



CITY OF BLACK DIAMOND

May 11, 2016, 6:30 p.m. – Special Council Meeting and Growth Management,
Land Use and Community
Services Council Committee Meeting Agenda
25510 Lawson St., Black Diamond, Washington

Pursuant to Rules of Procedure of the City Council of Black Diamond, Washington, Section 18, this Standing Committee Meeting is also noticed as a Special Council Meeting whose agenda is limited to committee business. In this meeting only the rules and procedures applicable to committees apply and not those applicable to the full council meetings.

Agenda

Growth Management, Land Use and Community Services Committee
(Chair Pat Pepper, Brian Weber, Tamie Deady)

This committee's work scope includes: matters of a non-quasi-judicial nature related to community growth and development, including but not limited to, planning of the physical, economic, aesthetic and social development of the City, comprehensive plan, zoning code, and housing, annexation policies, and code enforcement. The Committee shall consider matters related to transportation planning and concurrency. Unless prohibited by the BDMC or other law, the Committee shall consider matters related to project permit review, Development Agreements and the MDRT.

CALL TO ORDER, ROLL CALL

APPROVAL OF MINUTES FROM PRIOR MEETING(S)

- 1) Public Comment on topics in this committee's scope or on agenda items
- 2) Discussion on DKS Voucher
- 3) Discussion of AB16-030, Resolution Confirming Mayor's Appointment to the Planning Commission
- 4) Discussion of AB16-034, Ordinance Updating the City's Stormwater Code
- 5) Discussion of AB16-031, Resolution Authorizing Interlocal Agreement with Maple Valley for Building Inspection Services
- 6) Discussion on Comprehensive Plan
- 7) Discussion of Committee work program and future agendas

ADJOURNMENT

* Per Black Diamond City Council Rule of Procedure 18.1.1: No ordinance or resolution shall be placed on the Council Agenda for enactment unless it has received a "do-pass" or "no recommendation" recommendation by a Council Standing Committee.

PAY TO:

DKS Associates
 1970 Broadway Ste 740
 Oakland CA 94612-2219
 FOR THE ITEMS INDICATED BELOW:

CLAIM VOUCHER
CITY OF BLACK DIAMOND
 POST OFFICE BOX 599 • BLACK DIAMOND, WASHINGTON 98010

CERTIFICATION

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Black Diamond, and that I am authorized to authenticate and certify to said claim.

Approved For Payment By:

SIGNED

TITLE

Council Member

Invoice Number	Invoice Date	Scheduled Payment Date	Account Number	Description	Amount
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0059886 2/19/2016 3/17/2016

July 1, 2015 to August 28, 2015 Services

310-000-025-558-60-41-00

Comp Plan Update-Prof Svs

\$10,000.00

CD Planning

Invoice Total:

\$10,000.00

Vendor Total:

\$10,000.00



DKS Associates
1970 Broadway, Ste. 740
Oakland, CA 94612-2219
510.763.2061
510.268.1739 fax
www.dksassociates.com

Barbara Kincaid
City of Black Diamond
24301 Roberts Dr
Black Diamond, WA 98010

February 19, 2016
Project No: 14218-000
Invoice No: 0059886

For consulting services in connection with close out of the 2015 Black Diamond Comprehensive Plan Update.
Professional Services for the Period of July 1, 2015 through August 28, 2015

Task	006	3.5 Update Travel Demand Models		
Professional Personnel				
		Hours	Rate	Amount
Grade 9				
Le, Tom		97.00	95.00	9,215.00
Grade 17				
Grgich, Christopher		.50	135.00	67.50
Grade 25				
Powers, Meagan		4.10	175.00	717.50
	Totals	101.60		10,000.00
	Total Labor			10,000.00
Total this Task				\$10,000.00
Total this Invoice				\$10,000.00

I hereby certify the goods or services have been received, and/or the payment is required, per contract or legal obligation.

Approved by: Be n k

Date: 2/22/16

Comp Plan Account: 310-000-02555860-4100

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT:	Agenda Date: May 5, 2016	AB16-030
Resolution No. 16-0000, confirming the Mayor's appointment to the Planning Commission	Mayor Carol Benson	X
	City Administrator	
	City Attorney Carol Morris	
	City Clerk – Brenda L. Martinez	
	Com Dev/Nat Res – Barb Kincaid	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
Cost Impact (see also Fiscal Note): \$	Public Works – Seth Boettcher	
Fund Source: --	Court – Stephanie Metcalf	
Timeline:		
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input checked="" type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator		
Attachments: Resolution No. 16-0000; application		
SUMMARY STATEMENT: <p>Staff advertised for the vacancy on the Planning Commission due to the resignation of Gary Davis; the City received two applications. An interview committee consisting of Mayor Benson, Councilmember Edelman, and Councilmember Dedy interviewed both applicants on April 8, 2016.</p> <p>After careful consideration, the Mayor is seeking confirmation of her appointment of Jason Seth to the Black Diamond Planning Commission Position No. 7, with said term to expire December 31, 2017.</p> <p>FISCAL NOTE (Finance Department): N/A</p>		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:		
RECOMMENDED ACTION: MOTION to adopt Resolution No. 16-0000 (Clerk will assign number at adoption), authorizing the Mayor's Planning Commission appointment of Jason Seth to the Black Diamond Planning Commission Position No. 7.		
RECORD OF COUNCIL ACTION		
Meeting Date	Action	Vote
May 5, 2016		

RESOLUTION NO. 16-0000

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BLACK DIAMOND, KING COUNTY, WASHINGTON
CONFIRMING THE MAYOR'S APPOINTMENT TO THE
PLANNING COMMISSION**

WHEREAS, in accordance with Black Diamond Municipal Code 2.24.010, members of the Planning Commission shall be appointed by the Mayor and confirmed by the City Council; and

WHEREAS, this Resolution confirms the Mayor's appointment to the City of Black Diamond Planning Commission;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. That the Mayor's appointment of Jason Seth to the City of Black Diamond Planning Commission Position No. 7 is hereby confirmed; said term to expire on December 31, 2017.

**PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT
A SPECIAL MEETING THEREOF, THIS 5TH DAY OF MAY, 2016.**

CITY OF BLACK DIAMOND:

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk



CITY OF BLACK DIAMOND

Commission Application

PO Box 599 - 24301 Roberts Drive

Black Diamond, WA 98010

Phone: 360.886.5700 - Fax: 360.886.2592

Name: Jason Seth

Address: 32105 Sunny Ln

Home Phone: 425-306-8994

Business Phone: 425-430-6502

Email address: jasonseth@msn.com

How long at Residence: 3 years in July

Best time to contact: After 5 p.m.

Commission desired:

1.) Planning Commission

2.) _____

Reason you are interested in serving: I would like to help guide the City's future development, land use actions, tree preservation regulations, and economic development goals.

Previous community activities: I have volunteered at homeless shelters in Renton, Renton's One Night Count, Arbor Day/Earth Day Events, and I have served senior citizens Thanksgiving dinner for the past five years.

Applicable education, occupational, and specialized experience: 11+ years municipal service as Records Mgr., Deputy City Clerk, and current City Clerk. I have extensive knowledge of RCWs, WACs, and legal processes.

Commissions make recommendations regarding monetary expenditures and/or benefits to certain areas of the Community.

1.) Can you foresee possible conflicts of interest with any of your current employment or civic positions:

I see no conflict of interest

2). When making these recommendations do you feel you could be impartial and base your decision on the overall need and benefit of the Community: Yes.

Are there any days or evenings you are unavailable to meet? I cannot work Monday nights.

Signature: _____

Date: 3/9/2016

Please return completed form and any additional information to:
City of Black Diamond - Attn: City Clerk, 24301 Roberts Drive., PO Box 599, Black Diamond, WA 98010
For more information please call (360) 886-5700

Brenda Martinez

From: Pat Pepper
Sent: Tuesday, May 10, 2016 8:19 AM
To: Brenda Martinez
Cc: Brian Weber; Tamie Deady; Carol Benson
Subject: Planning Commission Nomination

Good Morning Brenda,

A council member has requested that the questions for the Mayor's nomination to the Planning Commission be included in the Growth Management Committee packet for tomorrow evening. The invitation to attend the meeting has been extended and accepted and the nominee has the questions.

They are listed below. Please include them in the Growth Management information packet.

Thank you,
Pat

Questions:

1. Are you a registered voter in Black Diamond?

Or do you own a business with a physical presence in the City of Black Diamond?

2. At this time, can you think of a possible conflict of interest for you?

3. Why do you feel you would be an effective planning commission member?

4. What is your involvement in or knowledge of environmental issues?

5. What is your involvement in or knowledge of neighborhood issues?

6. Do you have a philosophy about Black Diamond's future and what kind of place it should be?

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: Ordinance No. 16-000, updating the City's Stormwater Code for new development to meet Department of Ecology Standards for Western Washington	Agenda Date: May 5, 2016	
	AB16-034	
	Mayor Carol Benson	
	City Administrator	
	City Attorney Carol Morris	
	City Clerk – Brenda L. Martinez	
	Com Dev/Nat Res – Barb Kincaid	
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
Cost Impact (see also Fiscal Note): \$	Public Works – Seth Boettcher	
Fund Source: --	Court – Stephanie Metcalf	
Timeline:	Councilmember Pepper	X
Agenda Placement: <input type="checkbox"/> Mayor <input checked="" type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator		
Attachments: Proposed Stormwater Ordinance		
SUMMARY STATEMENT: Councilmembers Pepper and Morgan asked for this proposed ordinance to be placed on the May 5 th agenda for first reading.		
FISCAL NOTE (Finance Department):		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:		
RECOMMENDED ACTION: MOTION to		
RECORD OF COUNCIL ACTION		
Meeting Date	Action	Vote
May 5, 2016		

Ordinance 16-

AN ORDINANCE UPDATING THE CITY'S
STORMWATER CODE FOR NEW DEVELOPMENT
TO MEET DEPARTMENT OF ECOLOGY
STANDARDS FOR WESTERN WASHINGTON

WHEREAS, in 2005, the Black Diamond City Council adopted the Washington State Department of Ecology's 2005 Stormwater Manual for Western Washington, except for Chapter 2 of Volume 1, as the stormwater standards for the City of Black Diamond; and

WHEREAS, The Department of Ecology's current stormwater manual is the 2012 Stormwater Management Manual for Western Washington, as Amended in December 2014 (The 2014 SWMMWW), which incorporates current best management practices and best available science; and

WHEREAS, Black Diamond is a National Pollution Discharge Elimination System (NPDES) Phase II community, and as such is required to adopt stormwater standards equivalent or more stringent than the 2005 Ecology Manual by August 19, 2009, and our current omission of Volume 1, Chapter 2 makes our compliance questionable; and

WHEREAS, Black Diamond is a National Pollution Discharge Elimination System (NPDES) Phase II community, and as such is required to adopt stormwater standards equivalent or more stringent than the 2012 Ecology Manual by Dec 31, 2016 and certain requirements of the manual prior to then; and

WHEREAS, the City Of Black Diamond Stormwater Management Program Plan (SWMP Plan) 2015 update states:

"In order to comply with new requirements regarding site planning requirements; Best Management Practice (BMP) selection criteria; BMP design criteria; BMP infeasibility criteria; Low Impact Development (LID) competing needs criteria; and BMP limitations, the City should adopt the DOE 2012 SWMMWW. Adoption and implementation of the DOE 2012 SWMMWW will meet the requirements of the Permit." (1)

(1) - p. 15, http://www.ci.blackdiamond.wa.us/Depts/PubWorks/Docs/2014/swmp%202015_final_112014.pdf

Additionally, the Council incorporates the following findings from previous inputs to the city:

1. Urban development causes significant changes in patterns of stormwater flow from land into receiving waters. Increased surface runoff flows cause stream channel changes that destroy habitat for fish. Water quality can be harmed when runoff carries pollutants such as eroded soil, oil, metals or pesticides into streams, wetlands, lakes, and marine waters or into ground water. Managing stormwater runoff helps to reduce these significant pollution problems that make waterways unhealthy for people and fish.

2. The City has many large undeveloped and underdeveloped parcels that, if developed before the new stormwater management standards are in place, could result in stormwater management plans and facilities that do not meet current best management practices and are not based on best available science. Such inadequate plans and facilities could have a detrimental impact to water quality, fish habitat, and flood control for many years to come.

3. Immediate adoption of the 2012 Ecology Manual as amended in 2014, is by necessary in order to promote the public health, safety and welfare by providing for the comprehensive management of surface and stormwater, erosion control, and flooding.

4. This ordinance is necessary in order to minimize water quality degradation; prevent flood damage, siltation and habitat destruction in the City's creeks, streams and other water bodies; to protect property owners adjacent to developing land from increased runoff rates which could cause stream erosion and damage to public and private property; to promote sound development and redevelopment policies which respect and preserve the City's watercourses and aquatic habitat; to promote low impact development strategies that reduces impervious surface and stormwater runoff; to ensure the safety of City roads and rights-of-way; prevent water quality degradation and ground water recharge through the implementation of comprehensive and thorough permit review, construction inspection, enforcement, and maintenance programs in order to promote the effectiveness of the requirements contained in this chapter.

Therefore, the **Proposed update to the Black Diamond Municipal Code is as follows:**
(shown with strikethru of old language, and underline of new language)

14.04.020 Adoption of manual—Applicability.

A. Stormwater Management Manual Adopted. The 2012 Stormwater Management Manual for Western Washington, as Amended in December 2014 (The 2014 SWMMWW) ~~The February 2005 Edition of the Department of Ecology's Stormwater Management Manual for Western Washington ("SWMMWW"), as modified and amended in subsection B of this section,~~ is hereby adopted by reference (the "Stormwater Manual"). Stormwater management measures shall be designed, constructed and maintained in accordance with the standards and specifications as set forth in the Stormwater Manual.

~~B. Amendments to SWMMWW. Volume 1, Chapter 2 of the SWMMWW, titled "Minimum Requirements for New Development and Redevelopment" is not adopted. Appendix 1 of the NPDES Phase II Municipal Stormwater Permit, titled "Minimum Technical Requirements for New Development and Redevelopment" is hereby adopted by reference, replacing Volume 1, Chapter 2 of the SWMMWW. Any conflict between Appendix 1 of the NPDES permit and the remainder of the SWMMWW shall be resolved in favor of Appendix 1.~~

~~C. B.~~ All development and redevelopment within the city shall comply with the provisions of this chapter and the Stormwater Manual. Where there is a conflict between the manual and any other provisions of the Black Diamond Municipal Code, the more restrictive requirement shall apply.

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT:	Agenda Date: May 5, 2016	AB16-031
A Resolution authorizing the Mayor to execute an Interlocal Agreement with the City of Maple Valley for building inspection services.	Mayor Carol Benson	
	City Administrator	
	City Attorney Carol Morris	
	City Clerk – Brenda L. Martinez	
	Com Dev/Nat Res – Barbara Kincaid	X
	Finance – May Miller	
	MDRT/Ec Dev – Andy Williamson	
	Police – Chief Kiblinger	
Cost Impact (see also Fiscal Note): Annually \$48,000 Budgeted	Public Works – Seth Boettcher	
Fund Source: --Building Permit Revenue	Court – Stephanie Metcalf	
Timeline: 2016		
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input checked="" type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator		
Attachments: Resolution No. 16- 0000 ; Interlocal Agreement		
SUMMARY STATEMENT:		
<p>Maple Valley has been providing building inspection services for several years under a tri-party Interlocal Agreement between Black Diamond, Maple Valley, and Covington. Under this Agreement, Covington conducted plans review and provided the services of their Building Official. This Agreement was established because of the City's financial constraints to hire its own staff to perform these duties.</p>		
<p>The tri-party Interlocal was terminated on March 14, 2016 due to several issues involving staff's concerns about Covington's delivery of services. The termination letter requested that Covington stop work immediately and for Maple Valley to continue doing inspections for 60-days as specified in the Agreement's termination clause.</p>		
<p>Staff identified a qualified consultant (BHC) to fulfill all of the necessary building service functions as needed. A Resolution was presented to Council on March 17, 2016 requesting Council approval for the Mayor to execute this contract. Staff has also worked with Maple Valley for a new two-party Interlocal Agreement to have Maple Valley continue doing inspections because this arrangement has been very positive.</p>		
<p>This Resolution is the result of these discussions, to approve an Interlocal Agreement between Black Diamond and Maple Valley for Building Inspection Services. The BHC Personal Services Agreement is still needed for plans review and to fulfill the City's legal requirement to have a designated Building Official. In the event that Maple Valley's inspectors cannot perform inspections, then BHC could do them. The cost associated with all building services is paid by</p>		

the development permit. The City budget supports this action.

Staff recommends passing the Resolution for an Interlocal Agreement with the City of Maple Valley for building inspection services.

FISCAL NOTE (Finance Department): The 2016 Budget includes \$48,000 for Building Official Costs, with Building Permit Revenue Budgeted to cover these costs.

COUNCIL COMMITTEE REVIEW AND RECOMMENDATION:

RECOMMENDED ACTION: **MOTION to adopt the Resolution No. 16-0000 (Clerk to assign at adoption), authorizing the Mayor to execute an Interlocal Agreement with the City of Maple Valley for building inspection services.**

RECORD OF COUNCIL ACTION

<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
May 5, 2016		

RESOLUTION NO. 16-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BLACK DIAMOND, KING COUNTY, WASHINGTON,
AUTHORIZING THE MAYOR TO EXECUTE AN
INTERLOCAL AGREEMENT WITH THE CITY OF MAPLE
VALLEY FOR BUILDING INSPECTION SERVICES**

WHEREAS, Black Diamond and Maple Valley are public agencies as defined by Ch. 39.34 of the Revised Code of Washington ("RCW"), and are authorized to enter into Interlocal Agreements on the basis of mutual advantage and thereby to provide services and facilities in the manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population, and other factors influencing the needs of the local communities; and

WHEREAS, Maple Valley maintains building division staff that regularly conducts building inspections; and

WHEREAS, although building activity has been increasing, there is currently not enough building permit activity to allow the City to maintain its own building division staff; and

WHEREAS, the City of Black Diamond has been using building inspection services from the City of Maple Valley under a tri-party Interlocal Agreement that also included the City of Covington; and

WHEREAS, the tri-party Interlocal Agreement was terminated on March 14, 2016 and the City wants to continue using the building inspection services from the City of Maple Valley;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is authorized to execute an Interlocal Agreement with the City of Maple Valley for building inspection services, substantially in the form as Attachment A.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS _____ DAY OF _____, 2016.

CITY OF BLACK DIAMOND:

Carol Benson, Mayor

Attest:

Brenda L. Martinez, City Clerk

**INTERLOCAL AGREEMENT
BETWEEN
MAPLE VALLEY AND BLACK DIAMOND
FOR
BUILDING INSPECTION SERVICES**

RECITALS

THIS INTERLOCAL AGREEMENT ("Agreement") is entered into between the City of Maple Valley, a Washington municipal corporation ("Maple Valley"), and the City of Black Diamond, a Washington municipal corporation ("Black Diamond"), (collectively the "Parties" or "Cities" or in the singular "Party" or "City").

WHEREAS, the Parties are "public agencies" as defined by Chapter 39.34 of the Revised Code of Washington (RCW) and through the provisions of that chapter are authorized by state law to enter into interlocal agreements on the basis of mutual advantage and thereby to provide services and facilities in the manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population, and other factors influencing the needs of local communities; and

WHEREAS, the Parties have similar building inspection needs and each Party can realize certain economies from sharing resources, thereby providing savings to taxpayers through contracting for shared services; and

WHEREAS, each Party has agreed to compensate a Party for services offered under this Agreement;

NOW THEREFORE, in consideration of the mutual promises contained herein, it is agreed between the Parties as follows:

AGREEMENT

- 1. Purpose.** It is the purpose of this Agreement to utilize the provisions of state law to enable the Parties to take advantage of economies of scale in sharing resources by Maple Valley offering building inspection services to Black Diamond.
- 2. Services.** Maple Valley (the "Providing Party") agrees to offer the following services ("Offered Service(s)") to Black Diamond upon request (the "Requesting Party") pursuant to the following.
 - 2.1. Offered Services.**
 - 2.1.1. Building Inspection.** Maple Valley agrees to offer building inspection services, performed by Maple Valley's Building Inspectors, to the Requesting Party.

2.1.2. Warranty. The Providing Party represents and warrants that their building inspectors have the requisite licensing, certification, training, skill, and experience necessary to provide the services offered under this Agreement. The Providing Party's building inspectors will perform the services under this Agreement in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing in similar circumstances.

2.2. Requests for Offered Services. The Requesting Party shall submit a written request to the Providing Party for performance of an Offered Service, including any and all needs, specifications, or standards that must be considered. Such written request must be made by the Requesting Party's Community Development Director or authorized designee. For the purposes of this sub-section, the Parties agree that a written request may be submitted by a Requesting Party to a Providing Party via email.

2.3. Acceptance of Request for Offered Services. The Providing Party shall respond to a written request for an Offered Service with a written acceptance or denial within seventy-two (72) hours of receipt of a written request ("Response Period"). Weekends and legal holidays of the Providing Party shall not be calculated as part of the Response Period (i.e. a written request for services received by the Providing Party at 2pm on a Thursday shall be responded to by the Providing Party no later than 2pm on the following Tuesday). The Providing Party may deny a request for an Offered Service at its sole discretion and without reason. Such written acceptance or denial of a request for an Offered Service must be issued by the Providing Party's Community Development Director or authorized designee. For the purposes of this sub-section, the Parties agree that a written acceptance or denial may be issued by the Providing Party to the Requesting Party via email.

2.4. Providing Party Administrative Oversight. The Providing Party shall have administrative oversight of the Offered Service requested and shall be responsible for invoicing the Requesting Party for the Offered Service rendered pursuant to Section 4 herein.

3. Term of Agreement. This Agreement shall become effective as of the date this Agreement is approved by the legislative bodies of Maple Valley and Black Diamond. Unless terminated by all Parties pursuant to the terms of this Agreement, this Agreement shall remain in full force and effect until December 31, 2017. This Agreement may be extended by written agreement of the Parties subject to the approval of such extension by each Party's legislative body.

4. Payment. The Requesting Party shall pay for Offered Services provided by the Providing Party pursuant to the following.

4.1. Payments for Offered Services. A Requesting Party shall pay for actual direct and related indirect costs, including any overhead and administrative charges, for Offered Services provided by the Providing Party pursuant to the fees listed for each in Exhibit A, attached hereto and incorporated herein by this reference (the "Service Fees").

4.1.1. Annual Adjustment of Service Fees. The Providing Party may annually adjust their respective Service Fees, beginning January 2017. Adjustments to Service Fees must be based on the local CPI-U January-to-January rate and/or changes in the local market that can be quantified. Adjustments may also be based on an annual cost study conducted by the Providing Party reflecting the increased cost to the Providing Party for the services provided to the Requesting Party under this Agreement. In no event may the Providing Party increase their Service Fees more than four percent (4%) each calendar year. The respective city manager, city administrator, or mayor of the Providing Party shall provide the Requesting Party with sixty (60) days advance written notice of the effective date of, and basis for, Service Fees adjusted pursuant to this subsection.

4.2. Billing. The Providing Party shall submit a monthly invoice to the Requesting Party, which shall contain the amount of Offered Services provided during the preceding month. Payment shall be made by the Requesting Party within thirty (30) days of receipt of said invoice from the Providing Party.

4.3. Billing Disputes. In the event there is a dispute regarding an invoiced amount by the Providing Party, the Parties in dispute shall make every effort to resolve such dispute by mutual agreement. In the event there is no mutually agreed resolution to the dispute, the Parties shall forward the dispute to each Party's City Manager/City Administrator/Mayor for resolution. In the event there is no resolution after review by the Parties' City Manager/City Administrator/Mayor, the Parties shall seek mediation through a mutually agreed mediation service and each Party shall bear its own costs for mediation. If mediation is unsuccessful, either Party may pursue any legal remedy available from a court of competent jurisdiction. Any dispute that has gone to mediation and mediation was unsuccessful in resolving the dispute shall be grounds for either Party to terminate this Agreement for material breach.

5. Termination.

5.1. Termination by Notice. Either Party may terminate its participation in this Agreement by providing the other Parties with sixty (60) days advance written notice of the effective date of such termination. The Party providing such notice shall remain responsible for any costs incurred under this Agreement.

5.2. Termination by Mutual Written Agreement. This Agreement may be terminated in its entirety at any time by a written agreement executed by both of the Parties.

5.3. Termination for Breach. Either Party may terminate its participation in this Agreement for material breach of the terms of this Agreement upon fourteen (14) days advance written notice to the other Party, provided that disputes regarding billing statements shall be handled pursuant to Subsection 4.3 and shall not be deemed a breach of this Agreement except as set forth in Subsection 4.3.

6. Indemnification and Hold Harmless.

6.1. The Providing Party shall defend, indemnify and hold the City of Black Diamond, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Providing Party in performance of this Agreement, except for injuries and damages caused by the sole negligence of Black Diamond.

6.2. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or property caused by or resulting from the concurrent negligence of the Providing Party and the Receiving Party, its officers, officials, employees, and volunteers, the Providing Party liability, including the duty and cost to defend, hereunder shall be only to the extent of the Providing Party negligence. **It is further specifically and expressly understood that the indemnification provided herein constitutes the Providing Party's waiver of immunity under the Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.**

6.3. In the event the acts or omissions of the officials, officers, agents, and/or employees of either Party in connection with or incidental to the performance or non-performance of Offered Services, duties, or obligations under this Agreement are the subject of any liability claims by a third party, both Parties shall each be liable for its proportionate concurrent negligence in any resulting suits, actions, claims, liability, damages, judgments, costs, and expenses and for their own attorneys' fees.

6.4. Nothing contained in this section or this Agreement shall be construed to create a right in any third party to indemnification.

6.5. The provisions of this section shall survive any termination or expiration of this Agreement.

7. Insurance. The Providing Party shall procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Providing Party, its agents, representatives, or employees.

7.1. No Limitation. Providing Party maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Providing Party to the coverage provided by such insurance, or otherwise limit the Requesting Party's recourse to any remedy available at law or in equity.

7.2. Minimum Scope of Insurance. The Providing Party shall obtain insurance of the types described below:

7.2.1. Automobile Liability insurance covering all owned non-owned, hired and leased vehicles. If necessary, the policy shall be endorsed to provide contractual liability coverage.

- 7.2.2.** General Liability insurance shall be written on an occurrence form and shall cover liability arising from premises, completed operations, independent contractors and personal injury and advertising injury.
- 7.2.3.** Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

7.3. Minimum Amounts of Insurance. The Providing Party shall maintain the following insurance limits:

- 7.3.1.** Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$5,000,000 Combined Single Limit per accident.
- 7.3.2.** Commercial General Liability insurance shall be written with limits no less than \$5,000,000 each occurrence, \$10,000,000 general aggregate.

7.4. Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions for Automobile Liability, and General Liability insurance:

- 7.4.1.** The Providing Party's insurance coverage shall be primary insurance as respect to the Requesting Party. Any insurance, self-insurance, or insurance pool coverage maintained by the Requesting Party shall be excess of the Providing Party's insurance and shall not contribute with it.
- 7.4.2.** The Requesting Party will not waive its right to subrogation against the Providing Party. The Providing Party's insurance shall be endorsed to waive the right of subrogation against the Requesting Party, or any self-insurance, or insurance pool coverage maintained by the Requesting Party.
- 7.4.3.** The Providing Party's insurance shall not be cancelled by any party, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the other Party to this Agreement.
- 7.4.4.** If any coverage is written on a "claims made" basis, then a minimum of a three (3) year extended reporting period shall be included with the claims made policy, and proof of this extended reporting period provided to the other Party to this Agreement.

7.5. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A:VII, or as a risk pool, approved by and in good standing with the State of Washington Office of Risk Management.

7.6. Verification of Coverage. The Providing Party shall furnish the other Party to this Agreement with proof of coverage evidencing the insurance requirements of the Providing Service provider before commencement of the Offered Services.

8. Independent Service Provider.

8.1. The Parties intend that an independent contractor relationship is created by this Agreement. In providing Offered Services under this Agreement, the Providing Party is an independent contractor and neither it nor its officers, agents, or employees are

employees of the Requesting Party for any purpose, including responsibility for any federal or state tax, industrial insurance, or Social Security liability. Neither shall the provision of Offered Services under this Agreement give rise to any claim of career service or civil service rights, which may accrue to an employee of the Providing Party under any applicable law, rule, or regulation. Nothing in this Agreement is intended to create an interest in or give a benefit to third persons not signing as a party to this Agreement. As an independent contractor, the Providing Party shall be responsible for the reporting and payment of all applicable local, state, and federal taxes. No agent, employee, or representative of the Providing Party shall be deemed to be an employee, agent, or representative of the Requesting Party for any purpose, and the employees of the Providing Party are not entitled to any of the benefits that the Requesting Party provides for its employees.

8.2. In the performance of the Offered Services herein the Providing Party is an independent contractor with the authority to control and direct the performance of the details of the Offered Services; however, the results of the Offered Services herein must meet the approval of the Requesting Party and shall be subject to the Requesting Party's general rights of inspection and review to secure the satisfactory completion thereof. The Providing Party shall be solely and entirely responsible for its acts and for the acts of its agents, employees, or representatives performed within the authorized scope of its agents, employees, or representatives' duties during the performance of this Agreement.

9. Miscellaneous.

9.1. Notices. Notwithstanding Sub-sections 2.2 and 2.3 herein, notices to be provided pursuant to this Agreement shall be provided in writing to the person and address indicated below. Notices shall be deemed delivered three (3) days after placement of the notice in the U.S. Mail, first class postage pre-paid. Courtesy copies of notices may be provided via email transmission but shall not constitute delivery of written notice as set forth herein.

9.1.1. City of Maple Valley
Community Development Director
22017 SE Wax Road, Suite 200
Maple Valley, WA 98038

9.1.2. City of Black Diamond
Community Development Director
24301 Roberts Drive
PO Box 599
Black Diamond, WA 98010

9.2. Non-Waiver of Breach. The failure of either Party to insist upon strict performance of any of the covenants and agreements contained in this Agreement shall not be construed to be a waiver or relinquishment of those covenants, agreements, or options, and the same shall be and remain in full force and effect.

9.3. Resolution of Disputes and Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. Subject to Sub-section 4.3, if the Parties are unable to settle any dispute, difference, or claim arising from the Parties' performance of this Agreement, the exclusive means of resolving that dispute, difference, or claim shall only be by filing suit exclusively under the venue, rules, and jurisdiction of the King County Superior Court, King County, Washington, unless the Parties agree in writing to an alternative dispute resolution process.

9.4. Assignment. This Agreement is not assignable by either Party, in whole or in part.

9.5. Modification. Except as provided for in Subsection 4.1.1, no waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless made in writing and approved by the legislative body of each city.

9.6. Compliance with Laws. Both Parties agree to comply with all local, federal, and state laws, rules, and regulations that are now effective or in the future become applicable to this Agreement.

9.6.1. Nondiscrimination in Employment. In the performance of this Agreement, neither Party will discriminate against any employee on the grounds of race, religion, creed, color, national origin, sex, marital status, disability, sexual orientation, age, nor other basis prohibited by state or federal law unless based upon a bona fide occupational qualification. Both Parties shall take such action with respect to this Agreement as may be required to ensure full compliance with local, state, and federal laws prohibiting discrimination in employment.

9.6.2. Nondiscrimination in Services. Neither Party will discriminate against any recipient of any Services provided for in this Agreement on the grounds of race, religion, creed, color, national origin, sex, marital status, disability, sexual orientation, age, or other basis prohibited by state or federal law.

9.7. Entire Agreement. The written terms and provisions of this Agreement, together with any exhibits attached hereto, shall supersede all prior communications, negotiations, representations or agreements, either verbal or written, of any officer, employee, or other representative of each party and such statements shall not be effective or be construed as entering into or forming a part of or altering in any manner this Agreement. All of the exhibits are hereby made part of this Agreement. Should any of the language of any exhibits to this Agreement conflict with any language contained in this Agreement, the language of this document shall prevail.

9.8. Severability. If any provision of this Agreement, in whole or in part, is adjudicated to be invalid, such action shall not affect the validity of any provision not so adjudicated.

9.9. Interpretation. The legal presumption that an ambiguous term of this Agreement should be interpreted against the Party who prepared the Agreement shall not apply.

9.10. No Third Party Beneficiaries. This Agreement is between the Parties and is not meant to benefit any third party.

IN WITNESS WHEREOF, the Parties below execute this Agreement, which shall become effective pursuant to the terms of Section 3, herein.

CITY OF BLACK DIAMOND:	CITY OF MAPLE VALLEY:
By: _____ (signature)	By: _____ (signature)
Print Name: <u>Carol Benson</u>	Print Name: <u>David W. Johnston</u>
Its <u>Mayor</u>	Its <u>City Manager</u>
DATE: _____	DATE: _____
ATTESTED BY:	ATTESTED BY:
_____ City Clerk	_____ City Clerk
APPROVED AS TO FORM ONLY:	APPROVED AS TO FORM ONLY:
_____ City Attorney	_____ Patricia Taraday, City Attorney

EXHIBIT A
PROVIDING PARTIES' SERVICE FEES—2016 - 2017

- 1. Maple Valley Service Fees**
 - (a) Building Inspection Services of Building Inspectors-Hourly fee of \$75.00, which includes vehicle and travel costs.**
- 2. Services Fees may be reviewed annually by each Providing Party pursuant to Subsection 4.1.1.**

DRAFT