

City Update

For weeks ending: August 15 and August 22

City Council	Mayor & City Administrator
<p><u>Position 1: Deady</u> 8/19 attended Fire Ad Hoc meeting 8/21 attended Chief for a Day event</p> <p><u>Position 2: Morgan</u> 8/21 attended Chief of a Day event</p> <p><u>Position 3: Edelman</u> 8/14 attended Finance Committee meeting 8/19 attended Fire Ad Hoc meeting 8/21 attended Chief for a Day event</p> <p><u>Position 4: Benson</u> 8/14 attended Finance Committee meeting 8/21 attended Chief for a Day event</p> <p><u>Position 5: Taylor</u> No report submitted</p>	<p><u>Mayor's Activities</u> 8/14 attended Finance Committee meeting 8/19 attended Fire Ad Hoc meeting 8/20 attended Management Team meeting 8/21 attended Chief for a Day event</p> <p><u>City Administrator's Activities</u></p>

Council Commissions, Boards & Committees

- Budget, Finance and Administration Committee. Meeting date: August 14, 2014. Next meeting: August 26, 2014. Meeting time: 4:00 PM. Staff support: May Miller.
- Planning and Community Service Committee. Meeting date: September 9, 2014, 2014. Meeting time: 4:00 pm. Staff support: Aaron Nix.
- Cemetery and Parks Committee. Meeting date: Meeting time: 10:00 AM. Staff support: Seth Boettcher.
- Public Works Committee. Meeting date: _____, 2014. Meeting time: _____. Staff support: Seth Boettcher.
- Public Safety Committee. Meeting date: _____, 2014. Meeting time: _____. Staff support: Chief Kiblinger.

Community Development Activities

- Much activity for the Community Development Department, with significant activity associated with building review and inspections, Special Event processing, Variances and SEPA reviews.
- The Permit Center continues with its' modified hours of 8:30 am – 5:00 pm, Monday, Wednesday and Thursday. The Permit Center is closed on Tuesdays and Fridays.

Planning Commission:

- Further discussion and follow-up on the Public Participation Plan revisions to be forwarded to the City Council.

	2013	2012
Pre-application Conferences Held	2	7
Preliminary Plats Approved (Number of Residential Lots)		
Multi-family units approves		
New Single Family Residential Permits Issued	3	8
New Commercial Square Footage Approved		
Tenant Improvement Permits Issued	1	3
Sign Permits Issued	1	2
Public Hearings Held	1	1

Status of Active Capital Improvement Projects

Springs Project: Administration, Public Works Committee, and Council @ CIP workshop agreed with the consultant's recommendation to tap the artesian spring on the north side of the Green River. Next steps:

- Preliminary design
- Negotiate scope and fee with RH2 ; Met With State Parks to determine requirements and process
- Review scope and fee with funding partners
- Call for funds to cover the next element of work
- Bring contract to the council for approval

Abrams Guard Rail: SEPA process complete; Coordination with Century Link; Project out to bid.

½ Mil Tank Painting: Phase 1 to take tank off line moving forward; Meeting to discuss decision information needed for possible deferral.

Old Sewer Lagoon Decommissioning. Soil samples taken from site where bio solids to be are in. preparing SEPA document. Started Nitrogen application rate for bio-solids application.

Downtown Water Main Project: Considering RFQ for engineer selection. Grant agreement expected in July.

Roberts Drive Reconstruction at Rock Creek Bridge: Legal says that we need to go through an updated consultant selection process.

Lawson Street Sidewalk Project: Project to bid next week, bid opening July 7th, bid award mid July, Notice to proceed early August

SR 169 / North Commercial Storm Pond In design

Morganville Sewer Pump Station Reconstruction The repaired pump station should be reliable till fall. The project will be scheduled for this fall.

Council Chambers Remodel: audience chairs are in.

- Sheet rock / brick wall covering planned for the last week in July and first week of August,
- Carpet In August,
- Council bench: RFP going out next week. Installation in September
- Audio visual: IT is recommending large flat panel with gateway access for presentations
- IF there is budget new council chairs will be purchased.

Summer asphalt patching: Bids are out, contract in July, work in August and or September.

Ginder Creek Trail/Regional Pond: Study completed by Landau Associates. Reviewed by the Parks/Cemetery Committee at their June 19th meeting.

General Administrative Activities

- Pet licenses issued: 1 ; 41 year-to-date; website updates 11 ; 264 year-to-date; passports processed 19 ; 575 year-to-date; business licenses issued: 3; 372 year-to-date; Lake Sawyer parking permits issued: 1 ; 13 .
- Received submittals from _____ for _____ services.
- Other:

Events on the Horizon

- See City calendar at <http://www.ci.blackdiamond.wa.us/calendar.html>
- See Maple Valley Black Diamond Chamber of Commerce calendar at <http://www.maplevalleychamber.org/schedule/calendar/maple-valley-featured-events>
- See Enumclaw School District calendar at: www.enumclaw.wednet.edu
- See Black Diamond Historical Society calendar at <http://www.blackdiamondmuseum.org/calendar.htm>
- See Black Diamond Community Center calendar at <http://www.blackdiamondcc.org/community/community.html>

Adopted Council 2013 Priorities

W2 – Reservoir Painting & Maintenance

10-year plan for asbestos pipe replacement

D2 – North Commercial & State Route 169 Stormwater Pond Design

P2 – Ginder Creek Trail Restoration

F1 & F2 – Fire Engine Replacement

T6 – Rock Creek Bridge

L3 – Police Radio Replacement



CITY OF BLACK DIAMOND
September 4, 2014 Regular Business Meeting Agenda
25510 Lawson St., Black Diamond, Washington

7:00 P.M. – CALL TO ORDER, FLAG SALUTE, ROLL CALL

PUBLIC COMMENTS: Persons wishing to address the City Council regarding items of new business are encouraged to do so at this time. When recognized by the Mayor, please come to the podium and clearly state your name and address. Please limit your comments to 3 minutes. If you desire a formal agenda placement, please contact the City Clerk at 360-886-5700. Thank you for attending.

PUBLIC HEARINGS: None

APPOINTMENTS, PRESENTATIONS, ANNOUNCEMENTS:

Proclamations:

National Recovery Month

Constitution Week, September 17-23

UNFINISHED BUSINESS: None

NEW BUSINESS:

1) AB14-082 – Resolution Regarding Tough Mudder Special Event Permit

Mr. Nix

DEPARTMENT REPORTS: None

MAYOR'S REPORT:

COUNCIL REPORTS:

A. Council Standing Committees and Regional Committees

- Councilmember Benson - Budget, Finance, Administration Committee; South County Area Transportation Board SCATBd); South East Area Transportation Solutions (SEATS) Coalition; Mental Illness and Drug Dependency Oversight Committee
- Councilmember Edelman - Planning and Community Service Committee; Public Issues Committee (PIC)
- Councilmember Dedy - Cemetery and Parks Committee; Growth Management Planning Council (GMPC)
- Councilmember Taylor, Chair - Public Works Committee; Public Safety Committee
- Councilmember Morgan - Water Resource Inventory Area Committee (WRIA 9)

ATTORNEY REPORT:

PUBLIC COMMENTS:

CONSENT AGENDA:

- 2) **Claim Checks** – September 4, 2014, No. 41310 through No. 41349 in the amount of \$75,553.47
- 3) **Minutes** – Work Session/Town Hall Minutes of July 10, 2014 and August 4, 2014 and Council Minutes of August 21, 2014

EXECUTIVE SESSION:

ADJOURNMENT:

Office of the Mayor
Black Diamond, Washington



PROCLAMATION

- WHEREAS,** behavioral health is an essential part of health and one's overall wellness; and
- WHEREAS,** prevention of mental and/or substance use disorders works, treatment is effective, and people recover in our area and around the nation; and
- WHEREAS,** preventing and overcoming mental and/or substance use disorders is essential to achieving healthy lifestyle, both physically and emotionally; and
- WHEREAS,** we must encourage relatives and friends of people with mental and/or substance use disorders to implement preventive measures, recognize the signs of a problem and guide those in need to appropriate treatment and recovery support services; and
- WHEREAS,** in 2012, 2.5 million people aged 12 or older received specialty treatment for a substance use disorder and more than 34.1 million adults aged 18 or older received services for mental health problems, according to the *2012 National Survey on Drug Use and Health*. Given the serious nature of this public health problem, we must continue to reach the millions more who need help; and
- WHEREAS,** On its 25th anniversary, the Recovery Month observance continues to work to improve the lives of those affected by mental and/or substance use disorders by raising awareness of these diseases and educating communities about the prevention, treatment, and recovery resources that are available; and
- WHEREAS,** to help more people achieve long-term recovery, the U.S. Department of Health and Human Services (HHS), the Substance Abuse and Mental Health Services Administration (SAMHSA), the White House Office of National Drug Control Policy (ONDCP), and local human service agencies invite all residents of Black Diamond, Washington to participate in National Recovery Month.

NOW, THEREFORE, I, Dave Gordon, Mayor of the City of Black Diamond, on behalf of the Black Diamond City Council, call upon Black Diamond residents to observe the month of September with appropriate programs, activities, and ceremonies supporting this year's Recovery Month and do hereby proclaim in the City of Black Diamond, the month of September 2014 as a month to recognize

NATIONAL RECOVERY MONTH

Dave Gordon, Mayor

Office of the Mayor
Black Diamond, Washington



PROCLAMATION

WHEREAS, the Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS, September 17, 2014, marks the two hundred twenty-seventh anniversary of the drafting of the Constitution of the United States of America by the Constitution Convention; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and the patriotic celebrations which will commemorate the occasion; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;

NOW, THEREFORE, I, Dave Gordon, by the virtue of the authority vested in me as Mayor of the City of Black Diamond, Washington do hereby proclaim the week of September 17 through 23 as

CONSTITUTION WEEK

and urge all citizens to study the Constitution, and effect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

Dave Gordon, Mayor

CITY COUNCIL AGENDA BILL

City of Black Diamond
Post Office Box 599
Black Diamond, WA 98010

ITEM INFORMATION		
SUBJECT: AB14-082 Resolution No. 14-971 authorizing the Mayor and City Council to approve the "Tough Mudder" Special Event, slated for September 28th and 29th, 2014. Cost Impact (see also Fiscal Note): Estimated Fund Source: Paid to the City by Tough Mudder LLC for full cost recovery of City-sponsored support activities Timeline: September 27 and 28th	Agenda Date: September 4, 2014 AB14-082	
	Mayor - Dave Gordon	
	Public Works – Seth Boettcher	
	City Attorney - Carol Morris	
	City Clerk – Brenda L. Martinez	
	Court Administrator – Stephanie Metcalf	
	Finance – May Miller	
	MDRT/Ec. Dev – Andy Williamson	
	CD/NR – Aaron Nix	X
	Police – Chief Kiblinger	
Agenda Placement: <input checked="" type="checkbox"/> Mayor <input type="checkbox"/> Two Councilmembers <input type="checkbox"/> Committee Chair <input type="checkbox"/> City Administrator		
Attachments: Resolution No. 14-971 and Staff Letter Dated August 12, 2014		
SUMMARY STATEMENT: <p>The Tough Mudder event is a 10-12 mile foot race with military obstacles planned to take place on lands owned by Palmer Coking Coal and a portion of the Lake Sawyer Regional Park. This will be the third Tough Mudder event to occur in the Pacific NW and event organizers are expecting a large turnout (up to 9,400 participants and 3,290 spectators and 300 volunteers). Since this is a two-day event, City Council approval of a special event permit is required (BDMC 2.59.040).</p> <p>City staff reviewed the proposal and made initial comments/conditions for the upcoming event. At the time of the agenda bill writing, Staff had not received materials back from the applicant as it pertained to these comments/conditions. Staff does believe that we will receive materials from the applicant prior to the September 4th, 2014 Council meeting and will forward them onto the Council once they are received.</p> <p>BDMC 2.59.080 lists reasons for which a Special Event Permit could be denied. Based on the supplied materials by the Applicant, Staff did not find that any of these reasons could result in a need to deny the permit. Therefore, Staff is recommending approval of the special events permit, with the conditions/comments noted on the attached letter and whatever additional items that the Council deems appropriate.</p> <p>FISCAL NOTE (Finance Department): All City supplied services for this event will be reimbursed to the City based on the current rates for services provided. Additionally if Tough Mudder sells any merchandise during the event and charges sales tax, they remit this Sales Tax to the State and the State splits the tax into a state share, a King County Share and a city share. The city share is \$8.60 from each \$100 of sales tax charged.</p>		
COUNCIL COMMITTEE REVIEW AND RECOMMENDATION: N/A		

RECOMMENDED ACTION: **MOTION** to adopt Resolution No. 14-971, approving the Tough Mudder Special Event permit SEP14-0008.

RECORD OF COUNCIL ACTION

<i>Meeting Date</i>	<i>Action</i>	<i>Vote</i>
September 4, 2014		

RESOLUTION NO. 14-971

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BLACK DIAMOND, KING COUNTY, WASHINGTON
AUTHORIZING THE CITY COUNCIL TO APPROVE THE
TOUGH MUDDER SPECIAL EVENT SEP14-0008**

WHEREAS, Tough Mudder LLC has proposed a two-day athletic event to occur on private property and a portion of Lake Sawyer Regional Park within the city limits on September 27th and 28th, 2014; and

WHEREAS, Black Diamond Municipal Code 2.59.040(B) requires the City Council to approve any special event that exceeds one day in duration; and

WHEREAS, City staff has reviewed the proposed activity and recommends it be approved, subject to the comments/conditions as outlined in the Staff letter to the applicant dated August 12, 2014;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Mayor is hereby authorized to execute the approval of Special Event Permit #SEP14-0008 for the Tough Mudder two-day event to be held on September 27th and 28th, 2014.

PASSED BY THE CITY COUNCIL OF THE CITY OF BLACK DIAMOND, WASHINGTON, AT A REGULAR MEETING THEREOF, THIS 4TH DAY OF SEPTEMBER, 2014.

CITY OF BLACK DIAMOND:

Dave Gordon, Mayor

Attest:

Brenda L. Martinez, City Clerk



CITY OF BLACK DIAMOND

Physical Address: 24301 Roberts Drive
Mailing Address: PO Box 599
Black Diamond, WA 98010

Phone: (360) 886-5700
Fax: (360) 886-2592
www.ci.blackdiamond.wa.us

August 12, 2014

Kelley Kantarian
Operations Manager / Tough Mudder LLC
15 Metrotech Center, 7th Floor
Brooklyn, NY 11201

Dear Ms. Kantarian:

The City of Black Diamond is in receipt of your special event application for the 2014 'Tough Mudder Seattle,' challenge run to be held on September 27th & 28th, 2014. The City has assigned a permit application number of SEP14-0008 for this event.

Upon initial review of the permit application by City Staff, please find below a list of department comments/ conditions for this event:

Critical Areas, Community Development Director, Aaron Nix, 360-886-5700, ext. 5720

1. Use of amplified audio equipment shall only occur between the hours of 7am and 7pm.
2. No trees are slated to be removed by these activities. Tree removal is prohibited without a permit. Please try to limit the amount of vegetation removal.
3. A weed whacker will be utilized in order to define the trail path, as well as photo documentation of before and after the event. This photo documentation will also include other vegetated areas throughout the course.
4. If any portion of the course may infringe on sensitive areas or their buffers, a sensitive areas permit will be required. Alternatively, the course may be re-routed to avoid sensitive areas. Please contact City Staff to assist you with any questions.
5. All off-limits areas of the property shall be marked with signage or barriers. Additionally, maps of the site that are distributed to participants and spectators should indicate off-limit areas.
6. Two weeks prior to the event, Tough Mudder shall provide written notice to residential property owners within 300 feet of the site detailing who, what, when and where of the activities that will transpire in regard to the event.
7. A Tough Mudder staff person must be posted at Ravensdale Creek crossing during the event. The trail must be marked and signed so that people do not leave the trail and leave trash in this vicinity.
8. Spill kits must be on site to protect a very shallow groundwater table, as it appears that gasoline and other chemicals will be stored onsite for the event and any issues associated with motor vehicles that will utilize this area for parking for the event.

Building Department, Building Official Robert Meyers, 360-886-5700, ext. 5719

1. Provide information about the location, number of standard restroom units, and number of accessible restroom units and hand washing stations.
2. Provide information about stands/tents and other structures such as type, location on property and set up information.

Public Works Conditions, Director Seth Boettcher, 360-886-5700, ext. 5711

1. If it is desired that the grass be mowed, Tough Mudder shall pay overtime for a Utility worker to mow the grass after hours.
2. There is no apparent trail from water station 2 north into the City Park? Tough Mudder may use existing trails but may not construct new trails in the park. Re-route the trail in this area to use existing trails. If there is an existing trail that has been missed in the site review, please coordinate with Seth Boettcher for a site visit to identify the connecting route into the City Park.
3. The traffic control plan must include no parking signs along the state route. On the top of page 3 of the traffic signal plan, it appears that the arrow is the wrong way for premium pass parking.
4. Please submit the traffic control plan to WSDOT for their information or approval, as needed. There is no re-routing of traffic, only event directives. Do not use a white background as the Manual for Uniform Traffic Control Devices (MUTCD) reserves white background for only regulatory signs. The city recommends a blue background with white letters (tourist information).

Fire Conditions, Fire Marshal Robert Young, 253-735-0284

1. Traffic and back up of vehicles must not hinder fire department access. A 20 foot dedicated access must be maintained into the site at all times.
2. An additional engine and crew will be required to be paid for by Tough Mudder to provide for protection of the community during this event, to avoid traffic delays and provide additional event required service demands.
3. Tents:
 - a. Inspections of all tents, cooking and equipment fueling areas will be required.
 - b. All tents/membrane structures with 3 sides or more must have EXIT signs posted and have exits meeting the requirements of the IFC.
 - c. NO SMOKING signs must be posted in all tents/membrane structures.
 - d. No cooking or open flames will be allowed in any Tent or Membrane structure that the public can enter.
4. Mobile cooking facilities must meet IFC requirements for fire suppression systems and the proper portable fire extinguishers must be present (Class K extinguishers will be needed for cooking areas besides the normally required ABC fire extinguishers). A min of a 2A 10BC fire extinguisher will be required to be located within 75 foot travel distance of all the main camp area (tents/membrane structures). These extinguishers must be visible and accessible at all times.
5. Event Staff (crowd management) will be required as per Chapter 4 of the IFC for public events. Numbers of event staff will need to meet the numbers required by the IFC, training of these members must be adequate for the purpose they will be serving, and have the ability to summon emergency aid if needed during the event.
6. The Command Post location must be clearly identified to allow for rapid access by the fire department in the event of an emergency.

7. Open flames of any kind (other than for cooking in approved cooking appliances) will not be allowed without specific permitting by the fire department. This includes any props, lighting or "camp fires".
8. Site inspections prior to opening this event will be required and need to be coordinated with Event Staff.

Police Conditions, Chief Jamey Kiblinger, 253-631-1012

Staffing for this event will include the following traffic control details:

1. Highway 169 entrance (2) - 1 Egress only
2. Lake Sawyer Rd. entrance (2) - 1 Egress only
3. Lake Sawyer Rd. and Roberts DR. (2)- 1 Egress only
4. Floating/relief car (supervisor) (1)
5. Lake Sawyer Rd/Roberts DR (1)

Egress only hours will begin at 11am on Saturday and 12 (noon) on Sunday. Saturday hours are from 0600-1800 (6am to 6pm) and Sunday hours are 0700-1600 (7am to 4pm).

Saturday:

1. Highway 169 entrance: 1 officer from 6am to 6pm and one officer from 11am to 6pm = 17 total hours
2. Lake Sawyer Rd. entrance: 1 officer from 6am to 6pm and one officer from 11am to 6pm = 17 total hours
3. SR 169 and Roberts DR.: 1 officer from 6am to 6pm and one officer from 11am to 6pm = 17 total hours
4. Floating/relief car (supervisor): one from 6am to 6pm = 12 hours
5. Lake Sawyer Rd/Roberts DR : 1 officer from 6am to 6pm = 12 hours

75 total hours on Saturday x \$75.00 per hour = \$5,625.00

Sunday:

1. Highway 169 entrance: 1 officer from 7am to 4pm and one officer from 12pm to 4pm = 13 total hours
2. Lake Sawyer Rd. entrance: 1 officer from 7am to 4pm and one officer from 12pm to 4pm = 13 total hours
3. SR 169 and Roberts DR.: 1 officer from 7am to 4pm and one officer from 12pm to 4pm = 13 total hours
4. Floating/relief car (supervisor): one from 7am to 4pm = 9 hours
5. Lake Sawyer Rd/Roberts DR : 1 officer from 7am to 4pm = 9 hours

57 total hours on Sunday x \$75.00 per hour is \$4,275.00

Total reimbursable cost = \$9,900.00

Parks Conditions, Director Seth Boettcher, 360-886-5700, ext. 5711

1. Place a sign at the Lake Sawyer Regional Park Parking lot (South of 312th Street on Lake Sawyer Road) alerting park patrons that there is a major adventure challenge course event in progress.

2. Empty City garbage cans as needed during the event. At the end of the event, collect all trash in the park, empty City garbage cans and remove all signs, flagging and course directional materials.

General Conditions:

1. Please be aware that the City of Black Diamond will assess time and materials charges to this event, over and above the cost of the application fee. At the conclusion of the event, the city will invoice Tough Mudder Inc. for these fees. Attached above is a list of fees/costs associated with last year's special event. Please review these fees/costs with the understanding that the invoice you receive at the conclusion of the event may be more or less than what is identified in the attachment;
2. Please contact the City of Black Diamond Police Department and Mountain View Fire and Rescue to discuss and/or contract separately with each organization regarding availability of manpower and material for this event. Any agreement reached between these organizations and Tough Mudder Inc. will become a part of the issued permit. Contact information is as follows:
 - a. Black Diamond Police Department: Chief Jamey Kiblinger, 253.631.1012, jkiblinger@ci.blackdiamond.wa.us
 - b. Mountain View Fire and Rescue: Assistant Chief Robert Young, 253.735.0284, pkramlich@kcfd44.org.

Approval of this event is ultimately the City Council's decision and this Special Event permit application will be presented to them at their September 4, 2014 Council meeting. The lists of conditions/comments are Staff's recommendations that will forward onto the City Council for their review at that meeting. In the meantime, once you've had the opportunity to review Staff's questions and potential conditions, it would be helpful if you could provide us with any comment to these prior to August 27, 2014, as this is the date in which we are required to have materials forwarded onto the full City Council for their review and approval for the September 4th meeting.

We appreciate your attention to this matter and look forward to hearing back from you shortly.

Regards,

Aaron C. Nix, MPA

Aaron C. Nix, MPA
City of Black Diamond
Community Development Director
24301 Roberts Drive
Black Diamond, WA 98010
Phone - 360.886.5700 Ext. 5720
Email - anix@ci.blackdiamond.wa.us