



CITY OF BLACK DIAMOND
October 14, 2010 Workstudy Agenda
25510 Lawson St., Black Diamond, Washington

Workstudies are meetings for Council to review upcoming and pertinent business of the City. Public testimony is only accepted at the discretion of the Council.

4:00 P.M. – CALL TO ORDER, ROLL CALL

- 1.) 2011 Proposed General Fund Expenditures - Ms. Miller
- 2.) Adjournment

City of Black Diamond



Council Workshop

General Fund Expenditures

2011 Preliminary Budget



Labor Day 2010

October 14, 2010

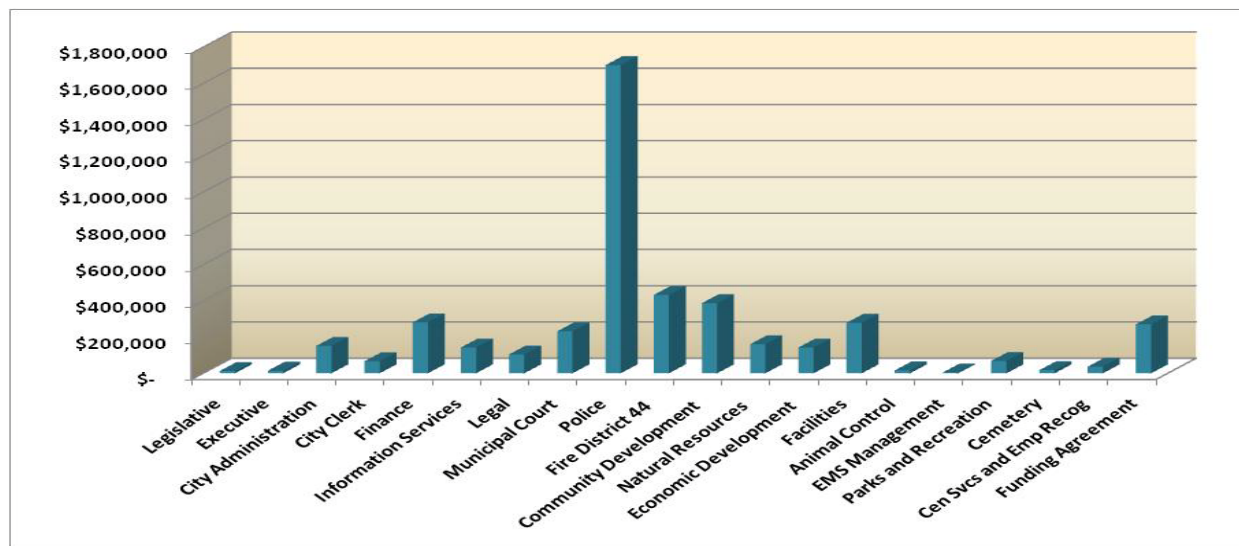
2011 General Fund Expenditures

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2011 General Fund Expenditure Summary

	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 Budget Change	10-11 % Budget Change
Legislative (City Council)	12,827	11,098	12,592	5,972	12,603	11	0.1%
Executive (Mayor)	14,832	13,311	14,434	10,064	14,330	(104)	-0.7%
City Administration	380,402	345,607	255,382	109,955	150,727	(104,655)	-41.0%
City Clerk	81,598	75,607	71,765	47,995	66,074	(5,691)	-7.9%
Finance	288,075	272,118	262,330	193,165	280,513	18,183	6.9%
Information Services	143,294	132,528	136,169	97,455	142,130	5,961	4.4%
Legal	109,272	101,738	100,600	75,550	104,000	3,400	3.4%
Municipal Court	301,436	286,444	231,395	151,187	231,675	280	0.1%
Police	1,754,200	1,655,518	1,507,673	1,135,798	1,700,275	192,602	12.8%
Fire District 44	459,540	411,597	461,240	205,540	432,110	(29,130)	-6.3%
Community Development	459,343	427,680	406,280	275,592	386,927	(19,353)	-4.8%
Natural Resources	163,885	163,277	160,139	123,181	160,437	298	0.2%
Economic Development	149,317	137,668	137,365	98,605	142,111	4,746	3.5%
Facilities (includes YB Maint)	253,336	253,302	276,613	186,523	278,580	1,967	0.7%
Animal Control	-	-	-	-	16,025	16,025	100.0%
EMS Management	-	-	-	-	5,000	5,000	100.0%
Parks and Recreation	54,553	58,901	60,311	47,414	68,125	7,814	13.0%
Cemetery	15,800	14,504	15,123	11,206	17,425	2,302	15.2%
Central Services & Emp Recognition Total	30,482	29,676	31,879	87,096	36,474	4,595	14.4%
General Fund Operating Subtotal	4,672,192	4,390,573	4,141,290	2,862,298	4,245,541	104,251	2.5%
Funding Agreement	1,348,797	1,079,410	885,110	505,593	270,000	(615,110)	-69.5%
Total General Fund	6,020,989	5,469,984	5,026,400	3,367,891	4,515,541	(510,859)	-10.2%



2011 Employee Allocations by Funding Source							
Positions	Full Time Equivalent (FTE)	Funding Agreement	General Fund	Street Fund	Water Fund	Sewer Fund	Storm water Fund
Municipal Court							
Court Administrator	1.00		1.00				
Court Clerk	0.75		0.75				
Total Court	1.75		1.75				
Administration							
City Administrator	Frozen						
City Clerk/Asst City Administrator	1.00	1.00					
Admin Assistant 1	1.00		0.10		0.3	0.3	0.3
Total Administration	2.00	1.00	0.1		0.3	0.3	0.3
City Clerk							
Deputy City Clerk	1.00		0.60	0.04	0.12	0.12	0.12
Total City Clerk	1.00		0.6	0.0	0.1	0.1	0.1
Finance Department							
Finance Director	1.00	1.00					
Deputy Finance Director	1.00	1.00					
Senior Accountant	0.75		0.45	0.03	0.09	0.09	0.09
Total Finance	2.75	2.00	0.45	0.03	0.09	0.09	0.09
Information Services							
Information Services Manager	1.00	1.00					
Total Information Services	1.00	1.00					
Police Department							
Police Chief	1.00		1.00				
Police Commander	Frozen						
Sergeant	2.00		2.00				
Police Officer (1 vacant holding)	8.00		8.00				
Police Records Coordinator	1.00		1.00				
Police Clerk	0.63		0.63				
Total Police Department	12.63		12.63				
Community Development							
Community Development Dir	1.00	1.00					
Code Enforcement/Bldg Inspector	0.50	0.30	0.20				
MPD Associate Planner	1.00	1.00					
Permit Technician Supervisor	1.00	1.00					
Total Community Development	3.50	3.30	0.20				
Economic Development							
Econ Development Director	1.00	1.00					
Total Economic Development	1.00	1.00					
Facilities Department							
Facilities Equipment Coordinator	1.00	1.00					
Total Facilities	1.00	1.00					
Stewardship							
Stewardship Director	1.00	1.00					
Total Stewardship	1.00	1.00					
Public Works							
Public Works Director	1.00		0.10	0.15	0.25	0.25	0.25
Utilities Supervisor	1.00		0.10	0.15	0.25	0.25	0.25
Admin Assistant 3	1.00			0.25	0.25	0.25	0.25
Utility Worker	1.00		0.10	0.15	0.25	0.25	0.25
Utilities Operator	1.00		0.10	0.15	0.25	0.25	0.25
Seasonal Help for Parks	0.42		0.04	0.06	0.10	0.10	0.10
Funding - Utilities		2.00	-0.10	-0.40	-0.50	-0.50	-0.50
Total Public Works	5.42	2.00	0.34	0.51	0.85	0.85	0.85
Grand Total Budget Positions	33.05	12.30	16.07	0.58	1.36	1.36	1.36



City of Black Diamond Preliminary Budget 2011

Legislative Department

This section of the General Fund operating budget provides funding for the legislative branch of the City government. The department consists of five Councilmembers who are elected to serve four-year terms at large, and represent all Black Diamond residents.

The City Council accomplishes City business during regular meetings and workstudies each month. Councilmembers also serve on Council Committees which meet on an as-needed basis. Council duties include approving the annual budget, authorizing inter-local agreements and contracts and deliberating on and passing ordinances and resolutions to set City policies. Four Councilmembers receive a stipend of \$160 per month, with the Mayor Pro Tem receiving \$200 per month.

Legislative	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 Budget Change	10-11 % Budget Change
Councilmember Wages	10,100	10,080	10,080	5,040	10,080	-	0.0%
Wage Associated Benefits	877	806	812	409	823	11	1.4%
Lodging, Meals and Mileage	600	52	600	279	600	-	0.0%
Training and Workshops	1,000	160	1,000	150	1,000	-	0.0%
Communications and Miscellaneous	250	-	100	94	100	-	0.0%
Total Legislative	12,827	11,098	12,592	5,972	12,603	11	0.1%



City of Black Diamond Preliminary Budget 2011

Executive Department

This General Fund contains the Mayor's budget. The Mayor is the Chief Executive Officer of Black Diamond and is directly elected by popular vote by the citizens of Black Diamond for a four-year term. Mayoral duties include overseeing City administration, presiding over all meetings of the Council, signing and enforcing all ordinances, appointing and removing appointed officials, signing contracts entered into by the City, and representing the City in meetings and events held outside of Black Diamond.

The Mayor is paid a stipend of \$1,000 per month. Other costs associated with the Mayor include communications, travel, training and other miscellaneous expenses.

Executive	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 Budget Change	10-11 % Budget Change
Mayor Wages	12,000	12,000	12,000	9,000	12,000	-	0.0%
Wage Associated Benefits	1,022	970	974	726	980	6	0.6%
Lodging, Meals & Mileage	510	140	510	-	500	(10)	-2.0%
Training & Workshop & Dues	750	150	750	285	700	(50)	-6.7%
Misc Off. Supplies & Communication	550	51	200	53	150	(50)	-25.0%
Executive Total	14,832	13,311	14,434	10,064	14,330	(104)	-0.7%



City of Black Diamond Preliminary Budget 2011

City Administration

Administration is part of the General Fund operating budget and provides funding for the overall management of the City of Black Diamond. This budget holds salary and benefits for the Assistant City Administrator, a position funded 100% through the Funding Agreement. The City Administrator position is frozen in the 2011 budget, resulting in the salary and benefit reduction.

Administration	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 Budget Change	10-11 % Budget Change
City Administration Wages	308,330	266,957	201,833	80,712	113,400	(88,433)	-43.8%
Furlough (09-10 day, 10-13 day, 11- 5 day)	(3,241)	-	(10,818)	-	(2,375)	8,443	-78.0%
Wage Associated Benefits	61,954	72,347	54,434	25,054	32,507	(21,927)	-40.3%
Office and Operating Supplies	650	705	300	24	100	(200)	-66.7%
Professional Services & Legislative	500			1,500		-	
Telephone and Postage	2,000	54	100	6	100	-	0.0%
Lodging, Meals & Mileage	2,000	1,031	1,800	-	600	(1,200)	-66.7%
Training and Memberships	5,512	1,969	5,100	-	3,500	(1,600)	-31.4%
Insurance	2,447	2,533	2,533	2,659	2,845	312	12.3%
Miscellaneous	250	10	100	-	50	(50)	-50.0%
City Administration Total	380,402	345,607	255,382	109,955	150,727	(104,655)	-41.0%

Position:

1.0 Assistant City Administrator



City of Black Diamond Preliminary Budget 2011

City Clerk Department

The City Clerk Department is responsible for managing the City's official records, including retention, archival and destruction, and processing all requests for public records; oversight of Council meetings, including agenda development and transcribing the official minutes; providing legal notices to the public regarding City business; coordinating elections; maintaining personnel files, interpretation of personnel policies and procedures, supporting the recruiting process and also maintaining and developing the City's website.

This department includes the Deputy City Clerk. The Deputy City Clerk is allocated 60% to the General Fund and 40% to Public Works funds. Also reflected in this budget are expenses for voter costs, code updates, advertising and other Clerk related expenditures. Budget for office supplies and training for the Assistant City Administrator is in this section of the budget also, although the salaries and benefits for that position are found in the Administration budget.

City Clerk	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 Budget Change	10-11 % Budget Change
City Clerk Wages	38,782	37,351	33,972	24,181	36,192	2,220	6.5%
Furlough (09-10 day, 10-13 day, 11- 5 day)	(1,633)	-	(1,930)	-	(801)	1,129	-58.5%
Wage Associated Benefits	19,487	18,814	16,106	11,743	16,041	(65)	-0.4%
Elections Costs	500	-	6,000	172	-	(6,000)	-100.0%
Voter Registration Costs	9,700	5,724	6,000	5,389	4,000	(2,000)	-33.3%
Office Supplies	2,000	361	500	60	250	(250)	-50.0%
Code Update	6,500	6,118	5,000	4,837	5,500	500	10.0%
Lodging, Meals & Mileage	2,000	63	1,800	-	1,800	-	0.0%
Workshops/training	1,186	971	1,100	125	1,100	-	0.0%
Advertising	2,200	2,090	2,500	660	1,000	(1,500)	-60.0%
Insurance	376	317	317	554	592	275	86.8%
Misc, Memberships and Records	500	3,798	400	275	400	-	0.0%
City Clerk Total	81,598	75,607	71,765	47,995	66,074	(5,691)	-7.9%

Positions:

1.0 Deputy City Clerk (60% to General Fund)

1.0



City of Black Diamond Preliminary Budget 2011

Finance Department

The Finance Department is responsible for safeguarding the City's assets by insuring maximum utilization of revenues, providing financial support to City departments and recording and reporting accurate and timely financial information to the State, elected officials and to the citizens of Black Diamond.

This Department provides the services of financial planning and reporting, accounting, accounts receivable, accounts payable, payroll processing, cost accounting, business licensing, utility tax collections, cash and investment management and debt service. Finance prepares the Annual Budget, the Comprehensive Annual Financial Report, Capital Improvement Program, reports and monthly financial updates.

This department has a Finance Director and a Deputy Finance Director funded 100% by the YarrowBay funding agreement and a part time (75%) Senior Accountant position. The ¾ time position is allocated 60% to the General Fund and 40% to Public Works funds. The increase of \$5,450 is for the General Fund portion of the State Audit costs which occur every other year.

Finance	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 Budget Change	10-11 % Budget Change
Finance Department Wages	231,746	215,648	218,664	156,639	224,532	5,868	2.7%
Furlough (09-10 day, 10-13 day, 11- 5 day)	(9,483)	-	(12,039)	-	(4,681)	7,358	-61.1%
Wage Associated Benefits	49,759	44,625	47,198	30,083	46,160	(1,038)	-2.2%
Office Supplies	2,500	225	700	411	600	(100)	-14.3%
State Auditor and Tax Audit Svcs	6,450	7,122	2,600	1,976	8,050	5,450	209.6%
Telephone and Postage	300	188	100	-	-	(100)	-100.0%
Lodging, Meals & Mileage	1,200	1,401	1,200	651	1,000	(200)	-16.7%
Workshops and Training	2,320	1,267	2,000	470	1,500	(500)	-25.0%
Insurance	2,383	1,267	1,267	2,759	2,952	1,685	133.0%
Memberships and Miscellaneous	900	375	640	175	400	(240)	-37.5%
Finance Department Total	288,075	272,118	262,330	193,165	280,513	18,183	6.9%

Positions:

- 1.0 Finance Director
- 1.0 Deputy Finance Director
- .75 Senior Accountant (60% to General Fund)
- 2.75



City of Black Diamond Preliminary Budget 2011

Information Services

The City of Black Diamond's Information Services Department is responsible for the procurement, administration and maintenance of the informational and telephone systems used by all of the City's departments. This department has one full-time regular employee funded 100% through the YarrowBay Funding Agreement.

Information Services	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 Budget Change	10-11 % Budget Change
Info Services Salary	99,036	95,525	100,800	71,023	100,800	-	
Furlough (09-10 day, 10-13 day, 11- 5 day)	(4,252)	-	(5,725)	-	(2,231)	3,494	-61.0%
Wage Associated Benefits	34,979	33,301	32,794	23,993	32,895	101	0.3%
Office Supplies and Minor Equipment	1,250	113	550	526	550	-	
Professional Services	7,000	1,298	3,000	230	5,000	2,000	66.7%
Telephone and Postage	-	43	400	-	400	-	
Lodging, Meals and Mileage	1,600	-	800	-	600	(200)	-25.0%
Training	1,844	1,298	1,850	-	2,000	150	8.1%
Insurance	1,087	950	950	1,394	1,491	541	56.9%
Repairs and Maintenance	500	-	500	288	500	-	
Memberships	250	-	250	-	125	(125)	-50.0%
Information Services Total	143,294	132,528	136,169	97,455	142,130	5,961	4.4%

Position:

1.0 Information Services Manager



City of Black Diamond Preliminary Budget 2011

Legal Department

The Legal Department represents the office of the City Attorney. The General Fund portion of the budget of the City Attorney generally includes providing civil legal service, preparing and review of ordinances and other legal documents to which the City is a party, maintaining up-to-date legal research materials including pending and adopted state legislation with municipal impact and personnel matters. A percentage of legal costs are shared with the Street and Utility Fund budgets. Kenyon Disend PLLC is currently contracted to provide legal counsel for the City. Chris Bacha serves as the City Attorney.

The City Attorney also provides Black Diamond with representation on a myriad of issues, including but not limited to providing legal analysis on civil issues, property acquisitions, land use issues and comprehensive plan issues. These legal costs are included in other funds, capital projects or MPD budgets.

Legal	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 Budget Change	10-11 % Budget Change
Legal Services-General	50,000	42,432	45,600	39,490	49,500	3,900	8.6%
Legal Services - Employment	5,000	-	3,000	1,208	2,000	(1,000)	-33.3%
Prosecuting Attorney	39,000	48,000	48,000	32,000	48,000	-	
Legal Services Police Contract	3,461	3,461	3,000	2,852	3,500	500	16.7%
Legal & Other-Franchise/Natural Gas	9,311	7,457	-	-	-	-	
Legal-Lawsuits-Other Charges	2,500	388	1,000	-	1,000	-	
Legal Total	109,272	101,738	100,600	75,550	104,000	3,400	3.4%



City of Black Diamond Final Budget 2011

Municipal Court

The Black Diamond Municipal Court is a court of limited jurisdiction, managing a caseload of approximately 1,500 to 2,400 cases each year. These cases involve infractions, misdemeanors and gross misdemeanors. Other matters such as felony cases are filed and disposed of in King County Superior Court.

Court is in session, and is open to the public the 2nd, 3rd and 4th Wednesday of each month. The Court office is open Monday through Friday from 8:30 a.m. to 5:00 p.m.

Budget for the Court includes a full time Court Administrator, one ¾ time Court Clerk and contracted services provided by a Judge, Prosecutor and Public Defender. Budget is also needed for security and other miscellaneous expenses such as interpreters, office supplies, training and credit card fees.

Municipal Court	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 Budget Change	10-11 % Budget Change
Court Wages	127,181	119,641	103,258	67,038	105,924	2,666	2.6%
Furlough (09-10 day, 10-13 day, 11- 5	(5,436)	-	(5,000)	-	(2,342)	2,658	-53.2%
Wage Associated Benefits	58,767	53,225	26,832	13,922	23,583	(3,249)	-12.1%
Operating Supplies	3,200	3,271	2,500	1,442	2,000	(500)	-20.0%
Court Judge	45,000	29,112	40,000	32,400	38,000	(2,000)	-5.0%
Protem Judge	2,000	8,221	2,000	1,614	1,800	(200)	-10.0%
Court-Public Defender	28,433	29,091	23,000	10,878	23,000		0.0%
Court Interpreter	2,000	6,500	4,000	2,284	4,000	-	0.0%
Telephone and Postage	5,000	4,124	5,000	3,942	5,000	-	0.0%
Advertising, Ins, Copy Maint	2,596	2,427	2,355	1,925	2,310	(45)	-1.9%
Lodging, Meals, Miles	800	204	200	402	150	(50)	-25.0%
Training and Workshops	1,500	505	500	150	350	(150)	-30.0%
Witness/Jury Fees	1,500	2,118	1,500	-	1,500	-	0.0%
Printing and Binding	5,000	3,429	3,500	792	3,500	-	0.0%
Memberships	1,000	557	500	415	450	(50)	-10.0%
Shredding Services	500	348	500	208	450	(50)	-10.0%
Police Security O/T	20,000	20,365	18,000	12,042	18,000		0.0%
Security	500	972	1,200	141	1,200	-	0.0%
Miscellaneous Costs & Furniture	1,895	1,327	550	134	800	250	45.5%
Merchant Credit Card Fees	-	1,007	1,000	1,459	2,000	1,000	100.0%
Municipal Court Total	301,436	286,444	231,395	151,187	231,675	280	0.1%

Positions:

1.0 Court Administrator

.75 Court Clerk

1.75



City of Black Diamond Budget Request 2011

Police Department

The Black Diamond Police Department is currently operating with a Chief of Police, two Patrol Sergeants and seven Patrol Officers. The City has one full time Records Manager and a part-time Records Clerk. The Public Safety Levy passed last year which funds the budget for one officer plus other union colas and step increases for the public safety employees. Also, the Valley Communications budget has increased. Due to the decrease in other supporting revenues, the Commander and one Officer position remains frozen.

The Black Diamond Police Department will strive to maintain the trust and confidence of our citizens through proactive policing and demonstration of our core values.

Police Summary	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
Police Operating	1,486,448	1,432,376	1,269,878	985,553	1,471,335	201,457	15.9%
Police Communications	108,573	123,291	113,385	69,281	136,980	23,595	20.8%
Police Capital Projects	20,904	8,362	9,999	12,926	3,000	(6,999)	-70.0%
Prisoners and Detention	53,296	40,461	41,000	28,053	42,500	1,500	3.7%
Police Building Costs	24,300	21,479	22,550	14,453	22,500	(50)	-0.2%
Police Marine	53,579	21,775	44,761	24,708	20,300	(24,461)	-54.6%
Police Hiring	7,100	7,774	6,100	824	3,660	(2,440)	-40.0%
Police Total	1,754,200	1,655,518	1,507,673	1,135,798	1,700,275	192,602	12.8%

Police Operating	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
Police Dept Wages	1,032,863	936,227	826,869	650,700	949,744	122,875	14.9%
Furlough (09-10 day, 10-13 day, 11- 5 day)	(31,360)	-	(11,789)	-	(4,616)	7,173	-60.8%
Wage Associated Benefits	402,777	369,003	346,952	243,927	380,088	33,136	9.6%
Overtime	27,000	83,633	45,000	31,622	45,000	-	0.0%
Reimbursed Overtime	(51,074)	(48,030)	(56,000)	(31,392)	(34,000)	22,000	-39.3%
Uniforms	9,000	14,279	8,950	6,524	12,350	3,400	38.0%
Operating Supplies	13,959	7,230	10,600	4,231	9,200	(1,400)	-13.2%
Fuel	36,000	21,054	30,000	19,914	30,000	-	0.0%
Firearms Program	-	-	15,000	4,507	15,000	-	0.0%
Professional Services				3,501		-	
Lodging, Meals & Mileage	4,000	236	4,000	905	2,500	(1,500)	-37.5%
Training	5,000	848	7,000	2,794	5,000	(2,000)	-28.6%
Memberships	1,800	1,121	2,000	1,034	2,900	900	45.0%
Insurance	23,783	30,834	30,836	33,298	35,629	4,793	15.5%
Vehicle Maintenance & Repairs	10,000	12,900	8,000	11,943	18,000	10,000	125.0%
Repairs and Maintenance - Copier	300	452	300	595	1,740	1,440	480.0%
Misc, Advertising, Shredding, Towing	1,400	620	900	517	1,400	500	55.6%
Printing	1,000	1,537	700	454	700	-	0.0%
Merchant Card Service Fees	-	431	560	481	700	140	25.0%
Police Operating Total	1,486,448	1,432,376	1,269,878	985,553	1,471,335	201,457	15.9%



City of Black Diamond Budget Request 2011

Positions:

- 1.0 Police Chief
- 2.0 Sergeant Positions
- 8.0 Police Officers (one vacant and on hold)
- 1.0 Police Records Coordinator
- .63 Police Clerk
- 12.63

1 Frozen Position - Commander

Police Capital	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
Police Furniture	500	-	-	-	-	-	
Police CTED Grant EQ	9,999	-	9,999	9,548	-	(9,999)	-100.0%
Traffic Safety Equipment	10,405	8,362	-	3,378	3,000	3,000	
Police Capital Total	20,904	8,362	9,999	12,926	3,000	(6,999)	-70.0%

Police Communications	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
Valley Comm - Dispatch Service	74,498	80,497	74,500	41,484	87,660	13,160	17.7%
Valley Comm - MDT's	2,340	2,160	2,340	1,080	2,120	(220)	-9.4%
K/C 800 Mhz Radio Costs	11,345	13,891	11,345	8,192	14,000	2,655	23.4%
Other Access Charges	4,240	4,385	3,100	2,618	4,200	1,100	35.5%
Police Telephone/DSL/Air Cards	11,150	15,621	16,200	12,272	20,000	3,800	23.5%
Police Comm KC I-Net	4,500	4,875	4,500	3,011	5,000	500	11.1%
Police Postage	-	466	400	624	1,000	600	150.0%
K/C Radio Maint. & Repair	500	1,397	1,000	-	3,000	2,000	200.0%
Police Communications Total	108,573	123,291	113,385	69,281	136,980	23,595	20.8%

Police Building Costs	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
Police Bldg Mtc Sup	1,000	1,524	1,000	462	1,000	-	0.0%
Police Custodial Cost	7,200	6,039	6,000	5,146	6,000	-	0.0%
Utilities	15,000	12,284	14,450	7,913	13,800	(650)	-4.5%
Police Bldg Repairs	500	932	500	438	1,000	500	100.0%
Brinks Security	600	700	600	494	700	100	16.7%
Police Building Costs	24,300	21,479	22,550	14,453	22,500	(50)	-0.2%



City of Black Diamond Budget Request 2011

Police Jail Costs	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
Jail Costs	53,296	37,758	40,000	26,828	40,000	-	
Elect Monitor Costs	-	1,922	-	365	1,500	1,500	100.0%
Prisoner Medical Costs	-	531	1,000	860	1,000	-	
Memberships	-	250	-	-	-	-	
Prisoner and Detention Total	53,296	40,461	41,000	28,053	42,500	1,500	3.7%

Police Hiring Costs	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
Civil Service Testing	6,600	4,350	3,600	236	660	(2,940)	-81.7%
Civil Service-Hiring Evaluations	-	2,279	-	522	2,000	2,000	100.0%
Civil Service Legal Services	500	1,116	1,500	-	-	(1,500)	-100.0%
Communications and Training	-	29	1,000	66	1,000	-	
Civil Service (Hiring)Total	7,100	7,774	6,100	824	3,660	(2,440)	-40.0%

Police Marine	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
King County Vessel Registration							
Salary and Benefits	28,240	5,145	10,263	2,061	15,000	4,737	46.2%
Operating Expenditures	6,640	2,270	3,250	2,614	2,750	(500)	-15.4%
Repairs and Maintenance	1,200	-	1,000	2,151	1,500	500	50.0%
Lodging, Meals & Mileage	1,725	-	1,800	1,478	1,000	(800)	-44.4%
Training and Advertising	700	-	500	31	50	(450)	-90.0%
Carryover from Prior Year			12,711			(12,711)	-100.0%
Subtotal VRF	38,505	7,415	29,524	8,334	20,300	(9,224)	-31.2%
Coast Guard Grant							
Salary and Benefits	15,074	11,600	15,237	16,374		(15,237)	-100.0%
Operating Expenditures		1,043				-	
Repairs and Maintenance		1,268				-	
Travel and Training		449				-	
Subtotal Coast Guard Grant	15,074	14,360	15,237	16,374	-	(15,237)	-100.0%
Police Marine Total	53,579	21,775	44,761	24,708	20,300	(24,461)	-54.6%



City of Black Diamond Budget Request 2011

Fire Department

The City of Black Diamond contracts with Mountain View/Black Diamond Fire Department, King County Fire District No. 44, for fire services. The department's responsibilities include providing staff 24 hours a day, seven days a week in Black Diamond and providing rescue, firefighting, fire prevention, emergency medical services, disaster services and public education activities to citizens. Fire investigation services are contracted through the King County Sheriff's Department. The decrease in the 2011 budget recognizes the actual amount billed by Fire District 44.

Fire Department	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
Fire Dist 44 Professional Services	457,540	405,925	457,540	202,963	428,585	(28,955)	-6.3%
Fire Investigation Services	2,000	1,788	1,700	1,322	2,000	300	17.6%
Utilities	-	615	653	472	725	72	11.0%
Miscellaneous	-	3,269	1,347	784	800	(547)	-40.6%
Fire Department	459,540	411,597	461,240	205,540	432,110	(29,130)	-6.3%



City of Black Diamond Budget Request 2011

Community Development Department

The Community Development section of the operating budget provides funding for the City's long-range planning and land use and building permitting functions. The Department also provides staffing to the City Planning Commission and performs code enforcement activities to address nuisances, code violations, and other issues. This section currently includes four full time employees; a Director, Associate Planner, a Permit Supervisor, and a part-time temporary employee serving as the Building Official/Code Enforcement Officer.

Currently, all salaries and benefits are being paid by the funding agreement with YarrowBay, except for building plan review and inspection services, funded through application fees. Code enforcement activities of approximately two days per week are funded through the YarrowBay funding agreement. The remainder of expenses such as training, memberships, office supplies, and allocated costs are General Fund expenditures. The decrease is due to the elimination of the Funding Agreement Permit Technician in July 2010. The other reduction of \$20,000 is due to moving the hearing examiner costs of \$20,000 to the Master Planned Development budget.

Community Development Summary	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
CD Administration	130,959	129,685	-	32,511	-	-	
Planning	104,225	93,609	168,668	78,245	172,635	3,967	2.4%
Permitting	203,559	187,836	197,030	141,498	170,818	(26,212)	-13.3%
Code Enforcement	20,600	16,550	40,582	23,338	43,474	2,892	7.1%
Community Development Total	459,343	427,680	406,280	275,592	386,927	(19,353)	-4.8%

CD Administration	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
Comm Dev Admin Wages	107,062	104,336	108,514	77,236	108,514	-	0.0%
Furlough (09-10 day, 10-13 day, 11- 5 day)	(4,720)	-	(5,827)	-	(2,273)	3,554	-61.0%
Wage Associated Benefits	23,663	22,159	21,095	15,368	23,755	2,660	12.6%
Office and Operating Supplies	1,850	468	2,360	934	-	(2,360)	-100.0%
Professional Services	2,000	29	-	839	-	-	
Telephone and Postage	-	149	100	195	-	(100)	-100.0%
Lodging, Meals & Mileage	250	58	1,300	-	500	(800)	-61.5%
Training	(262)	-	750	-	500	(250)	-33.3%
Insurance	816	1,944	1,944	1,392	1,489	(455)	-23.4%
Vehicle Maintenance & Repair	-	34	-	-	-	-	
Miscellaneous and Memberships	300	509	800	625	550	(250)	-31.3%
CD Administration Allocation	-	-	(131,036)	(64,077)	(133,035)	(1,999)	1.5%
CD Administration Total	130,959	129,685	-	32,511	-	-	



City of Black Diamond Budget Request 2011

Planning	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
Planning Wages	75,434	72,746	46,659	26,418	66,956	20,297	43.5%
Furlough (09-10 day, 10-13 day, 11- 5 day)	(3,104)	-	(2,379)	-	(1,475)	904	-38.0%
Wage Associated Benefits	17,846	16,428	11,277	6,246	17,508	6,231	55.3%
Office And Operating Supplies	5,030	1,224	-	353	1,800	1,800	100.0%
Advertising	-	244	-	848	400	400	100.0%
Professional Services	2,000	649	-	-	-	-	-
Pro Services/Hearing Examiner	-	-	25,000	-	5,000	(20,000)	-80.0%
Communications	1,200	-	-	-	100	100	100.0%
Lodging, Meals & Mileage	1,200	276	-	-	500	500	100.0%
Training and Memberships	2,825	650	-	75	900	900	100.0%
Insurance	544	317	317	1,052	1,125	808	254.9%
Miscellaneous and Advertising	1,250	1,075	-	323	-	-	-
CD Administration Allocation	-	-	87,794	42,932	79,821	(7,973)	-9.1%
Planning Total	104,225	93,609	168,668	78,245	172,635	3,967	2.4%

Permitting	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
Permitting Wages	130,187	125,489	121,396	91,937	95,268	(26,128)	-21.5%
Furlough (09-10 day, 10-13 day, 11- 5 day)	(5,739)	-	(6,059)	-	(1,740)	4,319	-71.3%
Wage Associated Benefits	46,797	43,064	32,190	20,632	22,211	(9,979)	-31.0%
Office And Operating Supplies	2,700	715	1,800	1,343	1,500	(300)	-16.7%
Bldg Insp And Plan Check	15,000	13,648	-	-	-	-	-
Fire Insp And Plan Check	-	576	600	315	500	(100)	-16.7%
Permit Software Maintenance	6,500	290	8,000	7,994	8,000	-	0.0%
Telephone and Postage	2,400	33	500	115	100	(400)	-80.0%
Lodging, Meals & Mileage	1,000	920	1,000	-	250	(750)	-75.0%
Training and Memberships	747	694	900	655	350	(550)	-61.1%
Advertising	2,400	165	500	-	1,500	1,000	200.0%
Insurance	1,567	2,243	2,243	1,746	1,868	(375)	-16.7%
Merch Card Service Fees	-	-	1,200	743	1,100	(100)	-8.3%
CD Administration Allocation	-	-	32,760	16,019	39,911	7,151	21.8%
Permitting Total	203,559	187,836	197,030	141,498	170,818	(26,212)	-13.3%



City of Black Diamond Budget Request 2011

Code Enforcement	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
Code Enforcement Wages	-	-	26,424	15,240	24,960	(1,464)	-5.5%
Wage Associated Benefits			3,575	2,378	4,376	801	22.4%
Operating Supplies	600	-	100	-	200	100	100.0%
Code Enforcement Prof Services	20,000	16,550	-	-	-	-	
Insurance	-	-	-	594	635	635	
CD Administration Allocation	-	-	10,483	5,126	13,303	2,820	26.9%
Code Enforcement Total	20,600	16,550	40,582	23,338	43,474	2,892	7.1%

Positions:

- 1.0 Community Development Director
- 1.0 Associate Planner
- 1.0 Permit Technician Supervisor
- .5 Building Official/Code Enforcement Officer
- 3.5



City of Black Diamond Budget Request 2011

Natural Resources Department

The City of Black Diamond's Natural Resources Department manages the purchase, restoration and maintenance of the City's natural resources and providing guidance in balancing the protection of the environment and a strong, vibrant economy. Inherent to the Natural Resources Department is significant overlap with the City of Black Diamond's Parks, Recreation and Open Space Program. The Natural Resources Department has and will continue to provide back-up in the development of the City's Comprehensive Parks, Recreation, Trails and Open Space Plan as components to this program fall under the responsibilities of this Department.

Natural Resource Department responsibilities involve management of the City's Transfer of Development Rights (TDR's) Program and to help ensure the quality of life that residents of Black Diamond have come to expect. Environmental sensitivity is also part of the City's vision for the future. The Natural Resources Director is the single full time employee in this department, and is funded 100% by the Funding Agreement with YarrowBay.

The WRIA 9 water quality membership has been moved to the Stormwater Fund in 2011.

Natural Resources	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
Natural Resources Wages	103,277	99,537	103,515	73,667	103,515	-	0.0%
Furlough (09-10 day, 10-13 day, 11- 5 day)	(4,575)	-	(6,007)	-	(2,168)	3,839	-63.9%
Wage Associated Benefits	34,834	33,949	33,206	24,269	33,514	308	0.9%
Operating Supplies	2,000	3,781	1,250	203	1,250	-	0.0%
Powerful Choices PSE	500	497	500	500	500	-	0.0%
PS Clean Air Assessment	2,187	2,187	2,190	2,236	2,190	-	0.0%
Recycling Program Grant	18,000	17,751	18,900	18,065	18,900	-	0.0%
Prof. Services and Advertising	-	166	-	210	-	-	-
Lodging, Meals & Mileage	890	-	500	-	250	(250)	-50.0%
Training and Memberships	1,450	(146)	900	(44)	400	(500)	-55.6%
WRIA 9 Membership (water quality)	3,735	3,978	3,735	2,507	-	(3,735)	-100.0%
Insurance	1,087	950	950	1,482	1,586	636	66.9%
Miscellaneous	500	626	500	86	500	-	0.0%
Natural Resources Total	163,885	163,277	160,139	123,181	160,437	298	0.2%

Positions:

1.0 Stewardship/Parks Director



City of Black Diamond Budget Request 2011

Economic Development Department

The City of Black Diamond's Economic Development Department provides a bridge between private and public sectors to assist with the economic growth of the community in areas of job creation and retention through recruitment and expansion of businesses and developments.

Economic Development Department responsibilities involve implementing strategies that will aid in business attraction. The goal is to increase the job base while maintaining the current jobs in Black Diamond, and to develop and maintain economic development related data and databases necessary for business recruitment.

Economic Development also has the primary responsibility to develop and enhance partnerships with agencies, utilities, transportation, and other economic development allies. This department also manages land acquisitions and project planning for City owned development projects.

The Economic Development Director is the single full time employee in this department and is funded 100% by the YarrowBay Funding Agreement.

Economic Development	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
Economic Development Wages	107,100	98,430	102,372	72,864	102,372	-	0.0%
Furlough (09-10 day, 10-13 day, 11- 5 day)	(4,539)	-	(5,815)	-	(2,266)	3,549	-61.0%
Wage Associated Benefits	36,271	33,804	33,008	24,166	33,135	127	0.4%
Office and Operating Supplies	1,350	802	1,150	54	1,100	(50)	-4.3%
Professional Services	2,000	-	-	-	-	-	
Communications	1,000	-	1,000	7	1,000	-	
Lodging, Meals & Mileage	2,000	1,946	1,900	48	1,900	-	
Lodging, Meals & Mileage/YB	-	128	-	-	500	500	100.0%
Insurance	1,087	950	950	1,467	1,570	620	65.3%
Miscellaneous, Printing and Binding	400	56	450	-	450	-	
Training, Workshops and	2,648	1,552	2,350	-	2,350	-	
Economic Development Total	149,317	137,668	137,365	98,605	142,111	4,746	3.5%

Positions:

1.0 Economic Development Director



City of Black Diamond Budget Requests 2011

Facilities Department

The City of Black Diamond's Facilities Department is responsible for the long term planning of the City's building and equipment needs and to handle the daily needs of all departments in repair, replacement and installation of fixtures, furniture and equipment. This department has one full-time employee funded 100% by the YarrowBay Funding Agreement.

The Capital Facilities Department provides for the City Hall, Public Works land and building leases and associated utility and building costs. 100% of these costs are funded from the YarrowBay Funding Agreement.

Facilities	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
Facilities Wages	69,080	66,430	69,083	49,168	69,083	-	0.0%
Furlough (09-10 day, 10-13 day, 11- 5 day)	(3,050)	-	(3,751)	-	(1,436)	2,315	-61.7%
Wage Associated Benefits	24,242	23,138	24,164	15,535	22,539	(1,625)	-6.7%
Office And Operating Supplies	200	488	3,150	1,209	900	(2,250)	-71.4%
Fuel	2,400	2,268	2,100	643	2,600	500	23.8%
Small Tools And Equipment	500	401	400	-	400	-	0.0%
Miscellaneous	-	646	1,050	1,060	2,450	1,400	133.3%
Insurance	544	317	317	935	1,444	1,127	355.5%
Training	420	380	100	-	600	500	500.0%
Facilities Subtotal	94,336	94,066	96,613	68,550	98,580	1,967	2.0%
YarrowBay Maintenance							
Building and Land Leases	106,140	106,131	107,540	80,233	107,540	-	0.0%
Utilities and Other Building Costs	52,860	53,105	72,460	37,740	72,460	-	0.0%
YB Maintenance Subtotal	159,000	159,236	180,000	117,973	180,000	-	0.0%
YB Maintenance & Facilities Total	253,336	253,302	276,613	186,523	278,580	1,967	0.7%

Positions:

1.0 Facilities Coordinator



City of Black Diamond Budget Request 2011

Animal Control and Emergency Management

The City has new costs associated with animal control and for the emergency management program. The Animal Control portion represents the King County animal control subsidy due to the County, passed by Council in 2010.

Emergency Management expense funds have been added to the budget in 2011 and will go toward purchase of radio replacements and emergency supplies. These two new expense lines have yet to be assigned a department so are included here together for the preliminary budget request.

Animal Control and Emergency Management	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 Budget Change	10-11 % Budget Change
Animal Control Prof Svcs	-	-	-	-	16,025	16,025	100.0%
Animal Control Total	-	-	-	-	16,025	16,025	100.0%
EMS MGMT Operating Supplies	-	-	-	-	5,000	5,000	100.0%
EMS Management Total	-	-	-	-	5,000	5,000	100.0%



City of Black Diamond Budget Requests 2011

Parks and Recreation Department

The City of Black Diamond's Park Department provides maintenance of the three active parks including the Eagle Creek Park that provides a basketball court and benches, a BMX track, a boat launch facility on Lake Sawyer and the downtown park that provides tennis courts, picnicking, and a skate board facility. In addition to the active parks the City has two passive parks including the Union Stump historical marker and the Coal Car Triangle historical marker. The City also has a 168 acre undeveloped park at the south end of Lake Sawyer.

The Parks Department charges 30% of a full time equivalent Public Works employee to the maintenance of the City parks. This work includes a percentage of all the Public Works crew; the Utilities Superintendent, two full- time utility crew members and some seasonal temporary help. In total the City has 173.5 acres of park property.

Parks and Recreation	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
Parks and Rec Wages	25,647	24,813	25,009	19,301	26,276	1,267	5.1%
Furlough	(4,341)	-	(633)	-	(189)	444	-70.1%
Wage Associated Benefits	9,459	9,225	9,460	6,590	9,227	(233)	-2.5%
Operating Supplies	2,950	1,163	1,450	2,875	2,800	1,350	93.1%
Fuel	1,000	570	700	597	800	100	14.3%
Utilities	1,000	2,464	2,690	1,679	3,170	480	17.8%
Telephone and Postage	600	355	700	189	600	(100)	-14.3%
Repairs and Vehicle Maintenance	1,000	654	1,500	1,058	1,600	100	6.7%
Equipment Rental	600	-	500	-	1,500	1,000	200.0%
Insurance	5,266	4,708	4,708	4,192	4,487	(221)	-4.7%
Portable Restroom Facility	2,500	2,533	2,500	2,154	5,000	2,500	100.0%
Venue Pay Station	-	1,625	1,800	1,348	1,800	-	0.0%
Professional Services	1,000	1,234	500	-	1,000	500	100.0%
Community Events	1,872	1,902	1,985	1,231	1,800	(185)	-9.3%
Miscellaneous	500	126	100	143	100	-	0.0%
Merchant Card Service Fees	-	475	750	217	500	(250)	-33.3%
Park Improvements - Minor	500	-	-	125	-	-	
Parks Subtotal	49,553	51,847	53,719	41,697	60,471	6,752	12.6%
Museum and Community Center						-	
Museum Insurance	-	1,226	1,226	944	1,010	(216)	-17.6%
Museum Electric/Gas	5,000	3,826	3,700	2,397	3,700	-	0.0%
Museum Water/Sewer/Storm	-	275	-	846	1,300	1,300	
Community Center Insurance	-	1,666	1,666	1,349	1,444	(222)	-13.3%
Comm Center Water/Sewer/Storm	-	60	-	181	200	200	
Subtotal Museum and Community	5,000	7,054	6,592	5,717	7,654	1,062	16.1%
Parks and Recreation Total	54,553	58,901	60,311	47,414	68,125	7,814	13.0%

Positions:

.30 Parks Department Allocation of Utility Employees



City of Black Diamond Budget Requests 2011

Cemetery Department

The City of Black Diamond's Cemetery Department provides operations and maintenance of the cemetery. This involves coordinating burials, sale of cemetery plots, providing physical burial services and maintaining the cemetery grounds. The burial fees cover the costs associated with the burial.

The Cemetery Department has .14% of a full time Public Works employee dedicated to the cemetery functions. The cemetery is supported by the General Fund. The City mows and trims the cemetery once a week during the heavy grass growing months and once every two weeks for the drier months during the growing season.

Cemetery	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
Cemetery Wages	9,515	9,251	9,530	7,158	10,071	541	5.7%
Furlough (09-10 day, 10-13 day, 11- 5	(1,188)	-	(269)	-	(125)	144	-53.5%
Wage Associated Benefits	3,935	3,745	3,890	2,777	4,010	120	3.1%
Operating Supplies	500	146	450	109	550	100	22.2%
Fuel	500	142	450	145	400	(50)	-11.1%
Vaults/Liners	500	349	450	454	500	50	11.1%
Telephone and Postage	-	89	-	47	200	200	
Utilities	-	104	140	87	850	710	507.1%
Insurance	838	332	332	158	169	(163)	-49.1%
Repairs, Maintenance and Vehicle	1,000	322	-	173	700	700	
Miscellaneous and Excise Taxes	200	24	150	98	100	(50)	-33.3%
Cemetery Total	15,800	14,504	15,123	11,206	17,425	2,302	15.2%

Positions:

.14 Cemetery Department Allocation of Utility Employees & Administration Assistant at City Hall

.14



City of Black Diamond Budget Request 2011

Central Services and Employee Recognition

Central Services and Employee Recognition budget captures shared costs for various departments, including office and operating supplies, software maintenance costs, copier costs, postage, advertising, utilities, custodial services, building insurance, and credit card and banking fees.

Costs that benefit a variety of departments are paid from Central Services and then allocated through cost allocations. Employee recognition budget includes employee and elected official recognition, awards and an annual banquet.

Central Services and Employee Recognition	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 Budget Change	10-11 % Budget Change
Office and Operating Supplies	3,671	4,858	4,750	5,909	7,300	2,550	53.7%
Telephone and Postage	3,000	4,488	4,000	4,008	4,300	300	7.5%
Memberships	5,450	6,516	6,700	5,642	6,600	(100)	-1.5%
Emp Recognition	3,500	764	1,500	86	1,100	(400)	-26.7%
Retreat-Travel & Training	1,500	-	1,000	-	1,000	-	0.0%
Software & Copier Maintenance	5,500	2,300	4,500	3,510	4,000	(500)	-11.1%
CH/CD/PW Bldg Maintenance & Repair	-	-	-	1,883	2,000	2,000	
Merchant Card Service Fees	-	765	1,400	1,144	1,500	100	7.1%
Misc, Advertising, Shredding, Fees	1,000	2,057	1,200	5,304	3,300	2,100	175.0%
Printing Vouchers/Receipts	1,000	1,834	1,200	651	800	(400)	-33.3%
Advertising	-	534	-	1,010	1,200	1,200	
Insurance - Buildings	4,661	4,469	4,469	2,032	2,174	(2,295)	-51.4%
Utilities	200	97	200	106	200	-	0.0%
Allocation of Central Service Costs	-	-	-	-	-	-	
KC Mental Health	1,000	995	960	778	1,000	40	4.2%
Central Services & Emp Recognition	30,482	29,676	31,879	32,063	36,474	4,595	14.4%



City of Black Diamond Proposed Budget 2011

Funding Agreement

This area of the General Fund budget includes one-time only costs, YarrowBay reimbursable studies and legal costs in the Funding Agreement, and in prior years, studies with other parties. The decrease is due to completion of EIS and SEPA projects in 2010.

Funding Agreement	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
Funding							
Legal	116,225	39,707	75,000	5,145	35,000	(40,000)	-53.3%
Computer Software and Maintenance	103,725	73,639	10,000	-	-	(10,000)	-100.0%
Facility Move and Equipment		8,431				-	
Total Funding	219,950	121,777	85,000	5,145	35,000	(50,000)	-58.8%
Other Funding							
MPD Lawson Hills	61,724	33,378	243,400	133,875	80,000	(163,400)	-67.1%
MPD The Villages	189,310	44,845	249,000	137,642	155,000	(94,000)	-37.8%
EIS/SEPA	825,207	828,800	297,710	241,137	-	(297,710)	-100.0%
Other Projects & Misc Pass Thru	20,031	13,514	10,000	-	-	(10,000)	-100.0%
YarrowBay Consultants	32,575	37,097	-	(12,205)	-	-	
Total Other Funding	1,128,847	957,633	800,110	500,449	235,000	(565,110)	-70.6%
Funding and Other Total	1,348,797	1,079,410	885,110	505,593	270,000	(615,110)	-69.5%


TOTAL GENERAL FUND EXPENDITURES 2011

Total General Fund	2009 Budget	2009 Actual	2010 Budget	2010 Thru Sept	2011 Prelim Budget	10-11 \$ Budget Change	10-11 % Budget Change
Grand Total	6,020,989	5,469,984	5,026,400	3,367,891	4,515,541	(510,859)	-10.2%



CITY OF BLACK DIAMOND

2011 Budget Calendar for 2010

Process	Internal Due Date	Workshops	City Council Meetings
1 Budget Call and instructions go out to all Departments	Aug 2 - 4		
2 Departments provide budget requests to City Administrator's office	Aug 27		
3 Finance prepares revenue sources and preliminary expenditures for salaries and benefits	Aug 27	Meet with Brenda&Mayor 9/15/10	
4 Estimates to be filed with the City Clerk and Administration	Sept 21	Meet with Brenda&Mayor 9/29/10	
5 Finance provides Expenditure budgets for Oct 7 Council Packet	Sept 30		
6 City Clerk submits to CAO the proposed preliminary budget setting forth the complete financial program	Sept 30		
7 CAO provides Council with current info on revenue from all sources as adopted in 2010 budget, and provides the Clerk's proposed preliminary budget setting forth the proposed General Fund Revenues		Sep 30 (4-6pm)	
8 Mayor and department heads review General Fund Expenditure budgets with Council		 Oct 14 (4-6pm)	
9 Council reviews Public Works budgets for Revenues And Expenditures for all Public Works budgets, including Street, Water, Sewer, drainage and all Associated funds. Also reviews overall Budget		Oct 28 (4-6pm)	
10 City Clerk publishes Notice of Public Hearing on 2011 Budget for two weeks out & filing of preliminary budget – once a week for two consecutive weeks – Draft budget submittal ready	Nov 2 and Nov 9		
11 City Council Workshop to review proposed 2011 Budget for Revenues and Expenditures for all funds, including projects from 2011 CIP		Nov 4	
12 Copies of Preliminary Budget made available to Public	Nov 18		
13 City Council holds public hearing on revenue sources and expenditures for the upcoming budget year including possible increases in property tax revenue.			Nov 18
14 Public Hearing on Property Tax			Nov 18
15 City Council Adopts Preliminary Property Tax Levy for 2011 Budget (possibly hold 2 nd in December as well due to delays in information from Washington State) - Must be done by Nov 30			Nov 18
16 City Council holds final public hearing on 2011 Budget			Dec 2
17 City Council adopts Final Property Tax Levy for 2011 Budget			Dec 2rd or Dec 16th
18 City Council adopts Final 2011 Budget and transmits to the State Auditors Office			Dec 2rd or Dec 16th

Bold = Regular Council Meeting Night