

**CITY OF BLACK DIAMOND
CITY COUNCIL
SPECIAL MEETING MINUTES**

January 29, 2013

Council Chamber, 25510 Lawson Street, Black Diamond, Washington

CALL TO ORDER, FLAG SALUTE:

Mayor Olness called the special meeting to order at 5:01 p.m.

ROLL CALL:

PRESENT: Councilmembers Goodwin, Benson and Taylor.

ABSENT: Councilmembers Deady and May (Excused).

Staff present were: Mayene Miller, Finance Director; Jamey Kiblinger, Police Chief; Andrew Williamson, Executive Director of Engineering Services/Ec Dev; Steve Pilcher, Executive Director of Community Development; Chris Bacha, City Attorney and Brenda L. Martinez, Assistant City Admin/City Clerk.

Mayor Olness introduced Mark Hoppen the candidate for the Contract City Administrator position.

Mr. Hoppen gave background information about himself which included 15 years as City Administrator for Gig Harbor and working for the Snohomish County Health Department. He noted being a long time Gig Harbor resident and lived in Cedar Downs in Maple Valley in the 90's. He enjoys working for the Prothman Company as it is diverse and enjoys working in communities.

NEW BUSINESS:

Resolution No. 13-852, authorizing the Mayor to enter into an agreement with the Prothman Company for providing the services of a City Administrator for the City

Mayor Olness reported that during the 2013 budget adoption funds were appropriated for a City Administrator as a contract position for four days per week. In 2012, the City used the Prothman Company to provide Interim City Administrator Services to the City. The City was happy with the services they provided so the Mayor contacted Greg Prothman about providing the City with a City Administrator for the year 2013. The Prothman Company is willing and able to provide the City with this service.

A **motion** was made by Councilmember Benson and **seconded** by Councilmember Taylor to adopt Resolution No. 13-852, authorizing the Mayor to enter into an agreement with the Prothman Company for providing the services of a City Administrator for the City. Motion **passed** (4-0, Deady proxy vote).

Ordinance No. 13-995, confirming the appointment of the contract City Administrator

Mayor Olness reported this is the final step for the contract City Administrator provided by the Prothman Company.


A **motion** was made by Councilmember Taylor and **seconded** by Councilmember Benson to adopt Ordinance No. 13-995, confirming the appointment of the contract City Administrator. Motion **passed** (4-0, Deady proxy vote).

Mayor Olness announced the Council Retreat will be Friday, March 8th.

ADJOURNMENT:

A **motion** was made by Councilmember Benson and **seconded** by Councilmember Taylor to adjourn the meeting. Motion **passed** with all voting in favor (3-0).

ATTEST:



Rebecca Olness, Mayor



Rachel Pitzel, Deputy City Clerk