP	8/23/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		Niche Walls			
		310-000-030-594-36-63-00	Parks- Capt Imp at Cemetery		\$9,980.00
		Cemetery Columbarium Walls			\$9,980.00
	Total 082318 WP				\$9,980.00
Total 46832					\$9,980.00
Total Wilbert Precast, Inc.					
Yakima County Dept. of Corrections					
46833	100518 YCDC	10/5/2018	2018 - October - 2nd Oct Batch for 10/18 Council		
		Sep 2018 Regular Housing			
		001-000-211-523-60-49-00	Jail Costs		\$1,795.50

Vendor	Transaction Number	Transaction Reference	Invoice Date	Fiscal Description	Void
		Account Number	30 days	Name Title	Amount

Total 100518 YCDC

Total 46833

Total Yakima County Dept. of Corrections

Vendor Count

57

Grand Total

\$275,560.49

\$1,795.50

\$1,795.50

\$1,795.50

September 2018 Payroll Register

City of Black Diamond

<u>Number</u>	<u>Name</u>	<u>Period Description</u>	<u>Amount</u>
<u>19634</u>	Paper paycheck	2018 - September - Month End	\$692.00
<u>19635</u>	Paper paycheck	2018 - September - Month End	\$1,500.00
<u>19636</u>	Paper paycheck	2018 - September - Month End	\$1,455.00
<u>19637</u>	Paper paycheck	2018 - September - Month End	\$3,640.00
<u>19638</u>	Paper paycheck	2018 - September - Month End	\$5,326.06
<u>19639</u>	Paper paycheck	2018 - September - Month End	\$1,132.98
<u>19640</u>	Paper paycheck	2018 - September - Month End	\$5,499.09
<u>19641</u>	Paper paycheck	2018 - September - Month End	\$5,047.48
<u>19642</u>	Paper paycheck	2018 - September - Month End	\$1,576.49
<u>19643</u>	Paper paycheck	2018 - September - Month End	\$6,300.82
<u>19644</u>	AWC Sup Life	2018 - September - Month End	\$21.40
<u>19645</u>	BD Police Officers Association	2018 - September - Month End	\$840.00
<u>19646</u>	City of Black Diamond Flex	2018 - September - Month End	\$260.00
<u>19647</u>	Dept of Labor and Industries	2018 - September - Month End	\$3,259.01
<u>19648</u>	Employment Security Dept	2018 - September - Month End	\$497.84
<u>19649</u>	Joseph Kaufman Leoff 1	2018 - September - Month End	\$115.40
<u>19650</u>	Minnesota Child Support Payment Ctr	2018 - September - Month End	\$560.40
<u>19651</u>	Teamsters Local 117	2018 - September - Month End	\$1,862.50
<u>19652</u>	Trusted Plans Service CP LTD	2018 - September - Month End	\$1,035.63
<u>Aflac: Sept 2018</u>	Aflac	2018 - September - Month End	\$214.64
<u>AWC Ins: Sept 2018</u>	AWC Employee Benefit Trust	2018 - September - Month End	\$48,669.66
<u>Def Comp: Sept 2018</u>	DOR - Deferred Comp	2018 - September - Month End	\$3,725.00
<u>Fed Taxes: Sept 2018</u>	City of Black Diamond Taxes	2018 - September - Month End	\$64,894.22
<u>Retirement: Sept 2018</u>	Dept of Retirement Systems	2018 - September - Month End	\$41,625.14
<u>September 2018 Draw</u>	Payroll Vendor Direct Deposit	2018 - September - Month End	\$33,575.00
<u>September 2018 Payroll</u>	Payroll Vendor Direct Deposit	2018 - September - Month End	\$107,295.23
			\$340,620.99

I hereby certify that payroll and benefits have been processed and delivered as required under contract or legal obligation.

Finance
Director

Date

Margaret Miller
10-1-2018

**BLACK DIAMOND CITY COUNCIL
SPECIAL MEETING MINUTES**

September 27, 2018

Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the special meeting to order at 6:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Oglesbee, Edelman, Stout and Wisnoski.

ABSENT: Councilmember Deady (excused)

Staff present were: May Miller, Finance Director and Brenda L. Martinez, City Clerk.

Mayor Benson welcomed everyone and announced the work session is on review of current year revenues and expenditures and review of the 2019 preliminary budget. She then turned the meeting over to Finance Director Miller.

1) Review of Current Year Revenues and Expenditures as Adopted in the 2018 Budget and Review of 2019 Preliminary Budget Summary for all Funds

Finance Director Miller discussed with Council the timeline that is established by RCW regarding budget adoption. She noted using the MRSC Budget Suggestion document to set the dates Council adopted by Resolution for the 2019 Budget process. She stated this is the first budget meeting and we will be reviewing the 2018 revenues and expenditures of the operating funds for General Fund, Street Fund, Water Fund, Sewer Fund, and Stormwater Funds. She discussed using information from MRSC, staff, and the CIP to provide guidance in preparing the operating funds estimated total revenues and expenditures for 2018 which in turn formed the overview for the preliminary 2019 budget. Also included in this review is an early estimate of the total operating and capital budgets for 2019. Moving forward in the process the next meetings will be more in depth and not many numbers will change.

Ms. Miller reviewed the following funds and documents with Council.

- General Fund Revenues – Each revenue source was reviewed with Council with certain areas being highlighted regarding trends and increases.
- General Fund Expenditures – Expenditures for each department were reviewed.

- General Fund Function Supported by Types of Revenue – Ms. Miller reviewed what revenues pay for public safety, general government and MDRT.
- Street Fund – Revenues are mostly from gas tax and permitting, with a transfer in for the \$20 car tab fees. On the expenditure side two new staff positions in public works are being requested. The City will need to relook at this and find alternatives.
- Water Fund – Revenues are increasing and as we get more citizens it will continue to rise. Expenditures look good and this fund can handle the two new requested staff positions.
- Sewer Fund – This fund is close to budget and if new staff is added it will affect the ending balance. It was noted the \$100,000 transfer in cannot continue.
- Stormwater Fund – Discussed the revenue sources for this fund. It was noted this fund has no money for capital and a rate increase will be looked at through the upcoming rate study.
- Combined 2019 Preliminary Budget for All Funds – Finance Director Miller noted this page lists all funds and the finance department estimates the beginning balances and then estimates expenditures and what will be left. She noted these numbers will change as we move forward in the process.
- Debt Service – Reviewed the City's debt and repayment schedules.
- 2019 Budget Process Calendar – Finance Director Miller reviewed the calendar that was adopted by Council for the 2019 budget process.

Topics of discussion

Councilmember Wisnoski asked what revenue amounts other cities are receiving from cannibas. Ms. Miller will research this and come back at the next meeting with suggestions/options.

Councilmember Edelman asked if the revenue for Community Development is covering the cost for employees. Ms. Miller responded yes.

Councilmember Stout asked what is in the budget for the collective bargaining agreements. It was noted the City's proposal for the collective bargaining agreements is included in the draft preliminary budget.

ADJOURNMENT:

Councilmember Edelman **moved** to adjourn the meeting; **second** Councilmember Oglesbee. Motion **passed** with all voting in favor (4-0).

The meeting ended at 7:06 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

BLACK DIAMOND CITY COUNCIL MINUTES

Council Meeting of October 4, 2018

Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Benson called the regular meeting to order at 7:00 p.m. and led us all in the Flag Salute.

ROLL CALL:

PRESENT: Councilmembers Deady, Oglesbee, and Stout.

ABSENT: Councilmembers Edelman and Wisnoski (excused).

Staff present: Barbara Kincaid, Community Development Director; David Linehan, City Attorney, Chief Smith, Fire Chief; Andrew Williamson, MDRT Director; Kevin Esping, Facilities Coordinator, and Brenda L. Martinez, City Clerk.

AGENDA REVIEW AND APPROVAL:

Councilmember Deady **moved** to adopt the agenda; **second** Councilmember Oglesbee. Motion **passed** with all voting in favor (3-0).

APPOINTMENTS, ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS: None

CONSENT AGENDA:

Councilmember Stout **moved** to adopt the Consent Agenda; **second** Councilmember Deady. Motion **passed** with all voting in favor (3-0). The Consent Agenda was approved as follows:

- 1) **Claim Checks** – October 4, 2018 – Check No. 46729 through 46774 in the amount of \$140,822.02
- 2) **Minutes** – Work Session of September 13, 2018 and Council Meeting of September 20, 2018
- 3) **AB18-081** – Resolution No. 18-1268 Approving Vehicle Purchase for Community Development
- 4) **AB18-082** – Resolution No. 18-1269 Confirming Mayor's Appointment of Steve Jensen to Position 2 of the Black Diamond Planning Commission
- 5) **AB18-083** – Resolution No. 18-1270 Confirming Mayor's Appointment of Weston Butt to Position 3 of the Black Diamond Planning Commission

- 6) **AB18-084** – Resolution No. 18-1271 Accepting Grant for Covington Creek Culvert Design
- 7) **AB18-085** – Resolution No. 18-1272 Authorizing the Sale of the Former Sewage Lagoon Property to Palmer Coking Coal Company, LLP
- 8) **AB18-086** – Resolution No. 18-1273 Authorizing the Water Quality Improvement Project Grant

PUBLIC COMMENTS:

Gary Davis, Black Diamond spoke to Council.

Robbin Taylor, Black Diamond spoke to Council.

PUBLIC HEARINGS: None

NEW BUSINESS:

- 9) **AB18-080A** – Ordinance No. 18-1106 Granting a Nonexclusive Telecommunications Franchise to MCImetro Access Transmission Services Corporation., D/B/A Verizon Access

In the absence of the Public Works Director, City Attorney Linehan reported to Council on this item.

There was Council discussion.

Councilmember Deady **moved** to adopt Ordinance No. 18-1106 granting to MCImetro Access Transmission Services Corp., a Delaware Corporation, D/B/A Verizon Access Transmission Services, a non-exclusive telecommunications franchise to install, construct, maintain, repair, and operate a telecommunications system within the public rights of way; providing for severability and establishing an effective date; **second** Councilmember Oglesbee. Motion **passed** with all voting in favor (3-0).

- 10) **AB18-087** – Resolution No. 18-1274 Approving The Villages MPD, Ten Trails PP1A Division 1 Final Plat Alteration

MDRT/Ec Dev Director Williamson reported to Council on this item.

There was Council discussion.

Councilmember Deady **moved** to adopt Resolution No. 18-1274 for The Villages MPD, Ten Trails PP1A Division 1 Final Plat Alteration; **second** Councilmember Oglesbee. Motion **passed** with all voting in favor (3-0).

DEPARTMENT REPORTS:

Fire Department – Chief Smith shared that the Volunteer Recruit Academy participants will graduate on March 9, 2019 at Kentlake High School. He discussed the burn ban being lifted; updated Council on the call outs for Black Diamond in September; discussed meeting

with Mr. Williamson to review the preliminary site for the new fire station and stated he has agreed this is the number one choice. He noted attending the Green Valley/Lake Holms Community Meeting and commented that it was well attended.

MDRT – Director Williamson reported to Council on the preliminary siting of the Fire Station and the process moving forward. He gave an update on an interesting rumor and noted for the record that there is more than enough water for the MPDs and the MPD is connected to city sewer; he commented the noise hotline works very well and the noise being reported was not from the MPDs it was at the Palmer Coking Coal property. He noted being very close to finishing up on commercial and is hopeful the permit will be issued in the next few weeks and then infrastructure will start.

Public Works – Facilities Coordinator Esping discussed attending the Emergency Preparedness Fair at Rock Creek Elementary and noted it was a great success. He thanked Gary Davis for his donation of over 100 flashlights he used as giveaways. He also noted attending the King County annual winter preparedness event.

MAYOR'S REPORT:

Mayor Benson reported attending the GMA workshop in Issaquah, Hometown Harvest where there was a ribbon cutting at Ten Trails, she commented the event was extremely well attended; attended SEAL TC meeting in Covington.

COUNCIL REPORTS:

Councilmember Deady thanked Kevin Esping for getting the gym lights replaced and for also working to get the gym updated to be a cooling center. She reported attending the Hometown Harvest at Ten Trails and thanked them for the \$5,000 donation to the Community Center; she discussed items on the consent agenda and why she voted for them; she welcomed the new Planning Commissioners and noted that the city received only two applications; she also discussed not minding a change on the agenda to have public comments come before the approval of the consent agenda and would like to discuss this at the next meeting.

Councilmember Oglesbee noted it being a quiet week and reported attending the budget work session, Hometown Harvest at Ten Trails, meeting with Mr. Williamson to discuss items on the agenda, meeting with the Police Chief to go over budget issues and other questions; she attended the Public Safety meeting and noted she has no concerns having public comments come before the approval of the consent agenda.

Councilmember Stout reported attending the Public Works Committee meeting where they discussed several items that were on tonight's consent agenda. She discussed Mr. Hanis working hard to secure grant funding for the culvert project and noted it being a reimbursement grant with no matching city funds. She also shared attending the Finance Committee meeting where the vouchers for tonight's meeting were reviewed. She thanked Shane O'Neill for his work on tracking items down and noted the city having exemplary staff who work for the city; she attended the Hometown Harvest and noted

enjoying those events as they have a central location with beautiful parks and you can walk around and meet your neighbors. She thanked Ten Trails for sponsoring those events. In closing, she stated she met with Mr. Williamson to discuss his item on the agenda.

Councilmember Deady discussed a letter sent out from our Public Works Director Seth Boettcher regarding the city's cross connection control program and the need for citizens to get their systems tested.

ATTORNEY REPORT: None

PUBLIC COMMENTS:

Kristen Bryant, Bellevue spoke to Council.

Robbin Taylor, Black Diamond spoke to Council.

EXECUTIVE SESSION: None

ADJOURNMENT:

Councilmember Deady **moved** to adjourn the meeting; **second** Councilmember Stout. Motion **passed** with all voting in favor (3-0).

The meeting ended at 7:48 p.m.

ATTEST:

Carol Benson, Mayor

Brenda L. Martinez, City Clerk

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: Resolution to authorize Mayor to sign a Business Licensing Services Agreement with the Washington State Department of Revenue to establish the terms for the City's participation with the State's Business Licensing Services (BLS) program as required by RCW 35.090.020(1).	Agenda Date: October 18, 2018 AB18-088	
	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev/Nat Res – Barb Kincaid	X
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
Cost Impact (see also Fiscal Note):	Police – Chief Kiblinger	
Fund Source: --Business Licensing Fees	Public Works – Seth Boettcher	
Timeline:	Court – Stephanie Metcalf	
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator		
Attachments: Resolution, DOR Contract Number K1690, Staff Memo		
SUMMARY STATEMENT: Per RCW 35.90.020(1) "a city that requires a general business license of any person that engages in business activities within that city must partner with the department (Revenue) to have such license issued, and renewed if the city requires renewal, through the business licensing service in accordance with chapter 19.02 RCW." This Resolution authorizes the Mayor to sign the Department of Revenue Agreement, Contract Number K169 to begin the process of the licensing partnership with the Department of Revenue (DOR). In addition to the Agreement, staff is working with DOR to prepare the licensing database for conversion to the state's Business Licensing Service (BLS), which is anticipated to occur in March 2019. The other piece is for the City to adopt a required amended business licenses ordinance consistent with the state's new model business license by January 2019. FISCAL NOTE (Finance Department): This change may result in a minor increase in Business License revenue for next year.		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:		

RECOMMENDED ACTION: **MOTION** to adopt Resolution No. 18-1275 to authorize Mayor to enter into BLS Agreement (Contract Number K169) with the Washington State Department of Revenue for business licensing services.

RECORD OF COUNCIL ACTION

<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
October 18, 2018		

RESOLUTION NO. 18-1275

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BLACK DIAMOND, KING COUNTY, WASHINGTON
AUTHORIZING THE MAYOR TO ENTER INTO AN
AGREEMENT WITH THE WASHINGTON STATE BUSINESS
LICENSING SERVICES (BLS).**

WHEREAS, RCW 35.90.020(1) states, “a city that requires a general business license of any person that engages in business activities within that city must partner with the department (Revenue) to have such license issued, and renewed if the city requires renewal, through the business licensing service in accordance with chapter 19.02 RCW”; and

WHEREAS, the City does require a business license from any person that engages in business activities with the City; and

WHEREAS, The City and the Washington State Department of Revenue (DOR) have been working toward a business licensing partnership;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The City Council hereby authorizes the Mayor to execute an Agreement with DOR, Contract Number K169, for general business licensing services.

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON,
AT A REGULAR MEETING THEREOF, THIS 18TH DAY OF OCTOBER 2018.**

CITY OF BLACK DIAMOND:

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

BUSINESS LICENSING SERVICES AGREEMENT

I. Parties and Contact Information

This Business Licensing Services Agreement ("Agreement") is entered into between the parties identified below:

	State of Washington Department of DOR Business Licensing Service	City of Black Diamond
	("Revenue")	("Partner")
Mailing Address	PO Box 47475 Olympia, WA 98504-7475	24301 Roberts Drive Black Diamond, WA 98010
Delivery Address	6500 Linderson Way, SW, Ste. 102 Tumwater, WA 98501	24301 Roberts Drive Black Diamond, WA 98010
Contact Person	Katie Early Phone: (360) 705-6607 E-mail: KatieE@dor.wa.gov	Contact Person: Barb Kincaid, Community Development Director Phone: (360) 886-5700 Ext 5728 Email: bkincaid@blackdiamondwa.gov

II. Purpose and Background

The purpose of this Agreement is to establish the terms under which the Business Licensing Services (BLS) program of the Department of Revenue will act as Partner's agent for the purpose of collecting, processing, and disbursing information, licenses, and fees related to Partner's licensing or other regulatory activities, hereafter referred to as Confidential Licensing Information. Partner retains all power and authority over its business licensing and other regulatory activities except as expressly delegated to Revenue under this Agreement.

Per RCW 35.090.020 (1) "a city that requires a general business license of any person that engages in business activities within that city must partner with the department (Revenue) to have such license issued, and renewed if the city requires renewal, through the business licensing service in accordance with chapter 19.02 RCW."

III. Effective Date

This Agreement is effective as of (*check one*) : ☐ (mm/dd/yyyy).
the date of the last signature ☒ of the parties.

IV. Services Provided by Revenue

Revenue will perform the services identified in this Section IV using best efforts in a manner determined by Revenue in good faith to be appropriate considering objectives, costs, and effectiveness.

- Distribute and process initial and renewal internet and/or paper-based applications for Partner's business licensing and/or other regulatory activities.

- Collect and process license fees and licensing information received from applicants and licensees. Disburse collected fees as directed by Partner.
- Issue Business License with Partner's license endorsement as authorized by Partner.
- Provide routine reports on Partner's business licenses as requested by Partner, which may include daily lists of new business applications and renewals, fees processed each day, weekly list of pending accounts, and lists of businesses for which fees have been transferred.
- Maintain electronic or microfilm images of all paper documents and electronic representations of electronic filings received by Revenue from applicants and provide copies or certified copies as requested.
- Maintain a database containing information received from applicants and licensees (the BLS Database).
- Provide technical assistance to establish and configure appropriate BLS Database access and secure access for Partner staff.
- Provide initial training to Partner staff in the use of the BLS Database, and ongoing training to address changes to the BLS database/access protocols or in Partner staff. Training will occur at Partner's location, over the telephone, or online, as agreed upon by the parties.
- Effect reasonable modifications in the BLS system, database, process, or forms to accommodate Partner's licensing or other regulatory requirements. Revenue will consult with Partner in evaluating alternatives and determining the most feasible and timely means of achieving Partner objectives.
- Timely notify Partner of other modifications to the BLS system, database, process, or forms, including modifications accommodating other BLS partners.

V. Partner Obligations

- Timely provide Revenue with all information requested to implement Partner's participation in the BLS program.
- Follow all requirements identified by Revenue as necessary for participation in the BLS program, including using :
 - The Business License Application and other forms and processes established by Revenue;
 - The "Business License" document for proof of licensure under Partner's licensing or regulatory program.
 - The Unified Business Identifier (UBI) number to identify licensees and license accounts in all communications with Revenue.
- Obtain and maintain at its own cost, all necessary equipment and online services required at Partner's business location(s) to support Partner's access into and use of the BLS Database. End-to-end testing will take place until such time as Revenue is satisfied.
- Ensure Partner Licensing and Information Technology staff are available to respond promptly to Revenue. Partner staff will be knowledgeable of Partner operations and/or technology and be able to assist Revenue staff with process improvements and/or troubleshooting.
- Provide timely advance notice to Revenue of potential changes to Partner business licensing requirements, fees or processes.

- Upon request by Revenue, provide statistical data associated with the BLS Partner Partnership Agreement such as Full Time Equivalent (FTE) savings, change in number of Partner licensees, and change in revenue flow.

VI. Compensation

Services identified in this Agreement are provided by Revenue at no charge with the exception of the following:

- Partner shall reimburse Revenue the costs of developing and producing ad hoc informational reports. Ad hoc reports will be created only if requested by the Partner and agreed-upon by Revenue.
- Partner shall reimburse Revenue's expenses for the implementation of changes to the BLS process, if requested by the Partner and agreed-upon by Revenue.
- All project coordination costs, including travel-related expenses, shall be absorbed by the respective parties for their own staff.

VII. Billing Procedures

Partner will provide and maintain with Revenue its current billing addresses and the personnel, if any, to whom invoices should be directed. Revenue shall submit invoices to Partner as-needed, but in no event more frequently than monthly. Partner shall pay all invoices by warrant or account transfer within thirty (30) calendar days of the invoice issue date. Upon expiration or termination of this Agreement, any claim for payment not already made shall be submitted within ninety (90) calendar days after the expiration/termination date or the end of the fiscal year, whichever is earlier.

VIII. Confidentiality and Data Sharing

The parties agree to the confidentiality and data sharing provisions set forth in Exhibit A and incorporated herein by this reference.

IX. Term and Termination

This agreement is effective until terminated. Either party may terminate this Agreement upon ninety (90) calendar days' prior written notice to the other party. This agreement may also be amended by mutual written agreement of both parties.

X. Disputes

The parties agree to participate in good faith mediation to resolve any disputes that are not otherwise resolved by agreement, prior to any action in court or by arbitration. At any time, either party may initiate formal mediation by providing written request to the other party setting forth a brief description of the dispute and a proposed mediator. If the parties cannot agree upon a mediator within fifteen (15) calendar days after receipt of the written request for mediation, the parties shall use a mediation service that selects the mediator for the parties. Each party shall be responsible for one-half of the mediation fees, if any, and its own costs and attorneys' fees.

XI. Miscellaneous

- A. Governing Law and Venue. This Agreement shall be governed by the laws of the State of Washington. Any action arising out of this Agreement must be commenced in Thurston County, Washington.
- B. Interpretation. This Agreement shall be interpreted to the extent possible in a manner consistent with all applicable laws and not strictly for or against either party.
- C. No Waiver. The failure of either party to enforce any term in any one or more instance will not be construed as a waiver or otherwise affect any future right to insist upon strict performance of the term. No waiver of any term of this Agreement shall be effective unless made in writing and signed by personnel authorized to bind the party against whom enforcement is sought.
- D. Assignment and Delegation. Either party may assign any right or interest, or delegate any duty or obligation, arising under this Agreement upon thirty (30) days written notice to the other party.
- E. Severability. If any provision of this Agreement is held invalid by a court of competent jurisdiction, the remaining provisions of this Agreement shall be given effect to the extent consistent with applicable law and the fundamental purpose of this Agreement.
- F. Survival. Terms of this Agreement which by their nature would continue beyond termination will survive termination of this Agreement for any reason, including without limitation, Sections 3 through 7 in Exhibit A.
- G. No third party beneficiaries. This Agreement is for the benefit of the parties and their successors and may not be enforced by any non-party.
- H. Amendments. No amendment to this Agreement is enforceable unless made in writing and signed by personnel authorized to bind the party against whom enforcement is sought.
- I. Merger and integration. This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties.
- J. Changes in law. The provisions of this Agreement shall be deemed to change in a manner that is consistent with any changes to any directly applicable statutory authority, provided that the change is consistent with the manifest intent of this Agreement and does not conflict with any of its express provisions. Any such change to this Agreement shall be effective on the effective date of the change in authority.

IN WITNESS WHEREOF, this Agreement is executed effective as of the date specified above.

State of Washington
Department of Revenue
Business Licensing Services

Partner

—

—

Date

Date

Template approved as to form

Approved as to form

On File
Kelly Owings,
Assistant Attorney General for Washington State

—

Date

EXHIBIT A
CONFIDENTIALITY AND DATA SHARING
AGREEMENT

I. Purpose and Scope

The following provisions establish the terms under which the Department of Revenue ("Revenue") and Partner will share confidential data pursuant to the Business Licensing Services Agreement (the "Agreement").

II. Definitions

- A. "Confidential Licensing Information" (CLI) has the same meaning as "Licensing Information" under Revised Code of Washington (RCW) 19.02.115(1)(b). CLI is classified as at least Category 3 data under Washington's Standard for Securing Information Technology Assets, Office of the Chief Information Officer (OCIO) Standard No. 141.10.
- B. "Confidential Tax Information" (CTI) has the same meaning as "Return," "Tax Information," and "Taxpayer Identity" under RCW 82.32.330(b), (c), & (e). CTI is classified as at least Category 3 data under Washington's Standard for Securing Information Technology Assets, OCIO Standard No. 141.10.
- C. "Confidential" refers to data classified as at least Category 3 data under Washington's Standard for Securing Information Technology Assets, OCIO Standard No. 141.10.
- D. "Portable Devices" refers to small portable computing devices. Examples of portable devices include, but are not limited to handhelds/PDAs, Ultramobile PCs, flash memory devices (e.g., USB flash drives, personal media players), portable hard disks, and laptop/notebook computers.
- E. "Portable Media" refers to small portable digital storage media. Examples of portable media include, but are not limited to optical media (e.g., CDs, DVDs, Blu-Rays), magnetic media (e.g., floppy disks, tape, Zip or Jaz disks), or flash media (e.g., CompactFlash, SD, MMC).
- F. "Data" refers to individual pieces of information.
- G. "Cloud" refers to a non-Partner data center(s) offering infrastructure, operating system platform, or software services. A more complete definition of "cloud" can be found in the National Institute of Standards (NIST) Special Publication 800-145.
- H. "Encryption" refers to enciphering data with a NIST-approved algorithm or cryptographic module using a NIST-approved key length.
- I. "Complex Password" or "Complex Passphrase" refers to a secret phrase, string of characters, numbers, or symbols used for authentication that is not easily guessable and meets an established industry guideline for complexity and length, such as NIST Special Publication 800-118.

III. Data Classification, Authorized Use, Access, and Disclosure

- A. Data Classification: Data shared under this Agreement is considered confidential and classified as at least Category 3 data under Washington's Standard for Securing Information Technology Assets, OCIO Standard No. 141.10.
- B. Permitted Uses: Business licensing information may be used for official purposes only.
- C. Permitted Access: Business licensing information may be accessed only by Partner's employees and agents that have a bona fide need to access such information in carrying out their official duties.
- D. Permitted Disclosure: Business licensing information received under the Agreement must not be disclosed to non-parties unless the disclosure is:
 - 1) Ordered under any judicial or administrative proceeding; or
 - 2) Otherwise expressly authorized by Revenue in writing.

IV. Confidentiality

Partner and Revenue each agree to keep confidential and secure from unauthorized use, access, or disclosure all confidential data received under the Agreement.

- A. Ensuring Security: Partner shall establish and implement physical, electronic, and managerial policies, procedures, and safeguards to ensure that all confidential data exchanged under this Agreement is secure from unauthorized use, access, or disclosure.
- B. Proof of Security. Revenue reserves the right to monitor, audit, or investigate Partner's security policies, procedures, and safeguards for confidential data. Partner agrees to provide information or proof of its security policies, procedures, and safeguards as reasonably requested by Revenue.

V. Statutory Prohibition Against Disclosure; Confidentiality Agreement

- A. Criminal Sanctions. RCW 19.02.115(2) prohibits the disclosure of Confidential Licensing Information, except as expressly authorized under RCW 19.02.115(3). RCW 82.32.330(2) prohibits the disclosure of Confidential Tax Information except as expressly authorized under RCW 82.32.330(3). It is a misdemeanor for any person acquiring Confidential Licensing Information or Confidential Tax Information under this Agreement to disclose such information in violation of the disclosure limitations stated in RCW 19.02.115 and RCW 82.32.330. Partner will require employees with access to Confidential Licensing Information and/or Confidential Tax Information to sign a copy of the confidentiality agreement attached at Exhibit C.

VI. Breach of Confidentiality

In the event of any use, access, or disclosure of confidential data by Partner, or its employees or agents in material violation of the terms of this Agreement:

- A. Partner shall notify Revenue in writing as soon as practicable, but no later than three working days, after determining that a violation has occurred.
- B. Revenue may immediately terminate this Agreement and require the certified return or destruction of all records containing confidential data received under the Agreement.

VIII. Data Security

Confidential data provided by Revenue shall be stored in a secure physical location and on Partner-owned devices with access limited to the least number of staff needed to complete the purpose of this Agreement.

- A. Partner agrees to store data only on one or more of the following media and protect the data as described:
 - 1) Workstation hard disk drives
 - a) Access to the data stored on local workstation hard disk drives will be restricted to authorized users by requiring logon to the local workstation using a unique user ID and complex password, passphrase, or other authentication mechanisms which provide equal or greater security, such as biometrics or smart cards.
 - b) If the workstation is not located in a secure physical location, hard drive must be encrypted.
 - c) Workstations must be maintained with current anti-malware or anti-virus software.
 - d) Software and operating system security patches on workstations must be kept current.

- 2) Network servers
 - a) Access to data stored on hard disks mounted on network servers and made available through shared folders will be restricted to authorized users through the use of access control lists, which will grant access only after the authorized user has authenticated to the network using a unique user ID and complex password, passphrase, or other authentication mechanisms that provide equal or greater security, such as biometrics or smart cards.
 - b) Data on disks mounted to such servers must be located in a secure physical location.
 - c) Servers must be maintained with current anti-malware or anti-virus software.
 - d) Software and operating system security patches on servers must be kept current.
- 3) Backup tapes or backup media
 - a) Partner may archive Revenue data for disaster recovery (DR) or data recovery purposes.
 - b) Backup devices, tapes, or media must be kept in a secure physical location.
 - c) Backup tapes and media must be encrypted.
 - d) When being transported outside of a secure physical location, tapes or media must be under the physical control of Partner staff with authorization to access the data or under the physical control of a secure courier contracted by Partner for transportation purposes.
- 4) Cloud Storage
 - a) Revenue will meet cloud and data requirements in Washington's Standard for Securing Information Technology Assets, OCIO Standard 141.10.
 - b) Revenue and Partner will, at a minimum, meet the following requirements:
 - i. Encrypt the data at rest and in transit.
 - ii. Control access to the cloud environment with a unique user ID and complex password, passphrase, or stronger authentication method such as a physical token or biometrics.
 - iii. Cloud provider data center(s) and systems must be Service Organization Control (SOC) 2 Type II certified.
- 5) All data provided by Revenue shall be stored on a secure environment by city staff. The City will implement these policies to ensure this security:
 - a) Staff will not store or place any Revenue material on any portable devices or portable media (USB devices, CD/DVD, etc.).
 - b) Staff will not email information provided by Revenue to anyone outside of City staff.
 - c) Staff shall only access Revenue information on a City network computer.
 - d) Staff will not save any Revenue reports or data on the hard drive of any City computer. It shall only be stored on a City network.

B. Protection of Data in Transit

Partner agrees that any retransmission of Revenue data over a network, other than the Partner's internal business network will be encrypted.

IX. Data Segregation

Revenue data must be segregated or otherwise distinguishable from non-Revenue data. This is to ensure that if the data is breached through unauthorized access it can be reported to Revenue and when the data is no longer needed by Partner, all Revenue data can be identified for return or destruction.

X. Data Breach Notification

If Partner or its agents detect a compromise or potential compromise in the data security for Revenue data such that data may have been accessed or disclosed without proper authorization, Partner shall give notice to Revenue within one (1) business day of discovering the compromise or potential compromise. Partner shall take corrective action as soon as practicable to eliminate the cause of the breach and shall be responsible for ensuring that appropriate notice is made to those individuals whose personal information may have been improperly accessed or disclosed. At a minimum, notification to Revenue will include:

- A. The date and time of the event;
- B. A description of the Revenue data involved in the event; and
- C. Corrective actions the Partner is taking to prevent further compromise of data.

XI. Disposition of Data

- A. Records furnished to the Partner in any medium remain the property of Revenue.
- B. Revenue data no longer needed by the Partner must be disposed of following the data destruction procedures in this Agreement.
- C. Upon the destruction of Revenue data, the partner shall complete a Certification of Data Disposition (attached to this Agreement as Exhibit B), and submit it to the Contract Manager within 15 days of the date of disposal.

XII. Data Destruction Procedures

The following are acceptable destruction methods for various types of media. At least one method defined under the various types of media must be used to destroy Revenue data for that media type.

- A. Optical discs
 - 1) Incinerate the disc(s); or
 - 2) Shred the discs.
- B. Magnetic tape(s)
 - 1) Degauss;
 - 2) Incinerate; or
 - 3) Crosscut shredding
- C. Digital files on server or workstation hard drives or similar media
 - 1) For mechanical hard drives, use a "wipe" utility which will overwrite the data at least 3 times using either random or single character data;
 - 2) For solid state hard drives, use a "secure erase" utility that resets all cells to zero;
 - 3) Degauss sufficiently to ensure that the data cannot be reconstructed; or
 - 4) Physically destroy disk(s)

D. Portable media

- 1) For mechanical hard drives, use a "wipe" utility which will overwrite the data at least 3 times using either random or single character data;
- 2) For solid state hard drives and devices, use a "secure erase" utility that resets all cells to zero;
- 3) Degauss sufficiently to ensure that the data cannot be reconstructed;
- 4) Physically destroying disk(s) or devices; or
- 5) For SmartPhones and similar small portable devices use one of the following:
 - a) If the devices are encrypted and secured with a complex password, the data is considered destroyed. Before disposal or reissuance of the device, make sure the data is encrypted and then reset the device to original or new condition; or
 - b) If a Mobile Device Management (MDM) solution for the device exists, enable the remote wipe command to destroy the data.

E. Cloud Storage

Use the cloud provider's procedures to permanently delete the files and folders.

****end****

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: Presentation and formal transmittal of Planning Commission's draft Comprehensive Plan update recommendation.	Agenda Date: October 18, 2018 AB18-089	
	Mayor Carol Benson	
	City Administrator	
	City Attorney David Linehan	
	City Clerk – Brenda L. Martinez	
	Com Dev/Nat Res – Barb Kincaid	X
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
Cost Impact (see also Fiscal Note): N/A	Public Works – Seth Boettcher	
Fund Source:	Court – Stephanie Metcalf	
Timeline:		
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator		
Attachments: None. The draft document with transmittal will be provided at the meeting.		
SUMMARY STATEMENT: <p>The Growth Management Act (GMA) requires cities and counties to periodically review and, if needed, revise their Comprehensive Plans to ensure the plan complies with the requirements of the GMA. The schedule for doing so is established under RCW 36.70A.130. The statute required Black Diamond's periodic update to be completed by June 2015. These periodic updates are due every eight years, the City's next due date will be June 2023.</p> <p>In good faith, the City began its comp plan update review in 2014. There have been public meetings, joint work sessions with the City Council and Planning Commission, and the Planning Commission has diligently worked on a recommended draft plan for Council consideration. The Planning Commission Chair and staff would like to transit this recommendation to Council with a brief presentation at this time.</p> <p>FISCAL NOTE (Finance Department): N/A</p>		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: N/A		
RECOMMENDED ACTION: N/A		
RECORD OF COUNCIL ACTION		
Meeting Date	Action	Vote
October 18, 2018		